

CALL FOR APPLICATIONS

Project Officer for Coordinating Satellite Acquisitions Ref. n°: EMSA/AD/2009/12

The European Parliament and Council Regulation (EC) No 1406/2002¹ provides the legal basis for the establishment of the European Maritime Safety Agency (EMSA).

The goal of the Agency is to provide technical and scientific assistance to the European Commission and the Member States on matters relating to the proper implementation of European Union legislation on maritime safety and pollution by ships. To do this, one of EMSA's tasks is to improve cooperation between Member States in all key areas. This includes undertaking a range of actions related to design, construction and operation of all types of merchant and fishing vessels.

The main responsibility of Unit C.3 is to provide technical support to Member States based on satellite services. In the field of tracing illegal discharges a Section of the Unit is operating CleanSeaNet: the European satellite oil spill monitoring system based on satellite images. The section is in charge of implementation, operation, quality control, validation of the service, trainings and the further development of CleanSeaNet.

EMSA invites you to send your application for a recruitment process of a Project Officer. The position will be attached to the CleanSeaNet Section reporting to Head of Unit C.3 – Satellite based monitoring services.

More information about the Agency and its structure and activities can be found on our website: <http://www.emsa.europa.eu>

Functions and Duties:

Reporting to the Head of Unit, the successful candidate is responsible for:

- Executing the acquisition planning and ordering activities for the operational CleanSeaNet service: long term ordering plan and short term adjustments, in close co-operation with the satellite image provider(s) and EU Member States using the service;
- Preparation and supporting routine and emergency procedures of the CleanSeaNet service;

¹ OJ L 208, 5.8.2002, p.1, as amended by Regulation (EC) No 1644/2003 of the European Parliament and of the Council of 22 July 2003 (OJ L 245, 29.9.2003, p. 10) and Regulation (EC) No 724/2004 of the European Parliament and of the Council of 31 March 2004 (OJ L 129, 29.4.2004, p. 1).

- Supporting QM&QA activities: Routine analysis of delivered image with indicated oil spill(s), processing geospatial data;
- On request, supporting the satellite service users with operational opinions concerning indicated oil spill(s);
- Performing statistical analysis, contributing to the annual report and statistics regarding the EMSA services;
- Evaluating the effectiveness of the satellite service;
- Preparing for and participating in satellite monitoring workshops and meetings;
- Maintaining relations with the users and Regional Agreements for the efficient use of the CleanSeaNet service.
- Assist on further development of the EMSA satellite service;
- Assist the unit where required.

Qualifications and experience required:

A. ELIGIBILITY CRITERIA

A. 1 Education

- A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or;
- A level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years.

A.2. Language skills

The main working language in the field of maritime safety is English. Candidates must therefore have a very good command of oral English as well as in writing with a satisfactory knowledge of at least one other official language of the European Union to the extent necessary for the performance of the above mentioned duties.

A.3. General Conditions: In addition, in order to be eligible the candidate must:

- You must be a national of one of the Member States of the European Union or of Iceland or Norway;
- You must be entitled to your full rights as a citizen²;
- You must have fulfilled the obligations imposed on you by the laws concerning military service;
- You must meet the character requirements for the duties involved.
- Be physically fit to perform the duties linked to the post³

B. SELECTION CRITERIA

B.1. Essential:

- At least three years of professional experience related to the functions of the post;
- Experience in operational maritime surveillance systems;
- Experience and knowledge on using satellite imagery for monitoring and surveillance purposes, interpretation and analysis;
- Good knowledge of image processing and GIS-software applications;

² Prior to the appointment, the successful candidate will be asked to provide a police certificate confirming the absence of any criminal record.

³ Before being engaged the candidate will be medically examined in order that the Agency may be satisfied that he/she fulfils the requirements of Article 12 (2) (d) of the Conditions of Employment of Other Servants of the European Communities.

- Knowledge of SAR-technology, earth observation satellites, and computer models for spill behaviour;
- Experience to work in emergency situations.

B.2. Advantageous:

- Good sense of initiative and responsibility;
- Ability to establish and maintain effective working relations with people of different national and cultural backgrounds;
- Experience with aerial surveillance;
- Knowledge of satellite planning mechanisms;
- Knowledge of oil pollution response techniques, procedures and agreements within European Member States;
- Experience with the implementation of IT projects and project management;
- Excellent communication skills, both orally and in written, in English and the ability to draft clear and concise reports;
- Ability to work under pressure and to respond quickly to new demands.

The advantages criteria will be considered by the Selection Board depending on the number of applicants meeting the essential criteria.

Conditions of employment

This vacancy notice concerns a Temporary Agent position, pursuant to Article 2 a) of the Conditions of Employment of other servants of the European Communities.

The initial duration of the contract is three years, with possibility of renewal.

The successful candidate will be recruited in the grade AD5.

The salaries of temporary agents are subject to a community tax deducted at source. They are exempt from national tax. The European institutions have their own social security and pension scheme.

The basic monthly salary, before any deductions or allowance, at 01 July 2008 for grade AD5, first step is 3842.41€.

The place of employment is Lisbon, Portugal.

Submission of applications

Each application shall contain the following documents:

a) A detailed curriculum vitae in European format (that can be obtained at the following address

<http://europass.cedefop.eu.int/europass/home/vernav/Europasss+Documents/Europass+CV/navigate.action>

or downloaded from our site).

b) A duly completed and signed declaration of honour (which can be as well downloaded from our site).

c) A motivation letter of 2 pages maximum.

These three documents should be sent **by registered mail** to:

Vacancy reference n°: EMSA/AD/2009/12 Project Officer for Coordinating Satellite Acquisitions

EMSA

HR Sector

Cais do Sodre

1249-206 Lisbon, Portugal

Note that only complete applications containing the three above mentioned documents and sent by registered mail will be taken into account.

Candidates are kindly requested to send **four copies (one original + 3 copies)** of their application in order to facilitate the recruitment process.

Please note that in order to be considered, applications received by registered mail must have been dispatched within the deadline; the postmark will serve as proof of the date of dispatch. The vacancy reference number must be clearly indicated on the envelope.

The deadline for sending your application is 31 July 2009.

Please make sure that you mention clearly your address for correspondence and for invitation to interview. All correspondence will be sent to this address. Please inform us of any change immediately.

The agency is an equal opportunity employer and encourages applications from women.

If you are invited to an interview you will be asked to submit supporting documents to prove the information provided in your application.

Candidates may apply in any of the official languages of the European Community, but it would be helpful to apply in English in order to facilitate the selection process. However candidates are also requested to state their educational qualifications and positions held in the language of origin.

The Selection Process:

For each Selection Process a Selection Board is nominated.

All the candidates will receive an acknowledgement of receipt.

The Selection Board, on the basis of the elements of the application, will decide which candidates are invited for an interview.

During the interview candidates will be evaluated by the Selection Board.

The Selection Board may decide that the interviewees undergo one or more written tests related to the nature of the duties.

After the interviews, the Selection Board will draw up a list of the most suitable candidates. The Appointing Authority will select the successful candidate and inform him/her accordingly. As soon as this decision is taken, all candidates will receive an information letter.

Please note that a binding commitment can only be made after verification of all conditions and will take the form of a contract signed by the Executive Director.

The reserve list will remain valid for a period of one year following the establishment of the reserve list. Therefore candidates whose name will be put on a reserve list could be offered a contract during this period of time.

Please note that the selection process may take several months to be completed and that no information will be released during this period. Once a selection process has been completed, its status will be displayed on our web site.