



European Maritime Safety Agency

3rd Meeting Report

SSN IFCD drafting Working Group

Held in Lisbon on
7 June 2011

Background

The decision for setting up the IFCD drafting Working Group (IFCD WG) was taken at the SSN Workshop 14 with the objective to draft a new IFCD taking into account the existing system specifications (as outlined in the ICD version of 2006) and the further developments of SSN. The draft document should be submitted to the SSN Group and the SSN HLSG.

The meeting was attended by delegations from: **Finland, France, Germany, Ireland, Latvia, Poland, Portugal, Sweden, the Netherlands and the UK**. In addition, **Bulgaria** and **Lithuania** also participated in this meeting.

Mr. Jean-Bernard Erhardt represented the European Commission (DG MOVE). The meeting was opened and chaired by Ms Marta Lima, EMSA/C2. Ms Helena Ramón Jarraud and Mr Yann Le Moan of Unit C2 also attended on behalf of EMSA.

The list of participants is attached in **Annex 1** and the meeting agenda in **Annex 2**.

Note: the workshop documentation may be obtained from:

https://extranet.emsa.europa.eu/index.php?option=com_joomdoc&task=cat_view&qid=267&Itemid=121

Meeting Programme

1. Opening / Introduction (EMSA and COM-DG MOVE)

EMSA welcomed the participants, clarifying the objective of this IFCD working group third and final meeting.

The objective of this third meeting was to finalise the revision of the technical chapters of the IFCD (chapter 5 and 6). In addition, and following the decision at the HLSG 5 (April 2011), the working group also prepared a draft chapter 3 of the IFCD "Roles and Responsibilities".

The draft of chapter 7 – "System security", was not presented during the meeting as it was not ready. This draft will be sent to the working group in July 2011) to collect their comment/feedback by correspondence.

The working group will continue to work by correspondence in order to finalise the draft to be presented at the next SSN workshop 16 (October 2011) for validation.

The Commission thanked the participants for their effort and commitment and recalled that the content of the IFCD draft should focus on the SSN current implementation and legal framework at the date of approval of the IFCD (October 2012).

The Commission recalled the role and responsibilities of the different groups involving in the management of SSN and the development of new messages in SSN, following the adoption of the Directive 65/2010 on Port formalities.

2. Approval of the agenda

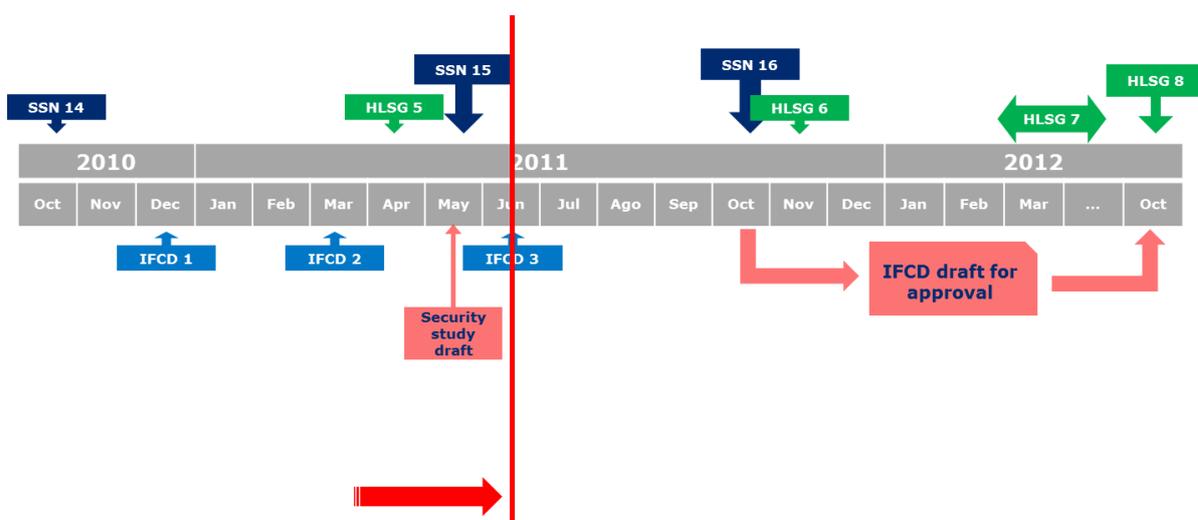
The agenda was approved.

3. Work plan

EMSA presented the current status of the work plan.

The following diagram illustrates the current status and time plan (Figure 1).

Figure 1 – Work plan: current status



4. IFCD draft (v0.06) review

The IFCD draft (v0.06) with the comments received from the IFCD WG participants was reviewed during the meeting.

No additional comments were received from the SSN group following the workshop 15; only few comments received during the meetings which are reflected in the meeting report.

Chapters 5 “Operational Services and Procedures” and 6 “System Management and Tests” were revised and completed at the meeting.

The revision of the draft chapter 3 “Roles and Responsibilities” was also done excepted for sections 3.5 and 3.7 (due to shortage of time).

The outcome with the approved changes is presented in **Annex 3** and **Annex 4** of this report.

Workshop Conclusions / Follow-up Actions

The group will continue to work by correspondence in order to conclude the IFCD draft according to the following calendar:

Date	Action	Resp.
24 June	Provide revised version IFCD v0.07	EMSA
July	Provide first draft of chapter 7- System Security for review as soon as available from contractor	EMSA
15 July	Provide comments on IFCD v0.07	IFCD WG
15 August	Provide new revised version v0.08 following comments on IFCD v.0.07	EMSA
9 September	Provide comments on IFCD v0.08	IFCD WG
mid September	Compile final draftv0.09 for SSN 16 in October	EMSA

The table below indicates the detailed tasks and the associated leaders/participants responsible to carry out each task as well as the deadlines:

IFCD 3rd meeting: Detailed follow-up actions

Action point	Item	Task leader	Associated	Deadline
General				
1	Status report on the on-going issues being discussed in the several forums (HLSG, EMS group, MARSEC group)	COM		SSN 16
2	Statement of service provided by each NCA 24/7 (to be included in the MS status report)	IE	EMSA	SSN 16
3	Publish the set of data quality checks to be carried out for the next 12 months (including visits assessments)	EMSA	IE, UK	SSN 16
4	Assess the possibility to give further access to SSN related centralised databases	EMSA		SSN 16
5	Review the item 'confidentiality' in chapter 2.7 in in view of chapter 7	EMSA	UK	July 11
6	Withdraw reference to SAT-AIS in the IFCD draft as it is still a pilot project to be discussed at next HLSG meeting	EMSA		done
7	Propose a paragraph on the availability of information (Pre-arrival and Hazmat) when an exemption has been granted	SE	EMSA	July 11
Chapter 5 – Operational Services and Procedures				
8	Include additional reference to trainings to operators	WG	-	done
9	Assess the possibility to merge procedures f) and i) in section 5.3	EMSA		done
Chapter 6 – System Management and Tests				
10	Review drafting of change management scope	EMSA		done
Chapter 3 – Roles and Responsibilities				
11	Include reference to the relation user/authority	EMSA	COM	
12	Review chapter 3.3	EMSA	COM	
13	Review the definition of the roles in chapter 3.4	EMSA	COM	

Annexes

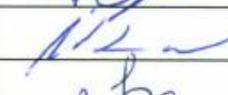
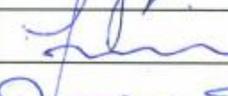
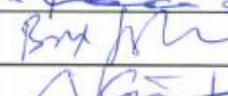
Annex 1 – List of participants

Annex 2 – 2nd Meeting Agenda

Annex 3 – IFCD draft (v0.07) with outcome of the 3rd meeting review

Annex 4 – Chapter 3 – Roles and Responsibilities (v0.02) with outcome of the 3rd meeting review

Annex 1 – Attendance List

Country	Name	First Name	Organisation	E-mail	Attendance on 07.06.11
Bulgaria	Ivanov	Petar	BMA, EA	peter_iv@marad.bg	
Finland	Arkima	Antti	Finnish Transport Agency	antti.arkima@liikennevirasto.fi	
France	Duchesne	Philippe	Direction des Affaires Maritimes	philippe.duchesne1@developpement-durable.gouv.fr	
Ireland	Greg	Houlihan	Marine Survey Office	greghoulihan@dtas.ie	
Latvia	Deniss	Bickovs	Coast Guard Service	denis@mrcc.lv	
Lithuania	Valdemaras	Ezerskis	Lithuanian Maritime Safety Administration	valdemaras@msa.lt	
Poland	Kalata	Andrzej	Maritime Office Gdynia	andrzej.kalata@umgdy.gov.pl	
Portugal	Marques	Nelson	IPTM, IP	nelson.marques@imarpor.pt	
Portugal	Sousa	Jacinto	IPTM, IP	jacinto.sousa@imarpor.pt	
Sweden	Sundklev	Monica	Swedish Transport Agency	monica.sundklev@transportstyrelsen.se	
Sweden	Joshi	Brij	Swedish Maritime Administration	Brij.Joshi@Sjofartsverket.se	
United Kingdom	Enright	Christopher	MCA	chris.enright@mcga.gov.uk	
EU	Erhardt	Jean-Bernard	European Commission	jean-bernard.erhardt@ec.europa.eu	
Netherlands	Joram	Kortbeek	Rijkswater Staat Verkeer	Joram.kortbeek@rws.nl	
Germany	Brundt	Werner	Traffic Technologies Centre Genny	werner.brundt@wsv.kunde	

EMSA staff

S/N	Name	First Name	E-mail
1	LIMA GALVAO	Marta	Marta.LIMA-GALVAO@emsa.europa.eu
2	RAMON JARRAUD	Helena	Helena.RAMON-JARRAUD@emsa.europa.eu
3	LE MOAN	Yann	Yann.LE-MOAN@emsa.europa.eu

Annex 2

SSN IFCD DRAFTING WORKING GROUP**3rd Meeting****Lisbon, 07 June 2011 (09:00 – 17:30)**

Time	Topic	Speaker	Ref. Document
09:00 – 09:15	Welcome, meeting objectives and approval of the agenda	EMSA/COM	--
09:15 – 09:30	Approval of IFCD WG 2nd meeting report and review the follow-up actions	EMSA	IFCD 2 – Report (v1.0)
09:30 – 09:45	Input from the Commission	COM	
09:30 – 11:00	Review of the comments received by the SSN group at workshop 15	EMSA / Participants	SSN Workshop 15 – Report (v1.0)
11:00 – 11:15	Coffee break		
11:15– 12:30	IFCD Draft Chapter 5 - Review	EMSA / Participants	IFCD draft (v0.06)
12:30-14:00	Lunch break		
14:00 – 14:45	IFCD Draft Chapter 6 - Review	EMSA / Participants	IFCD draft (v0.06)
14:45 – 15:30	IFCD Draft Chapter 3 – Roles and responsibilities	EMSA / Participants	IFCD draft – chapter 3 (v0.01)
15:30 – 15:45	Coffee break		
15:45 – 16:30	IFCD Draft Chapter 3 – Roles and responsibilities	EMSA / Participants	IFCD draft – chapter 3
16:30 – 17:00	Distribution of the follow actions	Participants	--
17:00 – 17:30	Closure	Participants	--

Annex 3
IFCD draft (v0.07)
with outcome of the meeting review

Annex 4
Chapter 3 – Roles and Responsibilities (v0.02)
with outcome of the 3rd meeting review