



European Maritime Safety Agency

2nd Meeting Report

SSN IFCD drafting Working Group

Held in Lisbon on
2 March 2011

Background

The decision for setting up the IFCD drafting Working Group (IFCD WG) was taken at the SSN Workshop 14 with the objective to draft a new IFCD taking into account the existing specifications (as outlined in the ICD version of 2006) and the further developments of SSN. The draft document should be submitted to the SSN Group and the SSN HLSG.

The meeting was attended by delegations from: **Finland, France, Germany, Ireland, Latvia, Norway, Poland, Portugal, Sweden, the Netherlands and the UK.**

Mr. Jean-Bernard Erhardt represented the European Commission (DG MOVE). The meeting was opened and chaired by Ms Marta Lima, EMSA/C2. Ms Helena Ramon-Jarraud and Mr Yann Le Moan of Unit C2 also attended on behalf of EMSA.

The meeting agenda is indicated in **Annex 1** and the list of participants is attached as **Annex 2**.

Note: the workshop documentation may be obtained from:

https://extranet.emsa.europa.eu/index.php?option=com_joomdoc&task=cat_view&gid=267&Itemid=121

Meeting Programme

1. Opening / Introduction (EMSA and COM-DG MOVE)

EMSA welcomed the participants, clarifying the objective for this IFCD second meeting.

The objective of this second meeting was to review the document including the follow-up actions from the previous meeting, in order to prepare a draft version to be presented to the SSN workshop 15 (May 2011) for a first review by the SSN group.

The Commission recognised the effort/ commitment of the participants and informed on the dates for the next HLSG meeting (14 April) for which a progress report on the IFCD drafting will be presented.

The Commission also clarified the working group that the content of the IFCD draft should focus only on the SSN current implementation regarding the current legal framework. This is the Directive 2002/59 (VTMIS) as amended and Directive 2009/16 (PSC) to the parts that concern the SSN system. The implementation of the Directive 2010/65 (FAL), regarding the Waste and Security messages, is currently not included in the IFCD as it will be implemented only in June 2015.

For the implementation of the Waste message in SSN the Commission will establish an expert working group. For the Security message, the MARSEC has also established an expert group.

2. Approval of the agenda

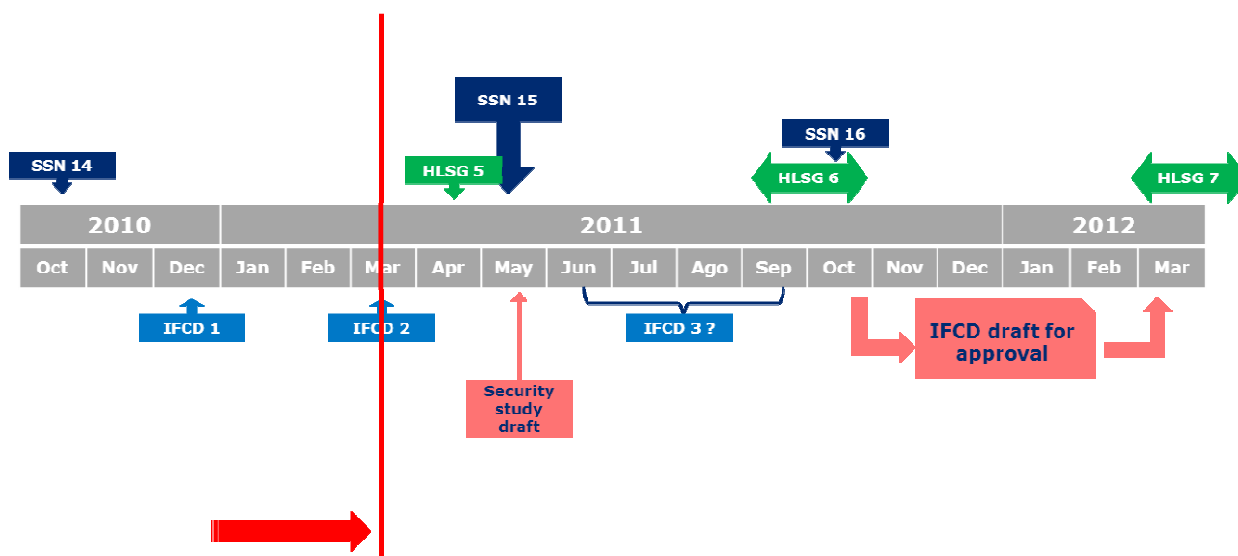
The agenda was approved.

3. Work plan

EMSA presented the current status of the work plan.

According to the plan the current IFCD draft, even if not completed, should be presented at the SSN workshop 15 (May 2011) for discussion and collection of further comments. This is the meeting objective.

The following diagram illustrates the current status regarding the time plan (Figure 1).

Figure 1 – Work plan: current status

4. IFCD draft (v0.02) review

The IFCD draft (v0.02) with the comments received from the IFCD WG participants was reviewed during the meeting.

The revision of the following chapters was completed: Background, Chapter 1, Chapter 2 and Chapter 4. However, the participants were encouraged to send any additional comments by mail that the meeting did not discuss.

The following sections are still open: 1.6 Document List, 1.7 Definitions, 2.2 including "business drivers" and 2.6 Cooperation with other EU systems.

The outcome with the approved changes is presented in **Annex 3** for review.

The revision of Chapter 5 was initiated until section 5.2.4. EMSA will send a revised draft of chapter 5 and 6.

Workshop Conclusions / Follow-up Actions

The group agreed to continue to work on the remaining sections of the IFCD (chapter 5 and 6) by correspondence until end of March in order to prepare a draft as complete as possible to be presented to the SSN 15 workshop (4 May 2011).

EMSA will provide the secretariat of the group and will act as the focal point to coordinate the distribution of proposed changes or contributions.

The group agreed as a tentative date for next meeting 7 or 8 June 2011 (back to back with the Incident Report Working Group meeting), subject to EMSA confirmation.

The table below indicates the tasks and the associated leaders/participants responsible to carry out each task as well as the deadlines agreed:

Figure 1 – IFCD 2nd meeting: Follow-up actions

Action point	Item	Task leader	Associated	Deadline
Background				
1	Send a 'clean' version of the Background	EMSA		Done
Chapter 1 - Introduction				
2	Send a 'clean' version of chapter 1	EMSA		Done
3	Evaluate if the section 1.6 'SSN technical and Operational Documentation' should be included as an annex to allow revision by SSN group	ALL MS		At the end of drafting
4	Propose definitions to 'data requestor' and 'data provider'	SE		16.Mar.11
Chapter 2 – SafeSeaNet Overview				
5	Send a 'clean' version of chapter 2	EMSA	EMSA	Done
6	Prepare new drafting on 'Business Drivers' to be included in section 2.2	EMSA	NO/DE	16.Mar.11
7	Send draft on section 2.6 'Co-operation with other EU systems'	EMSA		16.Mar.11
Chapter 4 – SafeSeaNet performance				
8	Send a 'clean' version of chapter 4	EMSA		Done
9	Confirm the timeframes for the information exchange (section 4.1)	EMSA		Done
10	Confirm the timeframes for data storage (section 4.2)	EMSA		Done
Chapter 5 – Operational Services and Procedures				
11	Send a revised draft of chapter 5, based on the comments received during meeting	EMSA	ALL MS	16.Mar.11
Chapter 6 – System Management and Tests				
12	Collect additional comments by email to prepare revised draft of chapter 6	ALL MS		16.Mar.11
General				
13	Prepare a revised version of the IFCD to be presented at SSN workshop 15 for comments	ALL MS	EMSA	25.Mar.11
14	Present a work plan for SSN WS 15 to review SSN documents (including Rules of procedure) in parallel with IFCD.	EMSA		SSN 15
15	Publish the current 'Rules of Procedure' of the SSN group at EMSA web site	EMSA		Done

Annexes










Annex 1 – List of participants

Annex 2 – 2nd Meeting Agenda

Annex 3 – IFCD draft with outcome of the 2nd meeting review

Annex 1 – Attendance List

SafeSeaNet Working Group "IFCD Drafting" Meeting, 2nd March 2011

Country	Name	First Name	Organisation	E-mail	02.03.2011
Finland	Adams	Antti	Finnish Transport Agency	antti.adams@liikennevirasto.fi	
France	Duchasne	Philippe	Direction des Affaires Maritimes	philippe.duchasne1@developpement-durable.gouv.fr	
Germany	Brunet	Werner	Traffic Technologies Centre of the German Federal Water & Shipping Administration	Werner.brunet@wsv.bund.de	
Ireland	Houlihan	Greg	Marine Survey Office	greg.houlihan@transport.ie	
Latvia	Bickovs	Deniss	Coast Guard Service	deniss@mrcc.lv	
Norway	Hauge	Jarle	Norwegian Coastal Administration	Jarle.hauge@kystverket.no	
Poland	Kurpinski	Konrad	Maritime office Gdynia	konrad.kurpinski@ungdy.gov.pl	
Portugal	Marques	Nelson S.	IPTM, IP	nelson.marques@imarpor.pt	
Portugal	Sousa	Jacinto de	IPTM, IP	jacinto.sousa@imarpor.pt	
Sweden	Sundkvist	Monica	Swedish Transport Agency	monica.sundkvist@transportstyrelsen.se	
The Netherlands	Kortekaas	Joram	Vessel traffic management centre	joram.kortekaas@rws.nl	
United Kingdom	Stone	Gwilym	Maritime and Coastguard Agency	gwilym.stone@mcga.gov.uk	
EC	Erhardt	Jean-Bernard	European Commission - DG Move	jean-bernard.erhardt@ec.europa.eu	

EMSA staff

S/N	Name	First Name	E-mail
1	LIMA GALVAO	Marta	Marta.LIMA-GALVAO@emsa.europa.eu
2	RAMON JARRAUD	Helena	Helena.RAMON-JARRAUD@emsa.europa.eu
3	LE MOAN	Yann	Yann.LE-MOAN@emsa.europa.eu

Annex 2

SSN IFCD DRAFTING WORKING GROUP - 2nd Meeting

Lisbon, 02 March 2011 (09:00 – 17:30)

Time	Topic	Speaker
09:00 – 09:15	Welcome, meeting objectives and approval of the agenda	EMSA/COM
09:15 – 09:30	Approval of IFCD WG 1 st meeting report and review the follow-up actions	EMSA
09:30 – 11:00	Review of the open issues from 1 st meeting (IFCD Chapter 1): <ul style="list-style-type: none"> • Definition for Central and National SSN Systems • Definition for Operational and Technical requirements • Definition for Regional Servers • New paragraph on Business Drivers 	EMSA / Participants [UK] [EMSA] [EMSA] [NO/DE]
11:00 – 11:15	Coffee break	
11:15– 12:30	Review of the open issues from 1 st meeting (IFCD Chapter 2): <ul style="list-style-type: none"> • Requirements on Security and Confidentiality, Reliability and Integrity • Review of Figures 1, 2, 3, 4 • Clarification on Data Storage • Review drafting of chapter 2.5.2 'Interfaces' • Clarification on the conditions to access SSN GI 	EMSA / Participants [FR] [EMSA/FR] [EMSA] [DE] [EMSA]
12:30-14:00	Lunch break	
14:00 – 14:45	IFCD Draft Chapter 4 - Review	EMSA / Participants
14:45 – 15:30	IFCD Draft Chapter 5 - Review	EMSA / Participants
15:30 – 15:45	Coffee break	
15:45 – 16:30	IFCD Draft Chapter 6 - Review	EMSA / Participants
16:30 – 17:00	Distribution of the follow actions	Participants
17:00 – 17:30	Closure + Date and place of the next meeting	Participants

Annex 3 – IFCD draft with outcome of the meeting review