1ˢᵗ CISE Stakeholder Group meeting held in Lisbon on 15 May 2019

Meeting minutes

Final Version
Date: 03/06/2019

EMSA

1.   Introduction
1.1   Background

The 1st CISE Stakeholder Group (CSG) meeting took place at EMSA on 15th of May 2019. The meeting was convened by the CSG Chairman Mr Leendert Bal, EMSA.

The following CSG Member States and institutions were represented at the meeting: Belgium, Croatia, Finland, France, Germany, Greece, Ireland, Italy, Lithuania, Malta, Portugal, Romania, Slovenia, Spain, The Netherlands, United Kingdom, European Defence Agency, European Fisheries Control Agency, European Border and Coast Guard Agency, European Union Satellite Centre, European Commission Joint Research Centre, European Commission DGMARE, and European Commission DGMOVE (the full list of participants is in the Annex 5.1).

The meeting presentations can be downloaded at the following URL: http://emsa.europa.eu/workshops-a-events/188-workshops.html

1.2   Document Contents

2.   Meeting session
2.1   Welcome and Opening

Leendert Bal, Head of Department C - Operations, welcomed all Member States (MS) and Agencies to this first meeting of the CISE Stakeholder Group.

Since the signature of the Grant Agreement on 16 April 2019 between EMSA and DG MARE, EMSA has been preparing the basis on which it can take the project forward. The 1st CISE Stakeholder Group meeting is indeed the opportunity to present what EMSA, JRC and DGMARE have organized to support the transitional phase and to share the status and plan of the CSG members for the transitional phase.

On this matter, Mr Bal spoke of excellent cooperation with both the JRC and DG MARE. He also recognised and appreciated the work that has already being done by the EUCISE2020 project.

The agenda was presented and adopted with some slight changes (see Annex 5.2)

2.2   CISE state of play

Christos Economou, Head of Unit at DG MARE, acknowledged the extensive efforts that went into building the bridge between EUCISE2020 and the transitional phase, ensuring that no time would be lost.

In looking at the current state of play, Mr Economou said it was also important to look to the past. The whole idea of CISE started ten years ago. The project underlined the value of information sharing from maritime surveillance, showing that it was relevant to many. The objective is now to take it forward in a solid framework making it operational by 2021.

EUCISE2020 ended with a conference in March 2019 which was attended by many of those present at the 1st CSG. Since then, the IPR discussion has been advancing. A transfer agreement is in the pipeline and is expected to be ready soon to form the basis of the transitional phase.

To achieve the operational stage of a sustainable CISE Mr Economou mentioned the draft proposal for the Regulation for the maritime and fisheries fund (EMFF) post 2020. This proposal made by the Commission is now in negotiation with the Member States

2.3   Technical and operational support

Gianluca Luraschi, EMSA Project Officer, presented the support processes for technical and operational activities. The aims of these processes are to guarantee continuity of the CISE network during the CISE Transitional Phase, and they should help to support the CSG members.

(for detailed information please see the presentation).

Questions & Answers

DE	**Germany noted the interest in the set-up of new nodes and wanted to find out more about where the interest came from.**
	It was explained that more information on the interest raised for the installation of new nodes would be given in the short format presentations scheduled for the afternoon session.
FR	**France mentioned that until now there was very much a project team approach and was pleased to note the involvement at national level. It also welcomed the identification of a working group to be involved at a technical level. France was happy with the proposal and acknowledged that much work still needed to be done at national level.**
GR	**Greece expressed a need for a more detailed assessment to look into both project and software management as well as to examine the timeline for the various procedures.**
BE	**Belgium asked whether or not the working group was only for those parties already with a node installed and expressed a wish to see it open to all so that the momentum in CISE development could be kept going more easily.**
	It was explained that the stakeholder group could decide on the composition of the working group.
NL	**The Netherlands proposed to change the name of the Architecture working group to avoid any confusion in the term "Architecture". The SG Member considered relevant to establish the baseline from EUCISE2020 to understand better the progress during the CISE Transitional Phase.**
	The SG members agreed to change the name of the group to 'Configuration Board'. *To establish the baseline, Commission is still negotiating the transfer of the IPR of the results of the EUCISE2020 project.*

On the grounds of this presentation and discussion decisions: D1/1, D1/4, D1/5 were taken, see session 3 of this document.

2.4   Transitional phase activities overview

Gianluca Luraschi, EMSA Project Officer, introduced how EMSA and JRC are going to address the activities defined in the MSEG Activities paper, and a plan to address them was proposed.

(for detailed information please make reference to the presentation).

Questions & Answers

DE	**Germany expressed confidence in the planning of the transitional phase as well as willingness that the work should begin quickly given that the entire framework would need to be looked into in depth by the Member States.** *Mr Bal said that he understood the concern but cautioned that priorities have to be set, a number of activities have to be started, first the foundational phase has to be in place. It would not, he said, be realistic to start all activities immediately.*
EL	**Greece expressed concern over the level of involvement expected from each Member State.** *Mr Bal explained that the activities certainly had to be looked at, as well as how to use the node and any operational needs.* *Bartel Meersman, from the JRC, explained that while there will be a lot of work to do on EMSA and the JRC side, Member States also need to do their homework to determine which information and datasets to share.*
DE	**Germany also expressed eagerness to have a best practice workshop held sooner rather than later, to keep momentum and interest in the project high.** *While Mr Bal appreciated the enthusiasm, a specific action will be taken to see if this request can be accommodated earlier.*
NL	**The Netherlands, speaking as a newcomer, explained that they were happy to see EMSA get involved in the transitional phase. They were also keen to see progress, step by step, so that Member States could get their own management in order first.** *Mr Economou emphasised that CISE stakeholders have a key role to play in relaying back messages to their national administrations. Particularly in explaining the many developments to CISE and that the club is expanding beyond a set of specific members and authorities.*
BE	**Belgium expressed interest to know more about the activities being taken forward as soon as possible.**

On the grounds of this presentation and discussion the decision D1/3 was taken, see session 3 of this document.

2.5   Legal services – Administrative Framework

Georg Troost, EMSA Legal Officer, presented the approach for establishing the agreements to exchange data between CISE stakeholders.

(for detailed information please make reference to the presentation).

Questions & Answers

DE	**Germany expressed its full support for this approach and said that it considered the group would be very lucky if it were to have this agreement in place by the end of the transitional phase given the complexities involved.**
FR	**France reminded those present of the philosophy behind CISE for a voluntary exchange of information, consolidating information that in some cases the users didn't even know existed. France mentioned that it should be open to new data providers and that it considers it important to have a legal framework in place.**

> *Mr Bal explained that an initial document could be put together that the stakeholders could use as an initial basis for discussion.*
> *Mr Economou underlined that this is a very important part of the work that gives assurance to all equally on what can be shared and with whom.*

On the grounds of this presentation and discussion the decision D1/2 was taken, see session 3 of this document

2.6 EMSA's possible data contribution

Catrin Egerton, EMSA Project Officer, gave an introduction to the Copernicus Maritime Surveillance Service which is implemented by EMSA. Lukasz Bibik, EMSA Project Officer, introduced Automated Behaviour Monitoring tools and Long Term Storage service.

(for detailed information please see the presentations).

2.7 JRC on development activities for the CISE nodes

David Berger, from the JRC, gave an explanation of how the JRC can support the Member States within the context of the CISE activities.

(for detailed information please see the presentation).

2.8 Status of the implementation of national nodes/adaptors and plans for the transitional phase

The following CSG members delivered presentations:

- Greece – Nikolaos Sourounis from the Hellenic Coast Guard;

- Spain – Vincente Solla Alvarez – Direccion general de la marina mercante;

- Belgium – Thierry Segers, lieutenant in Belgian Navy;

- Finland – Pietari Vuorensola from METO;

- Italy – Luigi Ciani from the Marina Militare Italiana;

- Malta – Michelle Formosa from the Malta Marittima Agency;

- Lithuania – Karolis Lileikis from the Lithuanian Navy/MRCC;

- Germany – Bernhard Wehner from Germany's MoD;

- Slovenia – Vladimir Vladovic from the Slovenian Maritime Administration;

- Croatia – Ivan Kuseta from the Ministry of the Sea, Transport and Infrastructure;

- Netherlands - Henk Rohaan, Senior adviseur;

- Romania – Oprescu Mircea from the Romanian Border Police (presentation not available);

- Portugal (presentation available, although it was not delivered during the meeting);

- SatCen – Patricia Romeyro Mascarenhas.

The presentations can be downloaded at: http://emsa.europa.eu/workshops-a-events/188-workshops.html

3. Meeting outcomes

3.1 Decisions

The following decisions have been taken during the meeting:

Decision number	Description	Note
D1/1 – "Configuration Board"	To set-up the "Configuration Board" working group (WG). This WG comprises experts appointed by CSG to be consulted in case there is request of changes in the common and core software. The configuration board will operate as correspondence group. The CSG members that do not have the node implemented can appoint an expert with the role of observer.	
D1/2 – "Cooperation Agreement WG"	To set-up the "Cooperation Agreement WG" working group. This WG comprises experts appointed by CSG to be consulted in order to establish the cooperation agreements for sharing information between CISE nodes. The working group will operate as correspondence group after an initial workshop to kick off the activity.	
D1/3 – WBS and Plan	The CSG agreed about the WBS and plan proposed to carry out the activities defined in the MSEG Activities Paper. The WBS and plan will be reviewed regularly in the CSG meetings.	- The possibility to anticipate the best practice workshop should be assessed. - During the 2nd CSG meeting the "responsibility to share" activity should be discussed and possibly planned.
D1/4 – Single point of contact	cise-support@emsa.europa.eu is the single point of contact for the CSG members to request any technical and operational support. cise@emsa.europa.eu is the single point of contact for administrative requests/questions.	
D1/5 – management procedure	To cover the Technical and Operational needs the following procedures proposed by EMSA and JRC will be established: incident, problem, configuration, deployment and new installation request.	

Decision Number: CSG meeting / Decision number (i.e. D1/1 is the 1st decision agreed during the 1st CSG).

3.2 Tasks

The following tasks have been agreed during the meeting:

Task number	Description	Decision number	Responsible	deadline	Note
T1/1	Nominate the experts for the Configuration Board	D1/1	Each CSG member interested in participating in the Configuration Board	31/08/2019	An email should be sent to cise@emsa.europa.eu specifying the name, e-mail account and phone number of the appointed expert.
T1/2	Nominate the "Node owner"	D1/4, D1/5	Each CSG member that has a node installed	31/08/2019	An email should be sent to cise@emsa.europa.eu specifying the name, e-mail account and phone number of the node owner.
T1/3	Nominate the "Node administrator"	D1/4, D1/5	Each CSG member that has a node installed	31/08/2019	An email should be sent to cise@emsa.europa.eu specifying name, the e-mail account and phone number of the administrator
T1/4	Nominate the members for the "Cooperation Agreement WG"	D1/2	Each CSG member interested in participating in the Cooperation Agreement working group	31/08/2019	An email should be sent to cise@emsa.europa.eu specifying, name the e-mail account and phone number of the appointed expert
T1/5	CSG member are invited to submit any best practice documents or clauses to be taken into account for the cooperation agreement	D1/2	Each CSG member	31/08/2019	An email should be sent to cise@emsa.europa.eu
T1/6	A document describing the Technical and Operational support introduced during the 1st CSG meeting	D1/5	EMSA and JRC	delivered	This document shall be delivered to all CSG members.

	should be drafted.				

Task Number: CSG meeting / task number (i.e. T1/1 is the 1st task agreed during the 1st CSG).

4. Conclusion

The CSG approved the Work Breakdown Structure and the plan to implement the CISE Transitional Phase activities as defined in the MSEG paper (see EMSA and JRC's presentations) and subsequently a number of decisions and tasks were agreed during the meeting starting their implementation (see section 3 of this document).

The 2nd CSG meeting is planned for the 1st week of October (CSG member interested to participate should save the date: 2nd and 3rd of October).

5. Annexes

5.1 List of Participants

country	firstname	lastname	city	organization
Belgium	Els	Claeys	Brussels	Federal Public Service Mobility and Transport - DG Shipping
Belgium	Thierry	Segers	Brussels	Belgian Navy
Croatia	Ivan	Kuseta	Zagreb	Ministry of the Sea, Transport and Infrastructure
Finland	Pietari	Vuorensola	Helsinki	Ministry of the Interior, Border Guard Department
France	Ronan	Chastanet	PARIS	SGMer
Germany	Bernhard	Wehner	Bonn	German MoD
Germany	Elise	Kleinsorgen	Cologne / Bonn (DEU)	German Federal Ministry of Transport
Greece	Ioannis	Pantelis	Athens	Hellenic Navy General Staff Plans & Policy Directorate
Greece	Nikolaos	Sourounis	Athens	Hellenic Coast Guard
Ireland	Dymphna	Keogh	Brussels	Irish Permanent Representation to the EU
Italy	Luigi	Ciani	ROME	MARINA MILITARE ITALIANA
Lithuania	Karolis	Lileikis	Klaipeda	Lithuanian Navy MRCC
Malta	Michelle	Formosa	Luqa	Malta Marittima Agency
Portugal	Rui	Serafim	Lisbon	DGRM
	Joana	Paião	Lisbon	DGRM
Portugal	Fernando	Braga	Lisbon	DGRM
Romania	oprescu	mircea	bucharest	Romanian Border Police
Slovenia	Vladimir	Vladovic	Koper	Slovenian Maritime Administration
Spain	Vincente	Solla Alvarez	LA CORUÃʻA	DIRECCIÃ"N GENERAL DE LA MARINA MERCANTE
The Netherlands	Lisette	van Oss	Amsterdam	NL Coastguard/NL Navy
The Netherlands	Henk	Rohaan	Den Haag	MoDNL/ NLCG
The Netherlands	Jan	Haverkorn	Den Helder	Coastguard
United Kingdom	Valerie	Trojanowska	London	Department for Transport
	Dirk	Peters	Brussels	European Defence Agency
	David	Berger	Ispra	European Commission - JRC
	Jesus	Hermida	Ispra	European Commission, JRC
	Paolo	Salieri	Brussels	European Commission
	Vytautas	Lukas	Vigo	EFCA
	Lucian	Filipoaia	Warsaw	Frontex - European Border and Coast Guard Agency
	Patricia	Romeyro Mascarenhas	Madrid	SATCEN - European Union Satellite Centre
	Elisabetta	Pietrobon	Brussels	European Commission
	Christos	Economou	Brussels	European Commission

The following EMSA staff participated at the meeting:

- Maja Markovcic Kostelac (EMSA Executive Director to welcome the meeting participants)

- Leendert Bal (meeting Chairman)
- Gianluca Luraschi (CISE Project Manager)
- Georg Troost (introduced "Administrative framework")
- Catrin Egerton (introduced "Copernicus services")
- Lukasz Bibik (introduced "ABM and LTS services")
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5.2   Agenda

Wednesday, 15 May 2019

Time	Agenda Item
09:00 – 09:30	**Registration and coffee**
09:40 – 10:00	**CISE: state of play (DG MARE)** - State of play of CISE, results so far, objectives for the transition phase.
10:00 – 10:30	**Technical and Operational support (EMSA/JRC)** - Description of the operational services that EMSA and JRC are planning to provide during the Transition Phase to the authorities that have already implemented a CISE node. - Set-up a specific working group to address the CISE architecture and the management of changes
10:30 – 11:00	**Transition phase activities overview (EMSA)** - Work breakdown structure for the activities to carry out during the Transition Phase (based on the MSEG activity paper – see annex). - Proposal of the Transition Phase Plan.
11:00 – 11:20	*Coffee break*
11:20 – 11:50	**Legal services – Administrative framework (EMSA)** - Approach and process to be discussed towards a Service Level Agreement and/or Conditions of Use to allow the exchange of data between the CISE Stakeholders.
11:50 – 12:30	**EMSA's possible data contribution (EMSA)** - Presentation on Copernicus Maritime Surveillance Service and on ABM's (Automatic Behaviour Monitoring tools
12:30 – 13:00	**Development activities for MS nodes (JRC)** - Description of the support for the implementation and maintenance of MS adaptors.
13:00 – 14:30	*Lunch break* - EMSA will organize a visit to the EMSA Maritime Support Service (its operational information centre). Stakeholder members interested to participate in this event, please send an e-mail by the 10th of May to: gianluca.luraschi@emsa.europa.eu.
14:30 – 16:00	**Status of the implementation of national nodes/adaptors and plans for the Transition Phase (Stakeholder members – Member States and EU Agencies)** - Member States and EU Agencies are invited to give a short presentation.
16:00 – 16:20	*Coffee break*
16:20 – 16:40	**Planning for the Transition Phase (EMSA)** - The plan introduced in the morning session "TP activities overview" will be reviewed and consolidated based on the discussions held.
16:40 – 17:00	**Summary and conclusions (EMSA)**

Remarks
- Open discussion will be moderated at the end of each session.