



Welcome and approval of the agenda

Facilitation of ship to shore reporting pilot project – 5th meeting

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Meetings

1st meeting took place on 03 April 2019 with the objective to:

- present the scope of the project and expected deliverables;
- present the working methodology and timeline of the project;
- obtain feedback from the project participants on the proposed use cases and collect new ideas aiming at simplifying ship to shore reporting.

2nd meeting took place on 25 September 2019 with the objective to:

- present and approve the concept paper of the project;
- present the Integrated Report Distribution (IRD) prototype and collect feedback from the project participants on the first version;
- agree on the final content of the Integrated Ship Report (ISR) for the pilot project and the distribution methods for the ISR;
- discuss the electronic exchange of data between ship and shore including interaction with the VDE Capability project.

3rd meeting took place on 23 June 2020 with the objective to:

- collect feedback from Member States participating in testing the Integrated Report Distribution (IRD) prototype;
- present the changes foreseen in the IRD version 2;
- present a progress report on the electronic exchange of data between ship and shore including interaction with the VDE Capability project; and
- present and agree on the updated project's roadmap.

4th meeting took place on 10 December 2020 with the objective to discuss on:

- phase 2 of the Integrated Report Distribution (IRD);
- mock-ups for Ship Data Provider GUI planned in the IRD phase 3;
- progress report on the electronic exchange of data between ship and shore including interaction with the VDE Capability project; and
- updated project's roadmap.

5th meeting Agenda

Time	Agenda Item	Speakers
Part I – morning session		
09:00 – 09:15	Opening / Introduction 5.1 Agenda 5.2 Follow-up actions	EMSA
09:15 – 10:15	Member State feedback on functional testing of the Integrated Report Distribution (IRD) phase 2	Member States
10:15 – 11:45	5.3 IRD phase 2 – Planning and preparation of operational tests	EMSA Member States
Part II – afternoon session		
13:00 – 13:45	5.4 IRD phase 3 – progress report and discussion on how to involve ships in operational tests	EMSA Member States
13:45 – 14:15	5.5 Port Call Detection service using Cloud-based infrastructure – outcome of pilot project and possible use in IRD	EMSA
14:15 – 14:45	IRD phase 4 – ideas for future developments	EMSA Member States
14:45 – 15:00	Discussion and summary of the follow up actions	EMSA

Follow-up actions from previous meeting

Action	Current status
1. Provide the technical documentation for system to system communication to France.	Completed (sent on 17 December 2020).
2. Investigate the technical feasibility for establishing link to SSN for display Hazmat, Waste and other details in the existing SSN interface.	On-going This idea is being investigated by the IRD and SSN contractors. Changes would be required in both systems.
3. Test the IRD phase 2 system and provide feedback and possible ideas for improvements. Think of test cases and authorities to involve in the operational tests.	On-going More details in the document 5.3.
4. Review the XLS file presenting the reporting obligations per MRS system that was distributed to project participants on 30 November 2020 and provide comments.	Completed
5. Analyse if ship will be able to re-use data between MRS systems in the Ship DP GUI and to include this possibility in IRD phase 3.	Completed This feature will be available in IRD phase 3.
6. Liaise with Norway to identify synergies between this project and SESAME project.	Completed The content of the VTS/MRS report aligned between the projects.
7. Liaise with Sweden and Germany to find the best way of presenting this pilot project to IALA.	Completed Presentation at VTS50.
8. Provide feedback on the GUI for IRD phase 3 based on the mock-ups included in the presentation.	Completed
9. Member States willing to participate in the testing of the VDE-SAT solution are invited to express their interest to EMSA.	On-going
10. Plan next meeting in March 2021 with the objective to collect feedback on the IRD phase 2, prepare guidelines and scenarios for the operational tests and present progress on IRD phase 3.	Completed Scheduled for April due to VTS50 and Easter holidays.
11. Draft the minutes of the meeting and provide attendees with copies of the meeting presentations.	Completed The approved minutes of the meeting were distributed on 18 December 2020.



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