

Meeting: 10th SSN / LRIT Group Meeting

Place and date: Videoconferencing, 20 October 2021

Agenda item: Revision of SSN Operational documentation

Document number: SSN/LRIT 10.3.2

Submitted by EMSA

Summary	<p>Present the revised SSN operational documentation to reflect the changes of SSN v5:</p> <ul style="list-style-type: none"> • SSN PortPlus Guidelines • SSN Common Operational procedures • SSN v5 Frequently Asked Questions (FAQ)
Action to be taken	As per paragraph 3.
Related documents	<ul style="list-style-type: none"> a. 9th SSN/LRIT Group Meeting Report b. SSN/LRIT 9.4.1 SSN Roadmap

1 Background

During the 9th SSN/LRIT Group Meeting (May 2021) EMSA stressed the importance of revising the SSN operational documentation to reflect the changes of SSN v5 and proposed to work on the revision of the following documents:

- Interface and Functionalities Control Document (IFCD);
- SSN PortPlus Guidelines;
- Incident Report Guidelines;
- SSN Common Operational procedures;
- SSN User Interface manual;
- SSN v5 Frequently Asked Questions (FAQ) (new document).

Regarding the update of the IFCD, COM/EMSA will first propose to the HLSG the Terms of Reference of IFCD working group and the associated time plan.

The Incident Report Guidelines will continue to be revised by the IRWG as agreed by the 8th HLSG meeting (December 2020) and the SSN User Interface manual will be updated during 2022 with an online version (similar solution as implemented for COD and CLD).

2 Current Status

2.1 SSN PortPlus Guidelines

The SSN PortPlus Guidelines document was updated in line with the scope of the new SSN v5 for PortPlus notifications to reflect the exchange of information on:

- persons sailing on board passenger ships for search and rescue purposes as required by Directive 98/41/EC as amended by Directive (EU) 2017/2109; and
- revised advance waste notification and the waste delivery receipt, and the subsequent transmission to THETIS-EU (to support the inspection database on port reception facilities, as required by Directive (EU) 2019/883).

The revised draft v1.3 presented in Annex 1 includes the changes in track changes. Please note that the diagrams in the document still need to be updated.

2.2 SSN Common Operational procedures

The SSN Common Operational procedures were updated. The impact of the new SSN v5 is more limited in this document as the operational procedures remain unchanged with the new version.

The revised draft v2.2 presented in Annex 2, includes the following changes:

- Inclusion of the AIS data retransmission procedure (pending since previous revision);
- Deletion of the Single Hull Tanker early warning procedure (no longer required);
- Minor changes in line with SSN v5.

2.3 SSN v5 Frequently Asked Questions (FAQ)

A new document on Frequently Asked Questions (FAQ) on SSN v5 was compiled by EMSA based on emails received by the MSS with questions on the new SSN v5 implementation and testing. This document provides a non-exhaustive list of questions and answers. The v1.0 was published by EMSA on 18 August 2021 (see Annex 3) and the aim is to issue regular updates during the SSN transition to version 5.

The information in this document is provided without prejudice to any formal legal interpretation, and with the sole purpose of assisting and sharing some of the more common technical questions and issues encountered.

3 Actions required

Member States are invited to review and provide comments on the SSN operational documents in Annex by 3 November 2021. EMSA will revise the comments received and prepare new draft versions for validation and thereafter to the next HLSSG meeting for approval (tentative date December 2021).

Annexes:

Annex 1 – SSN PortPlus Guidelines v1.3 draft

Annex 2 – SSN Common Operational procedures v2.2 draft

Annex 3 – SSN v5 Frequently Asked Questions (FAQ) v1.0