

**Invitation to tender**

**procurement procedure N° EMSA/NEG/21/2014  
for Maintenance and repairing of fire isolation gates**

<b>Subject &amp; requirements</b>	<p>The scope of this tender is the maintenance and repairing of the fire/smoke isolation gates existing on all levels of the EMSA main building. This should include the lubrication and fine tuning of all the rails on all the gates, the repairing of a roller and the substitution of a steal cable.</p> <p>Please see Annex I for more detailed requirements.</p> <p>All works shall include the protection and cleaning of the intervened areas and removal of surplus materials. The contractor shall ensure that tasks are carried out without detriment to the general functioning of EMSA services and shall be responsible for any damage caused to the buildings and external areas.</p> <p>The price offer must include the description of all materials used, works and arrangements proposed, as well as the costs of transport.</p>
<b>Deadline to submit bid</b>	<b>Wednesday, 4th June 2014, 17:00h</b>
<b>Manner of submission of bid</b>	By email: <a href="mailto:NEG212014@emsa.europa.eu">NEG212014@emsa.europa.eu</a>
<b>Max value contract</b>	3,000 Euro excluding VAT
<b>Type of contract</b>	Purchase Order
<b>Duration contract</b>	Execution within 30 days from contract signature
<b>Contract management responsible body</b>	Unit A.2.3, in charge of Facility and Logistics Contact person: Mr Francisco Baraona
<b>Contact</b>	<a href="mailto:NEG212014@emsa.europa.eu">NEG212014@emsa.europa.eu</a>
<b>On-site visit</b>	Site visits are possible between 19/05/2014 and 23/05/2014. To request a visit please send a written request to <a href="mailto:NEG212014@emsa.europa.eu">NEG212014@emsa.europa.eu</a> before 21/05/2014.
<b>Selection criteria Technical and professional capacity</b>	Requirements: Registration in ANPC (National Authority for Civil Protection) Evidence: Copy of the Registration in ANPC
<b>Award criteria</b>	The contract will awarded to the tenderer that offers the lowest price.
<b>Validity of the bid until:</b>	<b>31/12/2014</b>
<b>Signature and date</b> Manuela Tomassini Head of Department Corporate Services	 <b>19 MAY 2014</b>
<p>Please consult the following documents while preparing your tender:</p> <ul style="list-style-type: none"> <li>• <i>Low-Value Procurement Procedure – Tendering Conditions</i></li> <li>• <i>Purchase Order</i></li> <li>• <i>Tenderers checklist</i></li> <li>• <i>Statement subcontracting/joint offer</i></li> <li>• <i>LEF and BAF</i></li> </ul> <p>Available at: <a href="http://www.emsa.europa.eu/work/procurement/calls.html">http://www.emsa.europa.eu/work/procurement/calls.html</a></p>	

## **Annex 1 to the Invitation to Tender EMSA/NEG/21/2014**

### **❖ Level 3**

- Fixing of left roller (Reparação do rolete esquerdo) **x 1**
- Lubrication and fine tuning of rails (Lubrificação de calhas respectivas afinações) **x 2**

### **❖ Level 2**

- Lubrication and fine tuning of rails (Lubrificação de calhas respectivas afinações) **x 5**

### **❖ Level 1**

- Substitution of steel cable (Substituição de cabo de aço) **x 1**
- Lubrication and fine tuning of rails (Lubrificação de calhas respectivas afinações) **x 5**

### **❖ Level 0 / Ground**

- Lubrication and fine tuning of rails (Lubrificação de calhas respectivas afinações) **x 5**

### **❖ Level -1**

- Lubrication and fine tuning of rails (Lubrificação de calhas respectivas afinações) **x 4**