

Questions / Answers

Question 01 (dated 21/05/2015):

“Could you please send us the Terms of Reference associated with the Call for Tender:

IT consultancy services for EMSA's horizontal IT components: portal, identity management, integration and non-functional capabilities, data warehouse and geographic information systems”

Answer to question 01:

All tender documentation can be found on the Internet at <http://www.emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/09/2015 and can be downloaded free of charge.

Question 02 (dated 21/05/2015):

“Are email submission for the above mention opportunity permitted?”

Answer to question 02:

Please refer to the Invitation to tender EMSA/OP/09/2015, point 2. All documentation can be found at <http://www.emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/09/2015.

Published on 22/05/2015

Question 03 (dated 29/05/2015):

“We have had a look at the 092015 tender and have a question. It states that the system currently uses ENC's but I do not think that is correct. ENC is produced solely by Hydrographic Offices whereas non-official databases, such as the one you are using now, are produced by commercial companies, and by definition is not ENC. The format would be the same and the charts would look nearly identical, but it does not get away from the fact that they are not ENC's.

The price for ENC as opposed to non-official databases would be substantially different. As an example, opening all of the world's ENC charts for one year on one workstation would be over €200k, so you can only start to imagine what the final cost would be. Your total amount of Euros for the project would not even cover the cost of ENC charts. So the question is..... does the tender really mean ENC or something else such as Jeppesen's Professional+ database that I think you are currently using?”

Answer to question 03:

The system that is referred as the EMSA's Electronic Nautical Chart distribution system is composed by an ad-hoc implementation of an OGC compliant WMS service connecting to the Jeppesen's CMAP Professional+ database.

It is relevant to further clarify that in the scope of this procurement and of the scenario 5 detailed in the Appendix A:

- 1- The term ENC (Electronic Nautical Charts) does not refer to original ENC's (produced by the Hydrographic Offices);
- 2- The use of these charts is not for navigational purposes but to be used as the "map base layer" for all EMSA's Maritime Applications;
- 3- A database with similar format and look than the originals ENCs is considered sufficient to cover EMSA needs.

Published on 01/06/2015

Question 04 (dated 08/06/2015):

"I have a question regarding the restrictions for tenders (especially Lot 3): It seems that it is not possible to participate in this tender as a freelancer without being part of subcontracting / joint offer. Or would it be possible to submit an offer for instance only Senior developer / Senior product expert?"

Answer to question 04:

Regarding technical capacities, please take notice of the Tender Specifications section 13.5 – Technical and professional capacity – selection criteria, where the requirement is detailed:

"The tenderer must have a very good level of technical and professional capability in the provision of the requested services, namely know-how, efficiency, experience and reliability in the requested technical domains presented in each Lot." To prove this requirement, EMSA requires the tenderer to present the evidences detailed in that same section.

EMSA is not intending to acquire these capacities on an individual basis.

Furthermore, please notice that bids that do not comply with the selection criteria specified on 13.4: Economic and financial capacity – Selection criteria and 13.5: Technical and professional capacity – Selection criteria will not be taken into consideration for the award of the contract.

Published on 09/06/2015

Question 05 (dated 08/06/2015):

"Regarding Lot 5: Geographic Information Systems, when considering the provisioning of an ENC the following is stated:

EMSA is considering the possible rebuild of this system, either by enhancing the current one or by building a new system that provides further performance, availability and easy of management.

However under section 2.6 it is stated that the personnel providing the service will use only the standard software packages.

In our understanding a new system to be developed would have to be using the current EMSA's technologies (Geoserer + Jeppesen C-MAP Professional +) is this correct?

It is also our understanding that the COTS systems do not have to be quoted (ex Jeppesen C-MAP Professional + subscription) for the scenarios, is this correct?"

Answer to question 05:

In the tender specifications, section 2.6 is stated that *"The technologies and tools used for the provision of services and products will be the ones listed in the System Landscape present in the General Conditions of the ICT Framework Contract. The personnel providing the service will use only the standard software packages in use at EMSA, and **no other software may be installed or used without the prior written authorisation of EMSA.**"*

Furthermore, please take notice that on the EMSA's system and application technical landscape is stated that: *"Although the System and Application Landscape described in this document are EMSA guiding lines, this does not mean that no deviations are allowed.*

Exceptions can be proposed and they will be considered on a case by case basis; if it is found that is the best technical implementation for the requirement or there is no other way of doing it, this exception will be accepted.

Also suggestions for innovation are welcome and if they bring added value to the landscape, they will be included."

Based on the above, the tenderer are free to choose the technologies that best fits EMSA needs, as long as these choices are properly justified.

The scenario response requirements are detailed in the Appendix A of the tender specifications and regarding Lot 5 are:

"The tenderer is invited to provide a solution by presenting the following:

- 1- Provide basic system architecture with the decomposition of the services into components, a brief description of the interfaces and protocols to be used between components as well as a deployment diagram.*
- 2- (if relevant) Indicate which components may be available as COTS or libraries justifying their usage in the overall system architecture.*
- 3- Specify the system interfaces and related open or de-facto standards that will be used in these interfaces. Please indicate this and justify its applicability.*
- 4- (if relevant) Specify the visualization standards considered and justify its applicability.*
- 5- Describe how the non-functional requirements are handled, including failure modes and possible recovery actions.*
- 6- Provide a WBS and Gantt charts with estimated efforts.*
- 7- Describe the major risks of the overall architecture you propose and what actions you will take to mitigate those risks."*

Additionally, in the tender specifications section 14.1 - Criteria for the award of the Framework contract for Lot 2 and Lot 5, under 3. Quality criterion 3 (Q3) (W3 = 40%) – Quality of scenario technical solution is defined what should be included in the technical solution to be presented:

- a. A detailed description of the project and technical management methodology (including further breakdown and description of the activities identified in the scenario).*
- b. Description of the means, tools that the tenderer shall use to conduct the activities.*
- c. Provision of templates for the key deliverables (e.g. use cases, software design descriptions, functional specification, etc.) taking into account the proposed tasks based on the scenarios described in Appendix A – Scenarios for Evaluation and explaining how a high quality of the services and deliverables (software, documentation or both) can be guaranteed.*
- d. Concrete reference to standards applicable in the production of documentation.*
- e. Project Plan and estimation of the effort (total and per profile)."*

No quotation of COTS systems that may be used are requested for the scenario evaluation.

Published on 09/06/2015

Question 06 (dated 09/06/2015):

"In §10 of Tender Specification, a number of document is requested to be included in the Tenderer's Offer (from the 'Signed Cover Letter' to the 'Prices').

In the Tenderer's Checklist, the Tenderer's Offer has been identified as a different item with respect to other documents, such as 'Signed Cover Letter' or 'Declaration of Honour', etc.

Does exist a Template (e.g. a draft Offer) to be used as a reference to write the Tenderer's Offer?
What does "Appendix A" refer to, in the Tenderer's Checklist?"

Answer to question 06:

There is no particular template for the Tenderer's offer.

In regards to the reference relating to Appendix A in the Tenderer's checklist, please note that it is a clerical error. There is no Appendix A to be filled in by the tenderer.

Published on 09/06/2015

Question 07 (dated 09/06/2015):

"ISSUE 1:

We understand that the financial evaluation is based on Part E, as explained in section "11. Price" of the tender specifications.

However, the Appendix A to the Tender Specifications – Scenarios for Evaluation ask in the Scenario Response Requirements, point 2-, for Lot 5: Geographic Information Systems, to indicate which components may be available as COTS or libraries ...

Question:

Is it correct that the costs for the acquisition of any COTS recommended for the system architecture shall not be quoted?

In case EMSA later advances with a service that considers the use of these COTS, their acquisition will be managed out of the budget of that contract?

ISSUE 2:

The same Appendix A to the Tender Specifications for the same Lot 5 mentions in the Scenario Description as one of the main characteristics:

- ENC's with World coverage

Question:

Is it correct that the costs for the acquisition of these alternative ENC's shall not be quoted ?

In case EMSA later advances with a service that considers the integration of ENC's and ENC-based data from a new supplier (as proposed by the contractor in his proposal), their acquisition will be managed will be managed out of the budget of that contract ?”

Answer to question 07:

Answer to Issue1 and Issue2:

No quotation of COTS systems that may be used are requested for the scenario evaluation.

As stated in the tender specifications, in section 2.5, “*EMSA is considering the possible rebuild of this system, either by enhancing the current one or by building a new system that provides further performance, availability and easy of management.*”. As such, there is still no decision of what system will be requested during the implementation of the framework contract. After the signature of the framework contract all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract. The costs for acquisition of any COTS and/or alternative ENC's that might be proposed by the future contractor will be specified during the definition of the specific contract(s) as per EMSA needs.

Published on 12/06/2015

Question 08 (dated 10/06/2015):

Could you please confirm whether all specified profiles are pertinent for each lot of this procurement. In particular, is it mandatory for the proposed team to include all profiles (and in this context to include CVs and prices for each profile). If not, could you please explain how the evaluation of the price will be performed.

Answer to question 08:

As specified in the section 14 – Award criteria, all specified profiles are relevant for the award of the framework contracts. The minimum requirements for each profile are presented in 13.5 - Technical and professional capacity – Selection criteria.

Published on 12/06/2015

Question 09 (dated 11/06/2015):

“With regards to the Invitation to tender **N° EMSA/OP/09/2015 for IT Consultancy Services for EMSA’s Horizontal IT Components**: Portal, Identity Management, Integration and Non-Functional Capabilities, Data Warehouse and Geographic Information Systems.

We have a **question regarding LOT 5**, in relation to pricing to be quoted in accordance to Section 11. Of the Tender Specifications.

It mentions that “Prices shall include all costs e.g. travelling”, with this in mind and in order to be able to provide the best value for money offer possible for the agency, can you please inform as to the prevision of work that you foresee to be INTRAMUROS and what would be EXTRAMUROS (best estimate % Intramuros vs % Extramuros).

Additionally if these estimates vary for the different team Profiles, we would appreciate any clarification provided for this.”

Answer to question 09:

The place of performance of the tasks shall be the EMSA premises in Lisbon or the contractor premises. In exceptional cases part(s) of the work may be carried out at other agreed venues if stipulated in the Specific Contracts.

The expected framework contract meetings are detailed in section 4 of the tender specifications.

There is still no decision of what system(s) will be requested during the implementation of the framework contract. After the signature of the framework contract all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract. As such, there is still no estimate of the amount of work to be carried at EMSA and/or contractor premises.

The bidders are invited to provide their best estimates based on their experience regarding software development and maintenance activities in similar technical domains. It must also be noted that for the award of the framework contract for Lot 5 the prices requested are detailed as part of the section 14.1 - Criteria for the award of the Framework contract for Lot 2 and Lot 5.

Published on 12/06/2015

Question 10 (dated 11/06/2015):

“In your answer to question 03 of 29.5.2015 for the referred tender, EMSA says that nautical charts use are only to serve as basemaps. In this context what information layers, that constitute the nautical charts, is EMSA available not to use ?”

Answer to question 10:

The current system that EMSA uses to distribute the ENC information to the Maritime Applications allow to configure ad-hoc layers based on the details included in the ENC database. Currently EMSA provides to the

Maritime Application several pre-configured layers that are accessible to the Maritime Applications by a change on a parameter in the WMS call. As an example, EMSA has pre-configured layers containing information about Administrative boundaries, danger, harbour, etc. It is up to the Maritime Applications to choose which of these pre-configured layers is viewed as the “basemap”.

In the scope of the Lot 5 Evaluation Scenario present in the Appendix A and regarding possible viewing limitations on specific ENC data, the bidders are invited to present their best solution taking into account the requirements detailed in the scenario and knowing that the usage of this system is not for navigational purposes.

Published on 12/06/2015

Question 11 (dated 15/06/2015):

1) It looks EMSA uses Maritime applications - electronical nautical charts (is this a chart or an application???), vessels monitoring, oil spill detection & monitoring - all those on the 'ENC maps' as a base layer. Is that understanding correct?

2) 'ENC map' base layer is configurable: we are not sure what exactly does it mean. That not full content of ENC is needed or something else?

3) 'ENC map' base layer is provided to Maritime applications as a file - vector or raster or using WMS. Then there is ENC distribution system/service which, in our understanding, on demand creates the 'ENC map' base layer/raster? and serves it to Maritime applications. Is that correct?

4a) 'ENC distribution system/service' currently uses Jeppesen C-Map Professional+ (this is regulary updated worldwide ENC database where charts are converted in SENC format and ready for use in ECS and ECDIS), Geoserver 2.2 and ArcGIS. How these three work together?

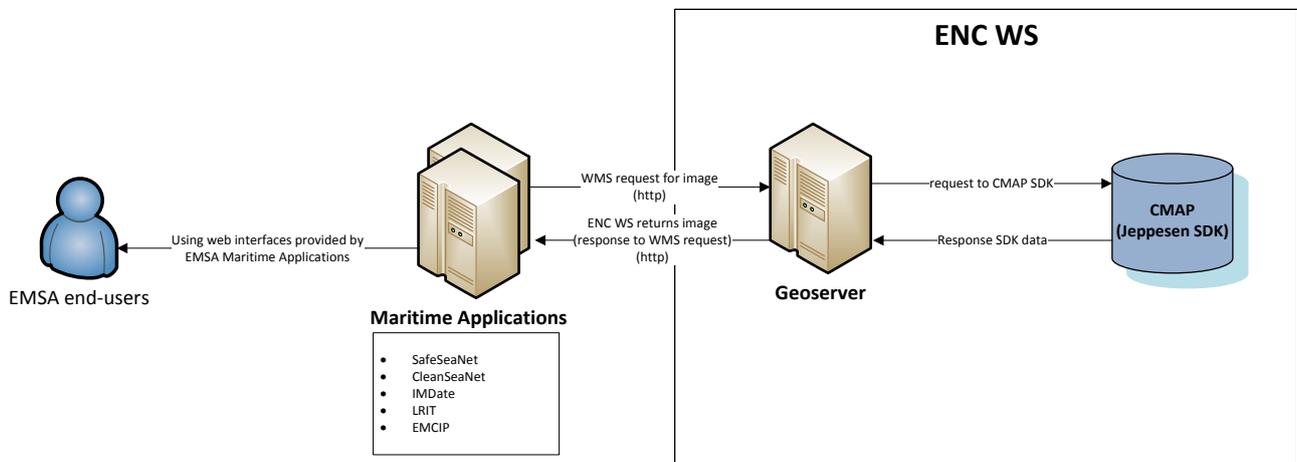
4b) Acquisition or implementation of new 'ENC distribution system/service' is the subject of Lot 5: Geographic Information Systems of the EMSA tender. Does it mean that EMSA wants to replace Jeppesen C-Map Professional+, Geoserver 2.2 and ArcGIS with one system that manages ENC and other data of interest and serves raster or vector 'ENC map' base layer' to Maritime applications? Is this anything to do with creating data warehouse in Lot 4?

“

Answer to question 11:

Answer to question 1 and 3:

EMSA Maritime Applications (SafeSeaNet, CleanSeaNet, IMDate, LRIT, EMCIP) are accessing the WMS interface made available by the ENC WS system (EMSA's Electronic Nautical Charts Web Service distribution system). In each of these Maritime Applications, the base layer is the image provided by the ENC WS system. On top of this base layer, each Maritime Application adds extra information depending on each application capabilities and service objectives.



The ENC WS system is composed of 2 main elements: a tailored geoserver to provide the data in an OGC compliant format and the Jeppesen C-MAP Professional +, including Jeppesen SDK.

Answer to question 2:

The current system that EMSA uses to distribute the ENC information to the Maritime Applications allow to configure ad-hoc layers based on the details included in the ENC database. Currently EMSA provides to the Maritime Application several pre-configured layers that are accessible to the Maritime Applications by a change on a parameter in the WMS call. As an example, EMSA has pre-configured layers containing information about Administrative boundaries, danger, harbour, etc. It is up to the Maritime Applications to choose which of these pre-configured layers is viewed as the “basemap”.

In the scope of the Lot 5 Evaluation Scenario present in the Appendix A and regarding possible viewing limitations on specific ENC data, the bidders are invited to present their best solution taking into account the requirements detailed in the scenario and knowing that the usage of this system is not for navigational purposes.

Answer to question 4a):

The high-level architecture of the ENC WS system used by EMSA is presented above in the answer to questions 1 and 3. ArcGIS is not part of the ENC WS system. ArcGIS is a GIS software used by the agency in GIS related activities, namely: ArcGIS Server is part of the Maritime Application SafeSeaNet, and ArcGIS desktop tools are used by EMSA to prepare several geospatial data/reports.

Answer to question 4b):

Acquisition or implementation of new 'ENC distribution system/service' **IS NOT THE UNIQUE** subject of Lot 5: Geographic Information Systems of the EMSA tender. This activity might be one of the future requests since EMSA is considering the possible rebuild of this system, either by enhancing the current one or by building a new system that provides further performance, availability and easy of management.

In the scope of the Lot 5: Geographic Information Systems tenderers might be invited to provide services like the following but not limited technical competences:

- Creation and editing of maps;
- Managing map layers and associated labelling;
- Integration of geospatial data;
- Creation of reports based on geospatial data;
- Execute and automatize spatial analysis;
- Development of geospatial applications;
- Installation, configurations and troubleshooting of geospatial applications using the EMSA referenced GIS tools;
- Knowledge of referenced geospatial standards like OGC and INSPIRE;
- Capabilities to analyse EMSA's geospatial applications in terms of quality of service (performance, availability and capacity) and associated data;
- Database expertise with spatial data schemas including optimization of queries / schemas using Oracle spatial;
- Expertise in the Electronic Nautical Charts domain and related distribution systems.

Regarding technological decisions and/or replacements, please note that there is still no decision of what system will be requested during the implementation of the framework contract. After the signature of the framework contract all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract.

All the lots present in this procurement are independent. This procurement will result in the following:

- For Lot 2 and Lot 5 will result in the award of Framework IT Contract with one (1) contractor per Lot;
- For Lot 1, Lot 3 and Lot 4 will result in the award of a Multiple Framework IT Contract with re-opening of competition with three (3) successful contractors per Lot.

Published on 17/06/2015

Question 12 (dated 17/06/2015):

Clarification 1:

Appendix B to the Tender Specifications, Section 3. TIMETABLE, Table on p. 13: "*T7...T0+12 weeks...Final acceptance of the system and acceptance of Module 1*"

and

Appendix B to the Tender Specifications, Section 2.3.2 Functional Prototypes, p. 10: "*Prototype 1: includes a minimum of 3 end-to-end business functionalities from the user scenario 5 as described in the Enclosure I part 1.*"

Question:

Our understanding is that Appendix B refers to a general approach for project delivery and not to a specific project. However, the above extracts of the specifications indicate otherwise, as they refer to specific deadlines and specific deliverables and functionalities. Furthermore, the referred "Enclosure I part 1" is not available. Please confirm our understanding on the purpose of this document or clarify.

Clarification 2:

Horizontal ICT Services - Tender Specifications, Section 14.1. Criteria for the award of the Framework contract for Lot 2 and Lot 5.

Questions:

- a) Are we allowed to provide the response to the 3 different criteria in the same document?
- b) In the response to a Quality Criterion are we allowed to make reference to the response to another Quality Criterion to avoid repetitions?

Clarification 3:

Tender Specifications, Section 13.5. Technical and professional capacity – Selection criteria, p. 20: “*The Curriculum Vitae (CV) with the educational and professional qualifications of the proposed team for implementation of the contract.*”

Questions:

- a) How many CVs from each provide and for each Lot should we provide?
- b) Can the same CV be provided for more than one lots?

Clarification 4:

Tender Specifications, Section 13.5. Technical and professional capacity – Selection criteria, p. 21: “*The last four major contracts performed during the past three years ...*”

Question:

- a) Can we describe more than four reference contracts?
- b) Should the two requirements (Experience in systems similar to those of EMSA... and Experience in mission-critical trans-national systems) be satisfied by every reference contract?

Clarification 5:

Horizontal ICT Services - Tender Specifications, Section 11 - Price.

and

Answer to Question 09 (dated 11/06/2015): “*As such, there is still no estimate of the amount of work to be carried at EMSA and/or contractor premises. The bidders are invited to provide their best estimates based on their experience regarding software development and maintenance activities in similar technical domains. It must also be noted that for the award of the framework contract for Lot 5 the prices requested are detailed as part of the section 14.1 - Criteria for the award of the Framework contract for Lot 2 and Lot 5.*”

Question:

This question concerns all lots. The costs for the provision of onsite and offsite services are very different. Requesting a single price per profile for onsite and offsite services provides a clear advantage to local companies, for which the cost difference between offsite and onsite services is minimal. In view of the above we would like to ask you to reconsider the structure of the financial offer and include rates per profile for onsite and offsite services individually, specifying at the same time the respective weights.

Answer to question 12:

Clarification 1:

In the Tender Specifications is stated that “*EMSA has a pre-defined set of working methods/procedures that are defined in the following Appendixes:*”

- *Appendix B: Project Delivery;*
- *Appendix C: Working procedures and service requirements;*
- *Appendix D: Initial quality gate for java projects.*

These documents are templates that will be tailored for each specific contract according to their characteristics.

Tenderers are encouraged to take this set of working methods/procedures in attention while preparing their answers to this procurement.”

The reference to deadlines and specific deliverables and functionalities (e.g. Enclosure I part 1) are only presented as examples since this document will be tailored according to the future needs on each specific contracts.

Clarification 2-a) and 2-b):

From the question it is not clear what exactly the tenderer refers to. However it is possible to refer to the information provided within the same offer. The tenderers should be aware that the evaluations are performed individually per Lot and are independent procedures; as such it is preferred to receive bids individually per Lot.

Clarification 3-a):

Each bidder is requested to propose the team composition that best fits each Lot objectives according to the bidder expertise and experience. As a minimum it is requested to have 1 CV per profile per Lot.

Clarification 3-b):

Yes, the same CV can be presented to more than one Lot.

Clarification 4-a):

Yes, more than four reference contracts performed during the past three years similar to the services described in the tender specification can be described.

Clarification 4-b):

It is not necessary that all contracts presented by the bidders comply with those two requirements.

Clarification 5:

In this advanced stage of the procedure, EMSA is not in the position to amend the conditions already published. However, as a general approach, EMSA does not request software development and related maintenance tasks to be executed on-site. Usually, these activities are done in the contractors premises and when needed (e.g. on-site acceptance tests, deployment in production, etc.) the on-site tasks are detailed and agreed with the contractor and will be part of the details on each specific contract.

Furthermore, in order to minimize on-site activities and to provide the agency and contractors the best possible outcome of the tasks to be executed, EMSA has in place remote access capabilities that the

contractors may use. In this reference, please check the Annex J.13 AP_02_01 IT FC_Annex II_General Conditions for ICT_v.1.4.

Published on 24/06/2015

Question 13 (dated 17/06/2015):

1- Questions for Lot 2):

- a. Regarding the integration of new systems, is it correct to assume that the connectors' development is out of the scope of this service, i.e., new systems should provide the necessary API's for this integration? What types of connectors are implemented (e.g. Webservices, Stored Procedures)?
- b. Currently, how many custom application connectors are in production?
- c. Are there any other customized code (e.g. data treatment, other integrations, screens behavior)?
- d. How many user are managed by the IAM solution?
- e. How many user groups exist?
- f. Are there, and how many, customized IAM reports?
- g. Currently, how many application are using SSO? All of them have access management?
- h. How many provisioning (role and system oriented) and access roles (policies) exist?
- i. How many applications are using SSO? All of them have access management?
- j. Are there more applications integrated than the mentioned?
- k. All users are created/managed directly by the IAM tool?
- l. How many attributes (fields) exist regarding the users' information?
- m. The total service costs comprises the licensing costs? Or it must only consist of the team cost?

2- Questions for Lot 3):

- a. Regarding to Integration, is it possible to integrate with cloud based internal/external systems?
- b. Is it correct to assume that any necessary changes to external/internal applications to be integrated via ESB or BPM are not to be included in the scope of Lot 3?
- c. Does EMSA already have tools or methodologies to determine the level of compliance for Nonfunctional assessments?
- d. If by chance a version upgrade occurs during contract or ongoing work, it is correct to assume that any compatibility issue, data or application migration will be outside the contract?

3- Questions for Lot 4):

- a. Would it be possible to provide an High Level Architecture of the BI solution?
- b. Can you specify what capabilities are used of each tool, jaspersoft and talend?
- c. What type of data sources and data structures the current solution handles?
- d. Is there any Data and/or BI governance policy implemented?
- e. What load cycles are implemented? (for e.g.: real-time, hourly, daily, weekly)
- f. The BI platform load is managed by the jasper or talend schedulers, or any other workload scheduler tool is used like Control-M or TWS?
- g. What Backup and archiving tools are used in EMSA if any?
- h. What Infrastructure monitoring tools are used in EMSA if any?

Answer to question 13:

1) Answer to questions for Lot 2):

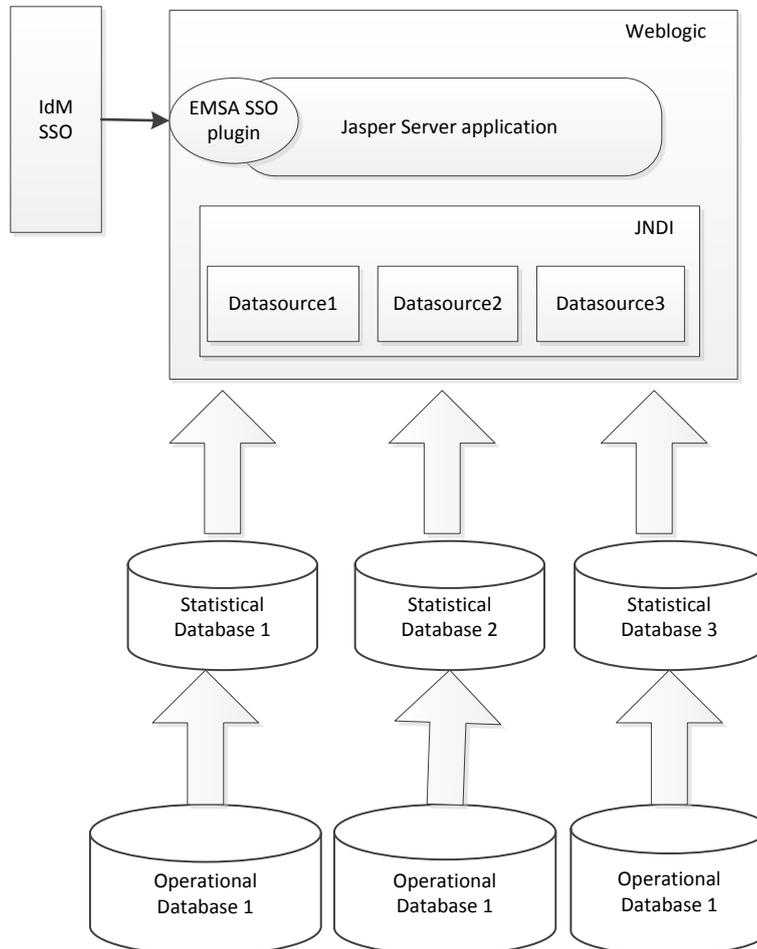
- a. No, the connectors from the Identity Management side are inside the scope of the services to be provided. Currently the connectors implemented are web services and specific OIM APIs. There is also an Oracle view providing user detailed information to the applications.
- b. Currently there are 6 Custom Connectors developed from scratch plus an additional out-of-the-box connector that was modified.
- c. Yes, Validation code in Java and UI Custom forms (one for each of the integrated applications)
- d. Around 3500 registered users.
- e. Around 80 application user groups. Considering OIM Users Groups, there are around 3700 OIM User Groups (due to our Security Model)
- f. There are no customized IAM reports.
- g. Currently there are 10 applications using SSO. Yes, all of them have access management.
- h. Considering OIM there are around 200 Access Policies.
- i. Same question as 1.g)
- j. No. It should be referred that the Appendix E is a supporting guide to future implementations presenting examples how the integrations can be achieved. This is not an exhaustive document. Further technical documentation will be provided during the framework contract implementation.
- k. Yes, although there are some specific users that are manually created and not managed by the Identity Management. However these users have all the rules that allows single sign-on to work.
- l. The number of attributes depends from each specific application. As a minimum, there are 10 attributes.
- m. Regarding the Lot 2 evaluation scenario present in the Appendix A of the tender specifications, section 2, it is not requested to present or include licensing costs. After the signature of the framework contract all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract.

2) Answer to questions for Lot 3):

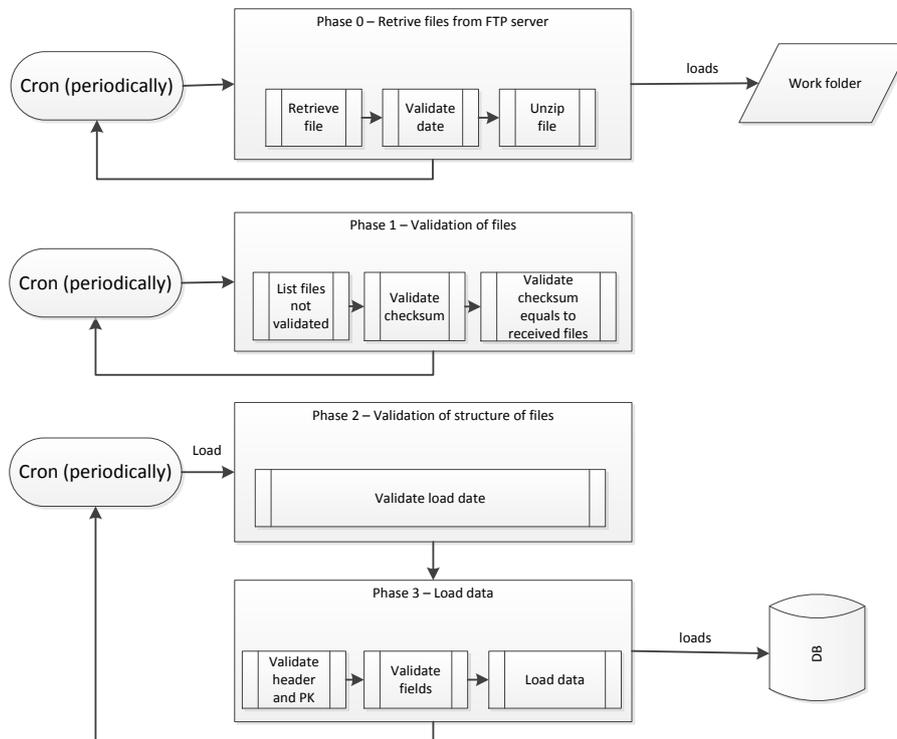
- a. No. this possibility is not being considered.
- b. Yes.
- c. The tools and methodologies used depend from system to system. The decision of the tools and methodologies to be used on each case is to be taken during contract execution and always in agreement with EMSA.
- d. This decision is to be taken based on the version upgrade analysis, e.g. what type of upgrade, expected impacts, what system, etc. At this stage it is not possible to be more specific. After the signature of the framework contract all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract.

3) Answer to questions for Lot 4):

a. The following figure shows the High Level Architecture:



- Jasper Server application runs on top of Weblogic Application Server
 - Jasper has a specific plugin to integrate with EMSA IdM/SSO infrastructure
 - Databases are accessed through specific datasources configured in Weblogic
 - Jasper consumes data that is previously consolidated into “Statistical Databases”
 - “Statistical Databases” are populated and refreshed from “Operational Databases” using different techniques depending on the system (see answers e. and f. below)
- b. From Jaspersoft currently EMSA is using reporting functionalities, like domains, reports, ad-hoc views and charts.
Talend is used for generic ETL processes. An example is provided below:



Elements marked as “Phases” are Talend jobs in java processes.

- c. The current solution mainly uses JDBC data sources although in some cases Excel and text files are used.
- d. No.
- e. Daily and weekly, depending on the application.
- f. Talend and Oracle materialized views with PL/SQL refreshing procedures.
- g. Please refer to Annex J.12 AP_01 IT FC_Annex II_General Conditions for ICT_v.1.4, section 7.
- h. Please refer to Annex J.12 AP_01 IT FC_Annex II_General Conditions for ICT_v.1.4, section 7.

Published on 24/06/2015

Question 14 (dated 18/06/2015):

Question 1: In the Appendix B, “Project Delivery.pdf” document , Section 3 – “Timetable”, includes a table (page 13) with dates and Milestones, can you please indicate to which Lot this timetable refers.

Question 2: In the Tender Specifications, (page 23) weightings are assigned for the prices to be quoted for each profile.

For the profile “Software architect” there is no multiplier indicated, does this mean that the value quoted will be taken as is (multiplied x1).

The price of the team is calculated as the price for a standard development team for one day.

Price of the team = price per man day of one Technical manager x 0.8

+ price per man day of one Business analyst x 0.8

+ price per man day of one System architect x 0.6

+ price per man day of one Software architect

+ price per man day of one User Experience Designer x 0.5

+ price per man day of one Senior developer / Senior product expert x 1.2

+ price per man day of one Developer / Product expert x 1.5

+ price per man day of one Tester x 1.2

Answer to question 14:

1:

In the Tender Specifications is stated that “*EMSA has a pre-defined set of working methods/procedures that are defined in the following Appendixes:*

- *Appendix B: Project Delivery;*
- *Appendix C: Working procedures and service requirements;*
- *Appendix D: Initial quality gate for java projects.*

These documents are templates that will be tailored for each specific contract according to their characteristics.

Tenderers are encouraged to take this set of working methods/procedures in attention while preparing their answers to this procurement.”

The reference to dates and milestones are only presented as examples since this document will be tailored according to the future needs on each specific contract.

2:

Yes, the multiplier in this case is 1.

Published on 24/06/2015

Question 15 (dated 19/06/2015):

Regarding the tender N° EMSA/OP/09/2015 “IT Consultancy Services for EMSA’s Horizontal IT Components: Portal, Identity Management, Integration and Non-Functional Capabilities, Data Warehouse and Geographic Information Systems”, **We are analyzing the remote connectivity to EMSA infrastructure. Would you please indicate what VPN client uses EMSA?”**

Answer to question 15:

EMSA is using Checkpoint technology based VPN with RSA tokens. For more details, please check the document Annex J.13 AP_02_01 IT FC_Annex II_General Conditions for ICT_v.1.4, which contains details regarding the Remote Access to EMSA IT Network.

Published on 24/06/2015

Question 16 (dated 19/06/2015):

With regard to the required global maritime chart coverage, is a WMS service sufficient providing a maritime base map based on authoritative navigational charts for situational awareness or is EMSA expecting a global interactive feature service as well?

Answer to question 16:

The bidders are invited to present their best solution taking into account the requirements detailed in the scenario 5 as presented in the Appendix A of the Tender Specifications, and knowing that (as referred in in the answer to question 03 published on 01/06/2015):

- 1- The term ENC (Electronic Nautical Charts) does not refer to original ENC's (produced by the Hydrographic Offices);
- 2- The use of these charts is not for navigational purposes but to be used as the "map base layer" for all EMSA's Maritime Applications;
- 3- A database with similar format and look than the originals ENCs is considered sufficient to cover EMSA needs.

Furthermore, it should be reinforced that the scenarios presented in the Appendix A are used **ONLY** for evaluation purposes (please check section 14. Award Criteria of the Tender Specifications). After the signature of the framework contract(s) all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract(s).

Published on 24/06/2015

Question 17 (dated 22/06/2015):

Clarification 1:

Annex J.14 Access and contact grids.

Question:

In document J.14, the role of Project Manager is mentioned, which is not present in any other part of the specifications. Our understanding is that this role can be covered by the Technical Manager or some other tenderer's representative who manages the FC.

Clarification 2:

Appendix A to the Tender Specifications, Section 4. Lot 4 , page 5 "*Scenario Response Requirements*"

Question:

- a) Is the possibility to produce ad-hoc reporting part of the Maintenance and Operations?
- b) Please provide the architecture of the existing data warehouse.
- c) What is the source of the data for the Data Warehouse? Does the data come from multiple data sources? Excel sheets, databases etc.
- d) We understand that by 'Draft Project Plan' (in Scenario Response Requirements) a Project Management Plan is meant and not a Gantt Chart, since the tasks described in the scenario are recurring. Please confirm.

Answer to question 17:

Clarification 1:

Your understanding is correct.

Clarification 2-a):

Each bidder is requested to propose the draft Maintenance and Operations Manual that best fits the scenario 4 requirements according to the bidder expertise and experiences, having in mind that, as stated in Appendix B, section 2.3.1, “*Operational and maintenance documentation must explain how the system should be operated and maintained on a daily base*”.

Clarification 2-b):

Please refer to the answer to question 13 point 3.a).

Clarification 2-c):

In the scope of the scenario for the evaluation of the Lot 4, as presented in the Appendix A of the Tender Specifications, the data provides from JDBC data sources.

Furthermore, it should be reinforced that the scenarios presented in the Appendix A are used **ONLY** for evaluation purposes (please check section 14. Award Criteria of the Tender Specifications). After the signature of the framework contract(s) all future requests will be further detailed using a specific contract within the limits of the terms laid down in the Framework Contract(s).

Clarification 2-d):

As mentioned in the Appendix B of the Tender Specifications, section 2.1.1, the “*Project plan: must include the following items at least: project charter, project management approach, scope, Work Breakdown Structure (WBS), project team, Gantt chart, deliverables milestones, working locations, meetings planning and reports.*”

Published on 24/06/2015

Question 18 (dated 23/06/2015):

Clarification 1:

Tender specifications, Section 13.5. Technical and professional capacity – Selection criteria, p.20: “Technical Manager:

- 5 years of relevant IT professional experience
- 5 projects in relevant technologies (see the description of the specific lot(s) you indicated above for a list of technologies considered relevant)

- 3 projects as technical lead using relevant technologies (see the description of the specific lot(s) you indicated above for a list of technologies considered relevant)”

Question:

The list of profiles does not include a profile for project management. Furthermore, the Technical Manager is clearly focused on the technical aspects of the project. Please clarify who will execute the Project Management activities.

Clarification 2:

Appendix A to the Tender Specifications, Section 4. Lot 4: Data Warehouse, ETL and Related Technologies, p.5 “Scenario Response Requirements”

Question:

As per our understanding, Talend is used for ETL implementation, whereas Jasper BI is used only for BI reporting. Please confirm that Jaspersoft ETL is not used from Jasper BI suite for ETL implementation.

Answer to question 18:

Clarification 1:

EMSA is assuming that, in the scope of these framework contracts, the role of the Project Manager can be covered by the Technical Manager. In case the contractor have a different approach and decides to assign other representative to take the lead of the projects to be executed, this should be justified in a proper way.

Clarification 2:

Your understanding is correct. For further detail, please check the answer to question 13, point 3.f).

Published on 24/06/2015

Question 19 (dated 24/06/2015):

1. AP B – Project Delivery: Timetable applies to all lots of OP/09/2015? Does it apply to its Service Contract of the Framework Contract?

	Dates	Milestones
T0		Signature of the contract
T1	T0+1 week	Kick-off meeting
T2	T0+3 weeks	Acceptance of the design documentation
T4	T0+7 weeks	Acceptance of the user documentation
T5	T0+9 weeks	End of deployment, acceptance of the final version
T6	T0+11 weeks	End of training
T7	T0+12 weeks	Final acceptance of the system and acceptance of Module 1
T8	T7+4 years	End of Module 2

2. IdM. The integration of Liferay with OIM/OAM for the authentication/authorization of users shall require specific properties configuration in Liferay : JAAS, auto-login, OIM/OAM...
 - a. We would like to know the values of this properties at EMSA's Liferay to provide a proper answer to the scenario for Lot1.
 - b. Could you provide the properties (and values) that are currently configured in EMSA's Liferay for the use of IdM (OIM/OAM)?
3. Is It possible to provide several CVs for every profile EMSA is asking for?
4. Is it possible to provide different prices for the same profile, for example one for "Time and material service" and another one for "fixed-price contract"?

Answer to question 19:

1. Please refer to the answer of question 12, clarification 1.
2.
 - a. The following properties might be relevant:

```
##
## LDAP
##
ldap.auth.enabled=true
ldap.auth.required=true
ldap.base.provider.url=ldap:// <Internal URL>:<Internal port>
ldap.base.dn=<Internal domain>
ldap.security.principal=uid=<....>,dc=<....>, ....
ldap.security.credentials=<pwd>
ldap.referral=follow
ldap.auth.method=bind
ldap.auth.search.filter=(uid=@screen_name@)
ldap.connection.com.sun.jndi.ldap.connect.timeout=<....>
ldap.connection.com.sun.jndi.ldap.read.timeout=<...>
##
## JAAS
##
portal.jaas.enable=true
##
## Authentication Pipeline
##
auth.pipeline.enable.liferay.check=false
auth.forward.by.last.path=false
##
## Servlet Filters
##
com.liferay.portal.servlet.filters.sso.cas.CASFilter=false
com.liferay.portal.servlet.filters.sso.ntlm.NtlmFilter=false
com.liferay.portal.servlet.filters.sso.ntlm.NtlmPostFilter=false
```

```
com.liferay.portal.servlet.filters.sso.opensso.OpenSSOFilter=false  
com.liferay.portal.sharepoint.SharepointFilter=false
```

These properties are set in the portal-ext.properties file.

- b. Apart of the properties provided above, there are no others properties related with the SSO. Integration with OAM for authentication is handled in the implementation of the custom login portlet

For the integration with OIM, the following properties might be relevant:

```
axis.servlet.hosts.allowed=  
axis.servlet.https.required=false  
tunnel.servlet.hosts.allowed=  
tunnel.servlet.https.required=false
```

These properties are set in the portal-ext.properties file

3. Please refer to the answer of question 12, clarification 3-a) and 3-b).
4. No. The prices per profile are unique. Note also that EMSA is not requesting "Time and material service". Please refer to section 8. Terms of contract of the Tender Specifications.

Published on 29/06/2015

Question 20 (dated 24/06/2015):

Regarding the Tender EMSA/OP/09/2015, we send some questions related with Lot 2 Scenario Response Requirements for your analysis and response.

1. The Reporting tool must be Jasper BI or can be any other technology equally accepted?
2. Should the installation of the Reporting tool be included in the project plan?
3. In the Report "Full list of users" it is required to present a List of Organizations for each user. Which Organizations do you refer to? OIM Organizations or EMSA context Organizations?

Answer to question 20:

1. In the tender specifications, section 2.6 is stated that "*The technologies and tools used for the provision of services and products will be the ones listed in the System Landscape present in the General Conditions of the ICT Framework Contract. The personnel providing the service will use only the standard software packages in use at EMSA, and **no other software may be installed or used without the prior written authorisation of EMSA.***"

Furthermore, please take notice that on the EMSA's system and application technical landscape is stated that:

“Although the System and Application Landscape described in this document are EMSA guiding lines, this does not mean that no deviations are allowed.

Exceptions can be proposed and they will be considered on a case by case basis; if it is found that is the best technical implementation for the requirement or there is no other way of doing it, this exception will be accepted.

Also suggestions for innovation are welcome and if they bring added value to the landscape, they will be included.”

Based on the above, and in the scope of the scenario of Lot 2, the tenderer are free to choose the technologies that best fits EMSA needs, as long as these choices are properly justified.

2. No.
3. In the scope of the scenario of Lot 2, the organizations to be considered are the OIM Organizations.

Published on 29/06/2015

Question 21 (dated 24/06/2015):

I suppose that the date in yellow, in the Q&A, is an error and it is the 03/07/2015 the real deadline as it is specified in the tender invitation

Requests for additional information regarding this tender should be sent by e-mail to the following address OPEN092015@emsa.europa.eu. Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 11/09/2015.

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.

Answer to question 21:

As published on the 24/06/2015 on EMSA's website and in the Supplement to the Official Journal of the European Union (OJ/S), the deadline was extended to 11/09/2015.

EMSA/OP/09/2015

Published 22.05.2015
Deadline 11.09.2015

IT Consultancy Services for EMSA's Horizontal IT Components: Portal, Identity Management, Integration and Non-Functional Capabilities, Data Warehouse and Geographic Information Systems - **Corrigendum published & deadline extended -**

Extends the deadline for submission of requests originally set on 03/07/2015 (16:00 Lisbon time) and foresees a new deadline on 11/09/2015 (17:00 Lisbon time).

Changes the minimum time frame during which the tenderer must maintain the tender from 31/12/2015 to 31/08/2016.

Changes the date for opening of tenders from 13/07/2015 to 23/09/2015.

Adds the following information: The bid shall be also provided in electronic format.

 [op-09-2015.zip](#)

 [QandA 11 OP 09 2015.pdf](#)

Updated 24.06.2015

Published on 29/06/2015

Question 22 (dated 02/07/2015):

About Invitation No. EMSA / OP / 09/2015 bidding, we need templates of the documents indicated:

- Financial Form
- Legal entity form

If more templates were necessary, please ensure you submit, please

Answer to question 22:

All tender documentation can be found on the Internet at <http://www.emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/09/2015 and can be downloaded free of charge.

Published on 06/07/2015

Question 23 (dated 03/07/2015):

Reference is made to the “Corrigendum and deadline extension” of the above mentioned call for tenders, appeared on your website some days ago, moving the deadline for submission of offers from 03.07.2015 to 11.09.2015.

Our company, XXXXXX, sent our offer before being aware of such extension, and the envelope arrived to your premises yesterday, July 2nd 2015 (as from XXXXXX tracking).

We can guess that such extension could be due to an update of the tender specifications or to other factors that can make our offer to be revised.

For this reason, we are hereby kindly requesting if it is possible to receive back our envelope.

Please let us know how we can proceed.

Answer to question 23:

Since the deadline for submission of offers was extended to 11/09/2015 (17:00 Lisbon time), you may organize the pick-up service of your bid from EMSA premises.

Published on 06/07/2015

Question 24 (dated 10/07/2015):

As a part of the selection criteria for the Technical and Professional Capacity, we need to provide the Curriculum Vitae (CV) with the educational and professional qualifications of the proposed team for implementation of the contract. Do those CVs need to have a name and surname of the consultant or just an identifier?

Answer to question 24:

The CVs need to be identified with name and surname of the team member.

Published on 14/07/2015

Question 25 (dated 14/07/2015):

As a part of “Section 13.3. Evidence to be provided by the tenderers” in the Tender Specifications, we understand that the one and only document to be submitted with the proposal at this point in time is the “Declaration of Honour”, and that the rest of documents mentioned for situations described in (a), (b), (d) and (e) should be submitted just in case of being awarded. Is this assumption correct?

Answer to question 25:

Your understanding is correct. As in regards to the point 13.2 and 13.3 (Exclusion criteria) of the Tender Specification, the only document to submit relevant to these points is the completed and signed Declaration of Honour.

Published on 15/07/2015

Question 26 (dated 22/07/2015):

- 1) You are asking for mandays rates only but there will be definitely another costs during different projects (software licences, HW, datas...) Regarding to indicative budget of the tender: is there everything (all costs) or just contractor services included?
- 2) Can we suggest some more profiles to our team? For example junior and senior ones?
- 3) We want to ask for EMSA logo in printing quality.

Answer to question 26:

- 1) The prices shall be provided as set in Point 11 of the Tender Specifications. The criteria for the award of the contract are stated in Point 14.1 and 14.2 of the Tender Specifications.

Furthermore, as mentioned in the Appendix A, point 1; in the scenario for evaluation of the Lot 1 it is requested to indicate the total cost of the solution proposed. Note that this cost refers only to the contractor services and do not include different costs as software licenses or hardware.

- 2) The bidder is free to add the profiles that they consider the most adequate to perform the requested tasks. However, the bidder must provide, as a minimum, the prices per profile as requested in section 11 of the Tender Specifications.
- 3) EMSA logo:



Published on 27/07/2015

Question 27 (dated 23/07/2015):

Lot 2: Identity Management And Single Sign-On

I am responsible for Identity Automation's business in the EMEA region and have just come across the above requirement for Identity Management as part of your IT acquisition channel.

We would very much like to register our interest in bidding for this Lot and I therefore was wondering if you would be able to send me the relevant electronic document (s) in order to register Identity Automation's interest in bidding for this section.

Answer to question 27:

All tender documentation can be found on the Internet at <http://www.emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/09/2015 and can be downloaded free of charge.

Published on 27/07/2015

Question 28 (dated 23/07/2015):

Regarding the ongoing procurement process OP/09/2015, in the Tender Specifications, point 13.5: Technical and professional capacity - selection criteria, it is requested to present professional experience and references with the relevant technologies for each Lot.

Regarding Lot 1, can you please specify what are the Liferay versions that are eligible to meet the selection criteria on technical and professional experience?

Namely, which of the following Liferay versions are admissible as relevant experience on a project and which, if any, are not:

- Liferay Community Edition 6.2
- Liferay Community Edition 6.1
- Liferay Community Edition 6.0

- Liferay Enterprise Edition 6.2
- Liferay Enterprise Edition 6.1
- Liferay Enterprise Edition 6.0

Answer to question 28:

All the presented versions are admissible as relevant experience.

Published on 27/07/2015

Question 29 (dated 27/07/2015):

A question please related to Lot 2 - you mention Oracle IDM. It appears that you have already chosen Oracle as your IDM platform and are looking for implementation partners? - can you confirm? Or are you looking for alternative IDM solutions to Oracle?

Answer to question 29:

As stated in the Tender Specifications, section 2.2, EMSA IdM Platform is composed by the following:

- Oracle Access Manager 10gR3 (10.1.4.3.0)
- Oracle Identity Management 10gR3
- Oracle Internet Directory 11g R1 (11.1.1.3 – 11.1.1.5)
- Oracle Virtual Directory 11g R1 (11.1.1.3 - 11.1.1.5)

Furthermore, it is important to notice that EMSA is currently in the migration process to Oracle IdM suite 11gR2.

The services requested in the scope of the Lot 2: Identity Management and Single Sign-On, are detailed in the section 2.2 of the Tender Specifications.

Published on 28/07/2015

Question 30 (dated 28/07/2015):

Could you please let us know if it is allowed to company, acting in quality of subcontractor, to participate to the tender joining more offer teams, or it is mandatory for a subcontractor to grant the exclusivity to a single team? i.e is it possible for a subcontractor to provide the same references and CVs to different partners applying to the same tender?

Answer to question 30:

Yes, it is possible for a subcontractor to provide the same references and CVs to different partners applying to the same tender.

Published on 04/08/2015

Question 31 (dated 12/08/2015):

Two more questions regarding lot 5 - GIS

- 1) "Referring to: 14. Award criteria, 14.1. Criteria for the award of the Framework contract for Lot 2 and Lot 5, Quality criterion 3 (Q3) (W3 = 40%) – Quality of scenario technical solution, point d. Concrete reference to standards applicable in the production of documentation. Question: Could you clarify

what kind of standards is expected in point (d), in other words what is meant by “documentation” in point (d).”?

- 2) Question regarding the "project approach": it looks EMSA prefers strictly rigorous approach (according the projects artefacts) but in the same time the agency demands for an agile development (because it asks for the SCRUM's experiences of candidates developers). Can you explain us which approach you prefer? Or do you expect both of them? Kind of combination?

Answer to question 31:

- 1) The standards applicable to the development of documentation are related to usual IT projects development documentation. The bidder is invited to provide such information based on their expertise in software development and maintenance activities in similar technical domains. Furthermore, Appendix B to the Tender Specifications describes what deliverables are requested, when they should be delivered and how they will be accepted by EMSA. Note also that this Appendix will be tailored accordingly to each Specific Contract.
- 2) The tailoring of the project approach should be done based on the specificities of the demands. In the case of the scenario as part of the award criteria, it is up to the bidder to propose their best approach based on their practice. During the framework contract implementation, the project approach will be tailored accordingly with the future demands and requirements in each Specific Contract.

Published on 13/08/2015

Question 32 (dated 27/08/2015):

In the case a company have sent a tender where offer is valid until 31.12.2015 before noticing the corrigendum with extension of dead line and offer time frame validity to 31.8.2016, and the only change to the tender is the date of validity mentioned on the cover letter of the proposal: it is sufficient for updating the validity to sent to EMSA an undersigned letter where mentioned the related proposal and extension of time frame of validity, or do we have to pick-up the entire original proposal from EMSA's office and provide a new complete tender? i.e. is EMSA able to link 2 separate documents in one offer before opening the tenders?

Answer to question 32:

It is sufficient to send to EMSA a letter mentioning the extension of validity of the related proposal.

Published on 27/08/2015

Question 33 (dated 31/08/2015):

In the Invitation to Teneder it is written:

<<Tenderers who wish to submit an offer are invited to send to the Agency a bid duly signed by their authorised representative, together with three copies of their bid, strictly identical to the original bid (total: 1 original and 3 copies). >>

In the EMSA website <http://www.emsa.europa.eu/work/procurement/calls/item/2384-emsa-op-09-2015.html>, the following corrigendum has been published:

<<Adds the following information: The bid shall be also provided in electronic format.>>

Does this mean the total bid can be:

1 original and 1 DVD (including a copy in electronic format)

OR

1 original and 3 copies and 1 DVD (including a copy in electronic format)

Answer to question 33:

The submission of an offer shall be composed of 1 original (duly signed by their authorised representative), 3 copies and 1 bid in electronic format.

Published on 31/08/2015

Question 34 (dated 31/08/2015):

Regarding subcontracting, if a tenderer intends to subcontract personnel from another company to develop a specific task under the tenderer's management and responsibility, would the subcontractor be required to provide evidence for the exclusion and selection criteria?

Please note that specific implementation tasks were not yet disclosed by EMSA and that such subcontracting may not even occur.

Answer to question 34:

If the tenderer intends to either sub contract part of the work or realise the work in co-operation with other partners he shall indicate in his offer which part will be subcontracted, as well as the name and qualifications of the subcontractor or partner. The tenderer must provide required evidence for the exclusion and selection criteria on its own behalf and when applicable on behalf of its subcontractors. The exclusion criteria will be assessed in relation to each economic operator individually. Concerning the selection criteria, the evidence provided will be checked to ensure that the tenderer and its subcontractors as a whole fulfil the criteria.

In case there is a change of subcontractor during execution of the contract, such change is subject of EMSA approval and the proposed subcontractor may be requested to provide evidence in respect of exclusion and selection criteria.

Published on 01/09/2015

Question 35 (dated 01/09/2015):

Clarification 1:

Tender specification, Section 13.5 “Technical and Professional Capacity – Selection Criteria”

Question:

Can you please clarify what is the difference between the System Architect and Software Architect profiles in terms of assumed roles and responsibilities?

Answer to question 35:

The System Architect must have technical capabilities and skills to architect the entire system(s) (and related service) to be developed, which encompasses all the different aspects of a system (hardware and software) and its related layers (e.g.: physical/infrastructure, data, network, application and presentation).

The Software Architect must have the technical capabilities and skills to architect the software to be developed that will be part of the entire system (and related service) to be created, which includes activities like: the definition of the coding standards to be used, the choice of coding languages, the choice of using specific APIs/COTS/etc. to be part of the software to be build, to focus on code reusability and modularity, etc.

Published on 02/09/2015

Question 36 (dated 03/09/2015):

It is requested the extension of at least 3 weeks in the final date of submission (...).

Answer to question 36:

Extension of deadline to submit the tenders is not granted.

Published on 03/09/2015

Question 37 (dated 03/09/2015):

According to the specifications of the Technical Annex, in case of having submitted a previous proposal to any EU institution, we are exempt from submitting the Legal Entity Form, the Financial Identification Form, the evidences of Economic and Financial Capacity, and their related documents.

We have already presented to EMSA a proposal (...), and we would like to assure that this situation makes us being exempted from submitting the documentation referenced before. Please, could you confirm us if our assumption is right? Thank you very much.

Answer to question 37:

Regarding the Legal Entity Form (“LEF”) and/or the Bank Account Form (“BAF”) the principle of a “single notification except change” applies: As a general rule the tenderer will have to fill out these documents and submit them to the Agency only once. However, in the event of a change of the tenderer’s co- ordinates compared to what has been already recorded with the Agency, the tenderer is required to provide to EMSA a new LEF or BAF form completed and signed, accompanied if necessary by adequate supporting documents. Please note as well, that in case you want to communicate several bank accounts to EMSA, a distinct document will have to be provided for each single bank account.

As concerns the documentary evidence to be provided as proof of the economic and financial capacity (selection criteria), according to Article 147 (2) of Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union (OJ L 362, 31.12.2012, p. 1) (“Rules of Application” or “RAP”) tenderers are exempt from submitting the documentary evidence if such evidence has already been completed and submitted to EMSA for the purpose of another procurement procedure and still complies with the requirements. In this case the tenderer has to provide reference to the previous procurement procedure in which the documentary evidence has already been provided. Moreover, the tenderer has to make sure that there has been no change in its situation and that the submitted evidence still complies with the requirements.

As for the completed and signed Declaration on Honour which has to be provided by the tenderer as evidence regarding the exclusion criteria, tenderers are not exempt from submitting a new Declaration on Honour, i.e. the Declaration on Honour available on the Procurement Section on the EMSA Website (www.emsa.europa.eu) shall again be completed and signed (see Article 143 [6] RAP).

Published on 08/09/2015

Question 38 (dated 03/09/2015):

Could you kindly confirm that is acceptable for a tenderer willing to respond to the bid EMSA OP/09/2015 to deliver his bid response to a private courier service on 11/09/2015 before 5 p.m. (Lisbon Time) to have such response included in the evaluation process?

Then the private courier will deliver the bid documents to the EMSA facilities in Lisbon in the following days.

Shall the tender inform EMSA about the shipping? if yes, shall the tender use the present E-Mail address?

Answer to question 38:

The (new) deadline for submission of the bids of this tender EMSA OP/09/2015 is 11/09/2015.

If the tenderer is going to submit its bid by a private courier service, the bid should be ‘deposited’ with the private courier service not later than 11/09/2015 at 24.00h local time.

Please note that the slip issued by the private courier services is acting as proof of the date of submission of the bid.

All tenders that have been submitted by the deadline and in the required sealed envelopes and which, after opening, are found to be in order will be evaluated.

Published on 08/09/2015

Question 39 (dated 04/09/2015):

In number 2 of Invitation to Tender is said that tenderers are invited to send to the agency a bid together with three copies of their bid (total:1 original and 3 copies). In number 3 is said that bids must be submitted in two envelopes, one inside the other. In number 10 of Tender Specifications is said that the tender must include Financial Form and Legal Entity Form.

Question 1: Each copy of bid must be submitted in two envelopes, one inside the other?

Question 2: Each copy of bid must include the original of Financial Form and Legal Entity Form?

Answer to question 39:

Q1: No, all copies can be inside the same 2 envelopes.

Q2: No, one original and 3 copies

Published on 08/09/2015

Requests for additional information regarding this tender should be sent by e-mail to the following address **OPEN092015@emsa.europa.eu**. Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 11/09/2015.

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.