

DATA PROTECTION PRIVACY STATEMENT

The protection of privacy is of high importance to the European Maritime Safety Agency ('EMSA'). EMSA is responsible for the personal data it processes. Therefore, we are committed to respecting and protecting the personal data of every individual and to ensuring efficient exercising of data subject's rights. All the data of personal nature, namely data that can identify an individual directly or indirectly, will be handled fairly and lawfully with the necessary due care.

This processing operation is subject to Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. The information in this Privacy Statement is given pursuant to Articles 15 and 16 of Regulation (EU) 2018/1725

1. Nature and the purpose(s) of the processing operation

The purpose(s) of the processing of personal data is: the management of EMSA's 20th anniversary children's competition.

This competition, organised as part of EMSA's 20th anniversary, involves EMSA staff, teachers and students from a network of primary schools in Lisbon creating artworks based around the theme of 'How do you want to see the oceans in 20 years' time?'

The schools in question are all part of the Escola Azul network, a division of the Portuguese Ministry of the Sea.

Three schools will be shortlisted for first, second, and third place in the competition, but all artwork submitted for the competition will be published on EMSA's website and social media channels, as clearly stated on the entry page for the competition <http://emsa.europa.eu/mar-de-ideias> - online publication for the schools that do not win will not involve personal data (just the name of the school).

For the winners, the personal data will be used as follows:

- Pictures of the children will be taken on the day of the award ceremony. They may be asked to speak in front of media (subject to consent);
- Their names will be printed on certificates attesting that they have won an award;

The processing operation is therefore designed to allow for the selection of three winning candidate classes from the schools that have applied.

EMSA will not reuse the personal data for another purpose that is different to the one stated above.

2. Categories/types of personal data processed

The categories/types of personal data processed are the following:

- Names of teachers (first name and family name)
- Email addresses of teachers (first name and family name)
- Images of the involved EMSA staff
- Names (full name and family name), images and speech of children chosen as finalists in the competition

3. Processing the personal data

The processing of the personal data is carried out under the responsibility of Mr. Andrea Tassoni, Head of Executive Office, acting as delegated EMSA data controller.

4. Access to and disclosure of personal data

The personal data is disclosed to the following recipients:

For the production of the certificates for children: the names of the children winning first, second, and third prizes are sent by their teachers to a member of the project team. This data is then stored in a restricted file and shared with the member of the project team, who will design their certificates and add their names to the text.

For the photos and speech of the children and EMSA staff on the day of the competition, these will be shared on EMSA's website.

The personal data processed for this competition will only be shared on a need-to-know basis, with people necessary for the implementation of the privacy protection measures. The data are not used for any other purposes nor disclosed to any other recipient.

5. Protecting and safeguarding personal information

EMSA implements appropriate technical and organisational measures in order to safeguard and protect data subjects' personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to them.

All personal data related to the EMSA children's competition are stored in secure IT applications according to the security standards of the Agency as well as in specific electronic folders accessible only to the authorised recipients. Appropriate levels of *access are granted* individually only to the above recipients.

6. Access, rectification, erasure or restriction of processing of personal data

Data subjects have the right to access, rectify, erase, and receive their personal data, as well as to restrict and object to the processing of the data, in the cases foreseen by Articles 17 to 24 of Regulation (EU) 2018/1725

If data subjects would like to exercise any of these rights, they should send a written request explicitly specifying their query to the delegated data controller, Mr. Andrea Tassoni, Head of Executive Office, acting as delegated EMSA data controller.

The right of rectification can only apply to inaccurate or incomplete factual data processed within the children's competition.

The above requests will be answered without undue delay, and in any event within one month of receipt of the request. However, according to article 14 (3) of Regulation (EU) 2018/1725, that period may be extended by two further months where necessary, taking into account the complexity and number of the requests. EMSA

shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay.

7. Legal basis for Data processing

Processing is based on Article 5(a) Regulation (EU) 2018/1725

8. Storing Personal data

EMSA does not keep personal data longer than necessary for the purpose(s) for which that personal data is collected.

The data will be only retained for a maximum period of two years.

In the event of a formal appeal, all data held at the time of the formal appeal should be retained until the completion of the appeal procedures.

9. Data protection points of contact

Should data subjects have any queries/questions concerning the processing of your personal data, they should address them to the data controller, Andrea Tassoni, Head of Executive Office under the following mailbox: Executive.Secretariat@emsa.europa.eu.

Any data subject may also consult EMSA Data Protection Officer at: DPO@emsa.europa.eu.

Recourse:

Complaints, in cases where the conflict is not resolved by the Data Controller and/or the Data Protection Officer, can be addressed at any time to the European Data Protection Supervisor: edps@edps.europa.eu.

