# EMAS ENVIRONMENTAL STATEMENT

# BY THE EUROPEAN MARITIME SAFETY AGENCY (EMSA)

# JANUARY 2019 - DECEMBER 2022



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# Environmental Statement EMAS 2023

This environmental statement constitutes its first update and provides information to the public and other interested parties on the environmental performance, activities, and objectives of the European Maritime Safety Agency (EMSA). It is the first such statement produced by EMSA. Together with further information, it can be found on EMSA's website. Unless indicated otherwise, the data used for this statement refer to January 2019 to December 2022 and were collected and processed by EMSA.

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# **1. BUSINESS AND ENVIRONMENTAL CONTEXT**

The European Maritime Safety Agency (EMSA) was set-up in 2002 as a European Union (EU) decentralised agency for the purpose of ensuring a high, uniform and effective level of maritime safety, maritime security, prevention of, and response to, pollution caused by ships. The Agency operates according to the provisions of Regulation (EC) No 1406/2002, of the European Parliament and of the Council establishing a European Maritime Safety Agency, as amended, hereby named the "Founding Regulation" (FOR).

The general description of the Agency – who we are and what we do – is available to the public on the EMSA website – http://www.emsa.europa.eu/about.html . The content of the website provides open and transparent information on the legal basis for settingup the Agency, the role of the Agency within the EU structure, the scope of work, the strategy, management and resources, and much more information to enable anyone to understand both the context and the specific activities of EMSA.

Complementing the FOR and all applicable EU rules and regulations, EMSA has developed an Integrated Quality & Environmental Management System (IQEMS) which provides the framework for achieving quality, environment protection and sustainable continuous improvement of our activities. The structure and operation of the EMSA IQEMS, including information on interested parties, policies, objectives and *modus operandi* is described in the Integrated Quality & Environmental Management System Manual (IQEMSM).



This Environmental Statement complements the IQEMSM with additional specific environmental information required by EU EMAS Regulation 2017/1505 (Eco-Management and Audit Scheme).

The European Maritime Safety Agency (EMSA) is certified with ISO 9001:2015, EMAS & ISO 14001:2015 and ISO 29993:2017.

EMSA is set-up in Portugal as an EU public administration in the NACE<sup>1</sup> 0.84 sector, performing activities related to maritime safety, security and pollution prevention and response, within European waters and also in international context as defined by NACE 0.84.2.1. and 0.84.2.4.

The full style address of the Agency is:

European Maritime Safety Agency (EMSA) / Agência Europeia de Segurança Marítima (AESM) Praça Europa 4, 1249-206 Lisboa, Portugal Tel +351 211 209 200 E-mail: information@emsa.europa.eu Código NACE: 0.84 / 0.84.2.1 / 0.84.2.4. No. Staff: ca. 268 Greening Coordinator: Jens Affeld

<sup>&</sup>lt;sup>1</sup> NACE - Nomenclature generale des Activites economiques dans les Communautes europeennes is the European industry's statistical classification standard of economic activities, also commonly applied to authorities for EMAS/ISO14001 purposes.

<sup>&</sup>lt;sup>2</sup> https://een.ec.europa.eu/tools/Help/WH/MPUG/Appendices/C\_NK/C\_NK.htm

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#### Scope of EMAS/ISO14001 application

The scope of EMSA's application of EMAS covers all environmental aspects of EMSA's activities, areas and items derived from the Agency's tasks, as stipulated in the FOR and detailed in the EMSA 5-years strategy and associated SPDs<sup>3</sup>.

This encompasses:

- Providing technical and scientific assistance to the EU Member States and the Commission in the development and implementation of EU legislation on maritime safety, security, and prevention of and response to pollution by ships;
- Providing technical, scientific and operational assistance to EU initiatives linked to the European Green Deal, the European Maritime Security Strategy and the Sustainable and Smart Mobility Strategy, as well as maritime transport administrative simplification and digitalisation;
- Monitoring the implementation of EU legislation through visits and inspections;
- Building capacity of national competent authorities;
- Developing, managing, maintaining and operating maritime digital information and analytical services to support implementation, monitoring and enforcement tasks;
- Supporting Member States with surveillance and emission detection services, based on state of art technologies which include satellite imagery and remotely piloted aircraft systems;
- Carrying out operational preparedness, detection and response tasks with respect to pollution caused by ships and marine pollution by oil and gas installations, including assistance to third countries sharing a regional sea basin with the Union;
- Supporting national authorities responsible and relevant EU bodies for coast guard functions;
- Offering cooperation and assistance in the fields of maritime safety and security, prevention of pollution from ships and marine environmental issues to States applying for accession to the Union and to European Neighbourhood Policy (ENP) countries.

<sup>&</sup>lt;sup>3</sup> Single Programming Document

# EMSA's work encompasses three types of activities with environmental impact:

A major part of EMSA's work is of an office-based, administrative, and technical Δ character: the Agency provides its support largely through information, consultation, coordination, inspection, and data system management. Digitalisation is in full progress; digital services and the amounts of streamed and processed data handled by the Agency are constantly growing. EMSA conducts this work with its own staff of approximately 268 employees, largely maritime experts, who have their own office workspace for daily work in EMSA's office building in Lisbon, Portugal. This work is complemented by outsourced works, products and services procured from contractors or agreed with other EU bodies. Some contracted personnel work daily or regularly in the EMSA building. This administrative and technical business creates the typical environmental impacts of an office-based public administration, in combination with operating a conference centre, a number of small to mid-size meeting rooms, an in-house data centre (and its duplication as a business continuity facility abroad), an e-Laboratory and a Virtual Reality room.

EMSA's core task of inspections of and visits to maritime authorities and private organisations worldwide results in regular business trips (missions) by staff. Furthermore, EMSA organises many training courses, workshops, conferences, and other events at its premises and abroad, involving participants from across the EU, as well as from IPA<sup>4</sup> and ENP<sup>5</sup> countries. The support provided to the European Commission services and the interaction with other EU Bodies, such as other EU Agencies, the European Parliament and the EU Council, also requires that EMSA staff travel frequently to Brussels. The Agency also closely follows, and contributes to, the work of the International Maritime Organization (IMO), which implies travelling to London where the IMO has its seat. These activities generate the standard environmental impacts resulting from travel by EMSA staff and event participants.

EMSA offers two specific, more operational services on-site and at sea:
organising and supporting drills and exercises ensuring the readiness of its
oil pollution response vessels (17 small to medium sized ships, on standby
contracted by EMSA) and equipment, so that these can be used by EU Member
States and other entrusted entities when needed. EMSA also provides the
services of RPAS<sup>6</sup> (also called drones, approximately 19 airframes of four
different types and/or ranges) to EU Member States and EU Bodies, to produce
surveillance imaging and emission sampling from shipping. Both tasks are
outsourced to contractors (which own and operate the vessels and RPAS)
but are closely controlled by EMSA. They create the standard environmental
impacts for ship and RPAS operations.

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<sup>&</sup>lt;sup>4</sup> Instrument for Pre-Accession Assistance (IPA)

<sup>&</sup>lt;sup>5</sup> European Neighbourhood Policy (ENP)

<sup>&</sup>lt;sup>6</sup> Remotely Piloted Aircraft Systems (RPAS)

Sustainability is a key pillar of EMSA's 5-years strategy (2020-2024) and is firmly embedded in the DNA of the Agency.



EMSA was created two decades ago in the wake of two major maritime accidents in EU waters, which led to massive pollution affecting vast tracts of ocean and thousands of kilometres of coastline. The environmental and economic cost of these accidents was huge. Under its mandate, EMSA works on two fronts to protect the environment in and around the sea – pollution prevention and pollution response – thereby supporting, where possible, the EU policies on marine and coastal environment and health protection, including regional cooperation, the circular economy in the maritime domain, the UN's sustainable development goals for climate change and Europe's ambition to be a climate-neutral continent.

EMSA's sustainability work is wide and deep<sup>7</sup>. It ranges from the provision of environmental expertise, facts and data (including the first-ever report on the environmental impact of maritime transport - European Maritime Transport Environmental Report (EMTER) prepared jointly with the European Environment Agency), to supporting the European Commission and the EU Member States on the implementation of the relevant environmental legislation (including the EU MRV Regulation, the Port Reception Facilities Directive and the Sulphur Directive). EMSA's activities also encompass work in alternative fuels and sources of renewable energy, marine litter, underwater noise, greenhouse gases at international and EU level, antifouling and ballast water, among many other issues.



#### NETWORK OF STAND-BY OIL SPILL RESPONSE VESSELS AND EQUIPMENT

<sup>&</sup>lt;sup>7</sup> EMSA Facts & Figures and EMSA Consolidated Annual Activity Report are available online at www.emsa.europa.eu.

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EMSA participates in a range of initiatives related to the European Green Deal by providing technical support and data to the European Commission and Member States, including on the Fuel EU Maritime proposal, the extension of the ETS to maritime transport, the Zero Pollution Action plan initiative and the work carried out at the International Maritime Organization on energy efficiency and carbon intensity.

Operationally, EMSA maintains a "toolbox" of oil recovery vessels and an Equipment Assistance Service, which can be used to top up Member States' own resources in the event of a pollution incident at sea. These vessels are also equipped with Remotely Piloted Aircraft Systems (RPAS) services for additional support at Member State level for emissions monitoring. RPAS are one of the very few options that can measure emissions from ships while they are sailing. From the skies, EMSA's Earth Observation products provide near-real-time information on potential pollution and/or incidents at sea. Combined with EMSA's integrated maritime services (IMS) the Agency has become the EU's "eyes on the sea," including in terms of monitoring for pollution.

Some of these activities, of course, have associated environmental impacts, However, these activities are associated with an overall environmental benefit in the EU maritime sphere.

EMSA's 5-year Strategy and Single Programming Documents (published) are steered and adopted by the Administrative Board of representatives from the EU Member States, Norway and Iceland, European Commission, and maritime industry.

#### 5 year strategy overview



Modern organisational management efficient, stakeholder oriented, smart, transparent and gender balanced

#### An introduction to EMSA's five strategic priorities



#### SUSTAINABILITY

Contribute to the European green agenda for maritime transport by strengthening the EU capacity to protect the marine environment, manage climate change and respond to new environmental challenges.



#### SAFETY

Contribute to higher maritime safety standards, anticipate new maritime safety challenges and expectations, and provide knowledge-based solutions with the aim of contributing to the reduction of marine casualties and human loss.



#### SECURITY

Strengthen maritime security in Europe and globally where there is a European interest.



#### SIMPLIFICATION

Facilitate the simplification of EU shipping by supporting EU-wide digital maritime solutions.



#### SURVEILLANCE

Strengthen EMSA's role as the core information management hub for maritime surveillance.

### **EMSA Organigramme\*, Status and Premises**



EMSA's status and seat in Lisbon is the subject of a diplomatic agreement with the Republic of Portugal and a lease agreement with the Port of Lisbon (APL) as the owner of its premises. EMSA has quasi-diplomatic status, similar to an embassy; it is located within a special jurisdiction of the Port of Lisbon regarding land ownership and usage.

EMSA owns and operates two vehicles (combustion cars, one of which is an official car and the other a service vehicle) for driving services for its Executive Director, senior management, high ranking guests, group transfers, movement of equipment and logistics needs.

EMSA's headquarters consist of a compound of one main office building and an adjacent conference centre. An open patio and pathway area connect both, comprising a garden and terrace section with trees, grass, and other plants. The compound occupies a total of 3,359.54 m<sup>2</sup> of land, 169 m<sup>2</sup> of which is covered by garden and trees.

EMSA is located in downtown Lisbon, directly facing the Tejo riverfront. It sits on the newly built Praça Europa, between the urban-green 'Ribeira das Naus' historical shipyard park and Lisbon's central square and public transport hub station "Cais do Sodré". Stops of all river ferry lines, the suburban train line, a metro line, various tram and bus lines, two major cycle lanes and a taxi station are within a 200m distance of EMSA.

<sup>\*</sup> The organisation chart of EMSA can be found at http://emsa.europa.eu/about/agency-structure.html



The EMSA buildings are part of a larger EU compound built around the Praça Europa, which also includes the office building of the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA), a building housing a canteen, and an underground parking area in which EMSA occupies 101 parking slots for cars and 38 for bicycles. The canteen, the Conference Centre and parking area are jointly used by EMSA and EMCDDA. EMSA is incorporated into APL's waste disposal scheme across Lisbon's harbour and shoreline zone.

EMSA's office building is composed of three levels above ground and one level below ground, occupying 2,266.65 m<sup>2</sup>. Equipment to serve the building (including solar panels) and EMSA's data centre facilities are installed on one part of the flat top roof, while the other part of the roof is used as a terrace. The entire building comprises 10,666.93 m<sup>2</sup> indoors and 2,200.18 m<sup>2</sup> on the roof. The main building is now classed as an Energy Performance Class C and managed by a Siemens BMS system.

The conference centre has two levels above ground, and one level below ground, occupying 1,092,89 m<sup>2</sup> of ground space. Part of its surface forms a terrace of 468 m<sup>2</sup>. Altogether, it comprises 2,116.26 m<sup>2</sup> indoors floor and two roof areas of 353.45 and 271 m<sup>2</sup>. The Conference Centre is classed as an Energy Performance Class B-.

On average, the number of people present in the main EMSA building is 250. The number of EMSA personnel and visitors has constantly grown since 2010, thus explaining the rising consumption of electricity and water.

Lisbon's climate has sun-intensive, hot summers and rainy, mildly cold winters. Every year, the largest amount of electricity is consumed in July/August, when the cooling of the main building by a chiller-fed central air conditioning system is used at maximum capacity. The second largest amount of electricity is used between December-March for heating purposes.

In the main building, EMSA operates a powerfully equipped data centre, the Maritime Support Services (MSS) centre (a 24/7 facility offering round-the-clock support), several mid-sized meeting rooms and an e-Laboratory/ Virtual Reality training room. EMSA's Maritime Digital Services include the provision and technical operation of maritime information systems and networks, data quality verification, operational analysis of maritime data, as well as the provision of analysed marine satellite imaging to relevant counterparts.

Meeting rooms and the conference centre are equipped for videoconferencing. They are accessible for all staff to run meetings in this form.

The conference centre, equipped with translation booths and a multi-media system, is frequently used for EMSA conferences and EMCDDA organised events, and is occasionally borrowed for conferences of other organisations under certain conditions.

Energy, water, and space consumptions of main and adjacent building are measured separately.

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#### **EMSA headquarters**

EMSA has identified its interested parties as resulting primarily from its maritime business, its status as an EU body and as an employer, and from the location of its headquarters.

For maritime business, EMSA's major stakeholders as immediate clients are the national maritime authorities and services of the 27 Member States (as represented in EMSA's Administrative Board), Norway and Iceland, and the European Commission, as well as IPA and ENP countries and other EU agencies and organisations. As EMSA, through its sustainability work, also supports the shipping industry, and assists the European Commission in setting environmental legislation, standards, and guidance for competent authorities, EMSA itself is expected to perform adequately from an environmental perspective.

EMSA's maritime activities and overhead logistics are in part also outsourced to, and supplied by, contractors. Essential for EMSA's business performance, these products and services cause several environmental impacts.

As an EU body, EMSA is expected by the EU institutions, EU Member States and EU citizens to apply all environmental policies and recommendations of the EU, and to perform in an exemplary way that is also visible to EU citizens both in its host country and throughout the Union.

The Authority of the Port of Lisbon, as owner of EMSA's building, is another stakeholder in this framework. A major interested party is the City of Lisbon, which has invested strongly in the modernization and greening of the riverfront neighbourhood area - "Ribeira das Naus" - around EMSA. EMSA seeks to form strong links and local cooperation projects with these stakeholders.

EMSA engages in dialogue with its maritime stakeholders through multiple forums, working groups and technical meetings. Further interested parties, notably those related to EMSA's location in Lisbon and EMSA's most relevant contractors, have been invited to specific, open dialogues on environmental matters according to a greening communication plan.





### **Interested parties**

STAKEHOLDERS WHOSE INTERVENTION IMPACTS THE EMS OF EMSA	INT/EXT	RELEVANT STAKEHOLDER REQUIREMENTS, NEEDS OR EXPECTATIONS	COMPLIANCE OBLIGATION? (Y/N)	MONITORING OF FEEDBACK	RESULTS OF FEEDBACK FROM IP (AS FROM 2019)
European Commission (EC) and other EU bodies	Internal	Execution of tasks and activities in accordance with guidelines, regulations, legal acts, agreed terms of reference and specific requirements that the EC / others may express for specific activities.	Y	Comments provided in CAAR* Reply to EMAS related issues	Satisfactory audit results
Administrative Board	Internal	Execution of activities in accordance with the legal acts, guidelines and regulations stipulated, the agreed strategy and the associated implementation plans and / or methodologies.	Y	Comments provided in the CAAR*.	Positive results of activities - approval of CAAR. Approval of the new Strategic Plan.
Staff	Internal	Work environment according to health and safety rules. Work environment that expresses concerns for the environment, consistent with the Agency's mission.Work environment that provides forms and means of participation.	Y	Comments provided on the activities, actions and information disclosed. Feedback to invitations to participate (ideas, suggestions, concerns, etc.).	Staff feedback to Lunch time presentation: ideas provided by email.
PT authorities, including APA	External	Compliance with legal requirements. Compliance with bilateral contracts and agreements. Timely communication.	Y	Compliance with legal requirements. Compliance with established legal deadlines. Results of periodic inspections and audits.	No notifications for non compliance.
APL / CML	External		Y	Compliance with legal requirements. Compliance with established legal deadlines. Results of periodic inspections and audits.	No notifications for non compliance.
Contractors	External	Work environment in accordance with health, safety and environmental rules. Compliance with the contract and payment terms.	Ν	Results of periodic inspections and audits.	No notifications for non compliance. Renewed interest in procurements.
PT + EU public/media (inc neighbours)	External	Safer and cleaner seas, safe shipping and promotion of better knowledge in the maritime domain. Behavior of the organization consistent with its mission. Considering concrete impact on neighbours.	Ν	Comments, requests for information / clarifications, complaints.	Replies to requests for information received by email. No complaints received after replies.

### 2. EMSA'S ENVIRONMENTAL POLICY

In view of the EU's commitment to the environment, notably through the European Green Deal, and EMSA's mandate and leadership in the pollution prevention and protection of the marine environment through its own work, EMSA has a special responsibility to continually reduce the environmental impact of its own activities.

EMSA will therefore develop an Environmental Policy to apply an environmental management system to all its activities, in line with the EU's EMAS Regulation and ISO 14001, under which EMSA is committed to:

- revent and minimise the environmental impact of everyday work,
- continuously improve individual and organisational environmental performance,
- support and stimulate innovation and development in marine-environmental matters,
- establish environmental objectives and tasks, defining clear responsibilities and openly providing information,
- comply with all environmentally relevant legislation and obligations, as well as with voluntarily assumed obligations, namely under the EMAS and ISO 14001 frameworks.

More specifically, EMSA is committed to:

- minimise its carbon dioxide emissions,
- promote the efficient use of energy and minimise its consumption,
- apply environmental criteria in its public procurement procedures,
- minimise the use of paper,
- minimise the production of waste and optimally manage it,
- encourage, train, and involve staff to achieve these goals.

EMSA undertakes to implement and pursue this Environmental Policy, in line with the principles listed above. EMSA will regularly and transparently communicate this policy and its implementation to staff, stakeholders, contractors, and any other interested parties.

Environmental commitments must translate into specific measures that will need to take into consideration the impact on human, material, and financial resources.

This policy and the environmental management system shall apply to all EMSA's activities, premises, and equipment in Lisbon and elsewhere.

This policy will be revised periodically during management review meetings or whenever necessary.

Approved by the Executive Director ref. Ares(2022)8438983 - 05/12/2022, as amended

# **3. ENVIRONMENTAL MANAGEMENT SYSTEM**

EMSA took the decision to work towards the EMAS certification as an additional step in its overarching commitment to the protection of the environment. All EMSA's activities, areas and items come under the scope of its Environmental Management System, including inspections, training courses, information networks, and operational services for the maritime community across the EU.

EMSA assessed its entire business activities in an environmental context analysis, as part of the environmental review, in 2020.

#### **Environmental management**

Since moving into its current headquarters in 2009, EMSA has taken multiple environmental measures, and has already achieved a good performance standard in many aspects.

Such measures include:

- Promotion of videoconferences instead of face-to-face meetings
- Use of 100% renewable energy\*
- Installation of solar panels\*
- Application of protective solar films on the windows contributing to reduction of energy usage
- Replacement of light bulbs by LEDs in the garage, offices and common areas
- Modification of the air-conditioning system: separation of installations by period of use
- Sliding doors to avoid heat losses
- Lighting of corridors: reduction of the number of lamps switched on to 1/3
- Automatic motion detectors for office lighting and kitchenettes
- Forced turning off of computers, monitors and telephones at the end of the day
- Use of recycled paper\*
- Reduction of paper use by digitalization
- Greening EMSA stationery catalogue and EMSA corporate gifts
- Banning single-use plastics
- Separation and recycling of wastes, including electrical equipment from staff\*
- Provision of glass water bottles and ceramic coffee cups to all staff

- Filtered water dispensers made available in all kitchenettes and in meetings
- Purchase of EMSA bicycles, regular and electrical, available for personal use by EMSA staff, as well as a bicycle repair station in order to promote alternative ways of commuting\*
- Installation of charging stations for electrical and hybrid vehicles\*
- New flooring from recycled material
- Green team building day with a beach cleaning exercise was organised
- Greening information in EMSA intranet as one of the tools to maintain staff involved in the project
- Touchless taps in toilets and touchless buttons on doors and handles
- Extensive greening communication campaign during 2022, including a number of challenges: meatless Monday at cafeteria, Giving up Bins in the offices, etc
- Creation of a reusable stationery room
- Participation in Earth Hour 2022
- Participation in Vélomai 2022 activities, including a bicycle maintenance workshop
- Participation in the Walking Challenge, as suggested by the Commission
- Participation in the Fancy Women Bike Ride 2022, held in Lisbon during the European Mobility Week
- Procurement to have a plan for visible greening in and outdoors
- Implementing new management of air conditioning in empty offices during summer holidays
- Creation of the EMSA Exchange Library\*
- Lowering the basic temperature in the premises by 2 degrees during the winter season (occupants can still adjust the temperature in their offices using the local heating/cooling controller)
- Shorten the time schedule of the main heating/cooling devices by 2 hours, from 6 a.m. to 6 p.m.

\* Implemented as a response to staff proposals

A first environmental review was conducted in 2020 with a view to registering under the European Eco-Management and Audit Scheme (EMAS) as provided by the revised Regulation (EC) No 2017/1505 ("EMAS III") and ISO 14001. Responding to its results and analysis, a dedicated environmental management system (EMS) was developed.

Environmental responsibilities were laid down for specific job- or project-responsible staff in all EMSA's business areas, and at all levels of its hierarchy. "Greeners" have been trained and appointed to function as envoys across all EMSA units.

In addition, EMSA's environmental policy and the EMS bind and involve all EMSA staff in the entire environmental apparatus of action and procedures, wherever the individual might be concerned. A quick-reference guide on essentials of EMSA's greening w communicated to all staff; access to essential data and analysis on EMSA's environmental performance is available in a transparent manner on the intranet of the Agency.

The horizontal 'Green Team' coordinates environmental activities across the Agency, including the work of the Greeners in each business unit. Staff in the Green Team have been trained in Environmental Management by TUV Rheinland, along with EMSA's quality management team ahead of a future connection with the Agency's ISO9001 quality management system and the EMAS / ISO14001 system.







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### **4. STAFF INVOLVEMENT:**

### **RAISING ENVIRONMENTAL AWARENESS**

EMSA has dedicated many efforts to the participation and active involvement of staff in its greening. The major pillars for this are:

A) Representative structure of Greeners across all EMSA units
 B) Regular information and activity promotions to all EMSA staff

EMAS is part of EMSA's induction & welcome programme, during which new employees are pointed to EMSA's greening policy, the EMAS application and information on greening in EMSA's intranet and internet presentation.

Information on greening matters and the promotion of activities to staff is done by active and passive information and communication means.

Staff has information on greening available in a designated, permanent section in the intranet, as well as in the form of regular flashing news and newsletters. By inviting staff to contribute through sending input to the greening email address, and/or addressing the units' Greeners, this passive information endeavours to lead over to active staff participation.

As active communication, promotion, and activation of staff, EMSA holds all-staff meetings, runs team building days and offers participation in pointed actions.

#### Communication Campaign 2022 - Greening at EMSA

In 2022 EMSA created the new Greening EMSA hub, an intranet platform with greening news, tips and useful information. The idea behind it was to not only have updates on what EMSA does as an Agency to become more sustainable and environmentally friendly but, also, what we can all do at a personal level to make positive, sustainable choices in our daily lives.

Every month the Agency focused on different and important topics in the field of environment and sustainability: how to save energy in the office and at home, how to reduce waste and  $CO_2$  emissions, among others.

Throughout the year EMSA encouraged staff with many challenges, such as removing the waste bins from the office, Meatless Mondays at the cafeteria, Vélomai which aims to motivate people cycling to work, and a Walking Challenge.

A reusable stationery room was created which led us to accomplish the target of not buying any supplies by 2022 and the EMSA Exchange Library was also born, with the goal of giving a second life to books by bringing from home the ones staff no longer want and swapping them for one from EMSA library.

This greening campaign was well received by all staff who throughout the year contributed with ideas for new articles and actively participated in all the proposed challenges.

The list of all articles published in 2022 is the following:

#### **Greening articles 2022**

#### February - Lose the waste

- Do you know how to recycle in PT?
- Recycling initiatives in Lisbon
- Freecycling
- Collecting bottle caps social initiative
- How to extend the useful life of products?
- Ecolabel
- Recycling facilities in EMSA + who wants to give up the rubbish bin?

#### March – Earth hour

- Climate tips for your home
- Saving energy in EMSA
- How to reduce your carbon footprint
- Climate emotions what is it?
- It's time to switch off the light!
- Earth Hour EMSA movement

#### April – Meatless Mondays

- Meatless Mondays challenge
- Vegan restaurants in Lisbon
- Vegan breakfast recipe
- How to make Veggie chilli
- Discover other vegan goods





#### May - Vélomai

- Vélomai launching campaign
- Suggested cycling routes
- Cycling events in Lisbon
- Tips for cycling in Lisbon
- Discover Portugal on a bicycle
- Bicycle maintenance workshop

#### June – Paper challenge

- Going paperless give up the rubbish bins in your office
- Tips for reading on a screen and avoid paper usage
- Ways to reduce paper usage in the workplace
- Tips for an eco-friendly holiday

#### July - Ditch the plastic

- Beginner's guide for zero waste shopping
- Promoting the efficient use of water
- Carbon offsetting: how to reduce the impact of flying

#### September – Public transport

- Public transport in Lisbon all you need to know
- How to charge your transport card at the ATM
- Discover Portugal on a train
- Green mobility initiatives

#### October - CO<sub>2</sub> emissions

- The walking challenge
- Climate action now
- Walking tours in Portugal

#### November - Sustainable holidays/gifts

- Eco-friendly gifts
- Green Christmas ideas
- Christmas markets in Lisbon

#### December

EMSA Exchange library







# 4. LEGAL REQUIREMENTS

# **RELATED TO THE ENVIRONMENT**

O quadro jurídico da EMSA baseia-se no direito da UE e, na ausência de disposições pertinentes do direito da UE, no direito português. Em termos de impactes ambientais diretos das operações da Agência, os regulamentos pertinentes para efeitos de cumprimento são principalmente os relacionados com a água, a energia e a gestão de resíduos. No que diz respeito aos impactes indiretos, os regulamentos pertinentes são principalmente os relacionados com a gestão da informação ambiental e os contratos públicos. Os regulamentos pertinentes, bem como o estado de conformidade da EMSA com os mesmos, são revistos regularmente.

тнеме	DIPLOMA / DOC	EVIDENCE / OBSERVATIONS
Atmosferic Emissions	DL No. 144/2012 DL No. 39/2018	EMSA has two vehicles with the Periodic Inspection up to date. The organization only has emergency generators in this scope, which are explicitly excluded from this statute (Art.2 a)). Main building power generator: 440KVa; Data Center Power Generator 220KVa
Energy	Portaria No. 37/70 DL No. 740/74 DL No. 303/76 DL No. 446/76 Portaria No. 228/90 Portaria No. 949-A/06 DL No. 72/2007 Despacho No.17313/2008 DL No. 71/2008 DL No. 68-A/2015 DL No. 68-A/2015 DL No. 96/2017 DL No. 101-D/2020 DL No. 102/2021	DL No. 68-A-2015 – The main building and the Conference Center were audited in 2021 and have their respective certificates on display (level C and B- respectively). DL No. 71/2008 - Applicable only in case of annual consumption above 500 TEPs. EMSA's annual energy consumption is below 500TEP's: Electric power consumption 2019 - 1.626.610 kWh x 0.000215 TEP/kWh = 352 TEPs 2020 - 1.389,065 kWh x 0.000215 TEP/kWh = 298.6 TEPs 2021 - 1.422,298 kWh x 0.000215 TEP/kWh = 298.1 TEPs 2022 - 1.386.699 kWh x 0.000215 TEP/kWh = 298.1 TEPs 2019 - 1.626.610 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 451.446.125 Kg CO <sub>2</sub> 2020 - 1.389,065 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 451.446.125 Kg CO <sub>2</sub> 2021 - 1.422,298 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.886.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2022 - 1.386.699 kWh x 0.325 Kg CO <sub>2</sub> /kWh = 450.677.175 Kg CO <sub>2</sub> 2020 - 69.25 L x 0.835.1.000x1.034 = 0.060 TEPs 2020 - 69.25 L x 0.835.1.000x1.034 = 0.060 TEPs 2022 - no consumption = 0 (van not used in 2022) Gasoline consumption $2019 - 1.144.15 L x 0.751.1000x1.075 - 0.92 TEPs 2022 - 1.2 L x 0.751.1000x1.075 - 0.92 TEPs 2022 - 322 L x 0.$

ТЕМА	LEGISLAÇÃO	EVIDÊNCIAS/OBSERVAÇÕES
Fluorinated Greenhouse Gases	DL No. 56/2011 Regulamento (CE) No. 517/2014 DL No. 145/2017 Declaração de Retificação No. 3-A/2018	<ul> <li>The organization has a variety of equipment that uses refrigerant fluids and has equipment covered by the obligation to periodically check for leaks.</li> <li>The chillers are charged with R134a gas, and leak checks are carried out every six months and the respective form is prepared for CENTERM.</li> <li>The VRV and the splits are charged with R410a gas and the verification is carried out every 12 months and the respective sheets are prepared for CENTERM.</li> <li>There have been no gas leaks so far.</li> <li>Qualified technician, certificate no. FLU 00097-R valid until 13/11/2025</li> <li>TDGI certified company, certificate no. SAC-025/2014 valid until 12/05/2028</li> <li>Ex: CENTERM Cards n. FLU 347 522-536 (12/2020; 06/2021)</li> <li>Fluorinated Gas Form APA, communication for the year 2019 sent on 15/06/2020, communication for the year 2020 sent on 16/03/2021 with correction on 28/10/2021.</li> <li>APA, communication for the year 2021 sent on 11/02/2022. APA, communication for the year 2022 sent on 27/01/2023.</li> </ul>
ODS	DL No. 35/2008	The organisation only has F-gas equipment and therefore does not have equipment covered by this law. Annual inspections by the company Segur-Fogo Comércio de Equipamentos Contra Fogo, Lda — Company registered with ANPC under No 28. Annual intervention reports filed at the reception of the Agency. Quarterly checks of in-house fire extinguishers (Safety Report).
Waste	DL No. 277/99 Decisão 2014/955/EU Portaria No. 20/2022 Portaria No. 145/2017 DL No. 152-D/2017 DL No. 102-D/2020 DL No. 102/2021 Lei 20/2021 Lei 52/2021	<ul> <li>The waste managed by EMSA is paper, WEEE and hygiene waste; the remaining waste is managed by the building owner.</li> <li>Waste storage is carried out accordingly in order to maintain the separation of different types and prevent soil contamination.</li> <li>Compliance with the Waste Management procedure; duly licensed operators.</li> <li>BLUEOTTER, hired by the building owner (APL), collects and treats waste.</li> <li>Single Environmental Title D20190704000979 valid until 07/02/2024</li> <li>Reisswolf, contracted by EMSA, collects and treats WEEE and paper.</li> <li>TUA 201811150061 valid until 20/12/2023.</li> <li>Ex: e-GARs 20191119207795; 20191210124804;</li> <li>MIRR 2019 submitted on 29/06/2020</li> <li>MIRR 2020 submitted on 16/03/2021</li> <li>MIRR 2021 submitted on 10/02/2022</li> <li>MIRR 2022 submitted on 10/02/2023</li> <li>NGO Entrajuda, contracted by EMSA, collects and treats WEEE, batteries and light buils (Donation Agreement 2020/EMSA/DP/1/2020).</li> <li>Single Environmental Title D20181102000541 valid until 11/01/2023</li> <li>Rentokil, subcontracted by iBerlim (contracted by EMSA), collects and treats hygiene waste.</li> <li>Ex: e-GAR PT2021071923308</li> <li>MIRR 2019 submitted on 29/06/2020</li> <li>MIRR 2021 submitted on 29/06/2020</li> <li>MIRR 2021 submitted on 12/01/2023</li> <li>NGCI, contracted by EMSA, collects and treats the air filters collected at EMSA (LER 150203 - Absorbents, filter materials, cleaning cloths and protective clothing not covered in 150202).</li> <li>MIRR 2021 submitted on 15/03/2021</li> <li>MIRR 2022 to be submitted by 15/03/2023</li> </ul>

ТЕМА	LEGISLAÇÃO	EVIDÊNCIAS/OBSERVAÇÕES
Water	DL No. 236/98, alterado pela Dec. Retificação 22-C/98 DL No. 152/2017 Regulamento para Lançamento de Efluentes Industriais na Rede de Coletores de Lisboa	EMSA is connected to the public network – EPAL. Wastewater Sanitation Service: Águas do Tejo Atlântico Water consumption 2019 – 2,445 m <sup>3</sup> 2020 – 1,411 m <sup>3</sup> 2021 – 1,734 m <sup>3</sup> 2022 – 2,296 m <sup>3</sup>
Fire safety	Portaria No. 773/2009 DL No. 220/2008 Portaria No. 1532/2008 DL No. 224/2015 Lei 123/2019	Companies carrying out maintenance on security equipment and systems authorised by ANPC. Self-protection measures approved by ANPC on 14/01/2015. Location, accesses and building in accordance with the Ordinance. Maintenance reports always available. Safety manual last updated on September 2018 – latest revision will be sent for approval in the beginning of February. Last fire drill on 09/12/2022 - preliminary fire drill report delivered to EMSA on 17/01/2023.
Sound emissions	DL No. 146/2006 DL No. 221/2006 DL No. 9/2007, retificado pela Declaração de Retificação No. 18/2007 e alterado pelo DL No. 278/2007	EMSA's activities are administrative, so they are not noisy.
Environmental responsibility	DL No. 147/2008	Not applicable as the activity is not covered by Annex III of this document.

# 6. ENVIRONMENTAL ASPECTS

# Assessment of the significance of environmental aspects and impacts

After the identification of environmental aspects and impacts, their significance was evaluated, in accordance with the procedure for assessing environmental aspects and impacts related to typical office-related and overhead aspects applicable to the EMSA building and staff.

For all EMSA's activities and assets, the significance of each environmental impact was assessed. Aspects considered significant or close to significant are monitored and improvements planned.

EMSA currently collects and monitors quantitative data on the following items:

Regarding its headquarters,

- waste production (recycled/landfill)
- electricity consumption (main building/conference centre)
- water consumption (main building/conference centre)
- commuting to work by private cars (number of cars in garage)
- greening and biodiversity in its land use (m<sup>2</sup> of vertical or horizontal soil/floor/walls/ other greened)

Based on this quantitative measuring, and qualitative measuring for other aspects and impacts, EMSA analyses its performance. Where available, EMSA analyses quantitative data monthly.

#### Methodology

EMSA identified the aspects of its activities that are anticipated to have an environmental impact. In accordance with the below definitions and assessment factors, the characteristics of each environmental aspect and its impacts were then assessed to decide whether it is direct or indirect, and how significant it is regarding frequency, probability, gravity, quantity and control capacity. Following this, a final figure is defined, which identifies each aspect as significant or non-significant. The resulting significant aspects are listed and described below under EMAS's environmental performance 2020/2021/2022.

This whole assessment is done in the Matrix for the Identification of Significant Environmental Aspects and Impacts. Compliance obligations are also taken into account for each environmental aspect.

Where an aspect is identified as significant, it is so declared, and the related actions and objectives are described in the environmental programme. Where applicable, these are oriented towards the benchmark values provided by the EMAS Sectoral Reference Document (SRD) for Public Administration.

EMSA has also used this same methodology to assess its maritime core business activities, which partly involve normal office work, and partly involve more technical and operative actions. Inspections and visits involve frequent travel, as do training events held at EMSA's headquarters and abroad. The technical operation of maritime data networks and systems requires an elevated energy consumption. However, as these activities largely relate to flight travel and energy consumption in the EMSA building, they are deemed to be still falling within, or being near, typical aspects resulting from an office administration with international connections.

In terms of its procurement procedures for oil pollution response vessels, the Agency aims towards including environmental factors in the procedures, where possible, thus encouraging contractors to apply environmental measures as well.

#### **Definitions**<sup>8</sup>

- «Environmental aspect» means an element of an organization's activities, products or services that has or can have an impact on the environment;
- «Significant environmental aspect» means an environmental aspect that has or can have a significant environmental impact;
- «Direct environmental aspect» means an environmental aspect associated with activities, products and services of the organization itself over which it has direct management control;
- «Indirect environmental aspect» means an environmental aspect which can result from the interaction of an organization with third parties and which can to a reasonable degree be influenced by an organization;
- «Environmental impact» means any change to the environment, whether adverse or beneficial, wholly, or partially resulting from an organization's activities, products, or services.

#### **Assessment factors**

#### Frequency (F)

- Low (1): Appearance occurs or can occur no more than once per month, up to once a week.
- Moderate (2): Appearance occurs or may occur more than once a month up to a maximum of once a week.
- High (3): Appearance occurs or may occur more than once a week up to a maximum of once a day.
- Very High (4): Appearance occurs more than once a day or continuously.

<sup>&</sup>lt;sup>8</sup> Regulation (EC) No 1221/2009 of The European Parliament and of the Council of 25 November 2009 as amended by Commission Regulation (EU) 2017/1505 of 28 August 2017

#### **Probability (P)**

- Unlikely (1): The chances of occurrence are virtually nil.
- Unlikely (2): There are few hypotheses of occurrence.
- Probable (3): There are some hypotheses of occurrence, very likely.
- Very likely (4): It is almost certain/expected to occur.

#### Severity (S)

- Negligeable (1)
- Slightly Serious (2)
- Serious (3)
- Very serious (4)

Quantity (Q) of each Aspect, considering the following options:

- Irrelevant (1): Quantity virtually imperceptible in relation to the maximum quantity of this Aspect produced by the Organization;
- Low (2): Small quantity in relation to the maximum quantity of this Aspect produced by the Organization;
- Average (3): Considerable quantity in relation to the maximum quantity of this Aspect produced by the Organization;
- High (4): Maximum amount of this Aspect produced by the Organization.

Control Capacity (CC) on environmental aspect:

- Sufficient (1): Sufficient and well implemented; occasionally deficient
- Occasionally deficient (2): Some deficiencies in procedures and lack of implementation of others;
- Deficient (3): Serious deficiencies;
- Non-existent (4): Do not exist or are unknown.

Significance Level (S) on environmental aspect:

S = ([F ou P] + G + Q + CC)

Significance, depending on the value obtained::

- $S \ge 11$ : The Aspect is Significant (S)
- S < 11: The Aspect Is Non-Significant (NS)



# 6. ENVIRONMENTAL IMPACTS

As checked during the environmental review, EMSA fulfils all legal requirements under EU and Portuguese environmental law.

For the pre-COVID stage, the significant environmental impacts of EMSA's activities were:

SIGNIFICANT DIRECT ASPECTS							
ENVIRONMENTAL ASPECT	ACTIVITY/AREA	ENVIRONMENTAL IMPACT	OPERATIONAL CONDITIONS	CONTROL METHODS			
Energy	Transversal consumption of energy in building by regular activities	Depletion of natural resources	Depletion of	Normal	Normal	Monitoring of consumption; equipment adaptation	
Consumption	ICT Data Centre			Monitoring of consumption; equipment adaptation			
Water consumption	Transversal consumption of water in building by regular activities	Depletion of natural resources	Normal	Monitoring of consumption; Equipment adaptation;			

SIGNIFICANT INDIRECT ASPECTS						
ENVIRONMENTAL ASPECT	ACTIVITY/AREA	ENVIRONMENTAL IMPACT	OPERATIONAL CONDITIONS	CONTROL METHODS		
	Travel flights	Depletion of natural resources	Normal	Monitoring of missions and meetings		
Energy Consumption	Staff commuting by personal vehicle			Number of cars in garage per day		
	Staff commuting by public transport			None		
Atmospheric emissions	Travel flights	Atmospheric	Atmospheric	Atmospheric	Name	Monitoring of missions and meetings
	Staff commuting by personal vehicle	pollution	Normal	Number of cars in garage per day		

The COVID-19 pandemic was declared during EMSA's review of environmental aspects and impacts in 2020. Different levels of consecutive office shutdowns caused by the pandemic changed EMSA's environmental impacts as initially reviewed by May 2020. For most of the year, the majority of staff moved to teleworking, with approximately 15-25% of the total workforce in the office, on average, at any one time. From January to April 2021 most staff members returned to teleworking with less than 10% of the workforce in the office at any given time. Therefore, the environmental impacts differed during these phases; the more staff remained in telework mode, the less environmental impact occurred from travel and commuting. However, some consumptions and impacts linked to the maintenance of the building remained.

These aspects are continuously followed up for improvement through EMSA's greening initiative and its environmental management system (EMS) as established at the end of 2020.







#### Strategy 2022-2023

EMSA developed its first strategy for environmental improvement in 2021-2022, when anti-COVID measures were still applied from local to global levels, taking care to review data and experiences before and during the COVID-19 pandemic.

Under new circumstances, EMSA's environmental strategy 2022-2023 is supported by the following continuing and new goals:

- Visibly and effectively implement the EU's environmental policy and action programmes, within the EMAS framework.
- **B** Apply a philosophy in steering, managing and work that seeks not only growth, but that can accept and nurture an environmentally driven business restraint.
- **C** Create synergies by leading by example in greening, internal team building and neighbourhood/ external relations.
- Select and take focused action in priority areas. The first focus is on minimising emissions and waste, with a pointed effort in budgeting the CO<sub>2</sub> emissions.
- **E** Cater for the involvement of all EMSA staff in scheming, conducting and evaluating environmental measures and make it a common identity key element.

### **8. PERFORMANCE DETAILS AND TRENDS**

Where available, and as selected by EMSA, the Agency's performance is portrayed below against the indicators and benchmarks provided by Section 3 of the EMAS sectoral reference document on best environmental management practices, sector environmental performance indicators and benchmarks of excellence for the public administration sector (Commission Decision (EU) 2019/61 of 19 December 2018).

Details are provided in the tables and notes below. Where indicators and benchmarks were not attained, justification is provided.

#### **Managing the EMSA Premises**

The environmental impact of running EMSA's offices is detailed in the time series tables below (2019 – 2022).

The number of people working at EMSA is expressed as full-time equivalents (FTEs). Currently all persons regularly working in the building have been counted as FTE – irrespective of their actual work hours or their work status (e.g. counting part-timers and fully employed staff, regardless of the type of contract with EMSA). There are currently 268 FTEs, and this is the number used bellow, in all calculations of consumption per staff per year.

**Electricity in Conference Centre** 

#### **Consumption of electricity (in KWh)**



#### Electricity in main building

In 2021 EMSA used 100% of energy from renewable sources, through a contract with Galp Energia, verified by Declaration dated 19/11/2019 stating on honour that the electricity to be supplied to EMSA is produced entirely from renewable sources.

In 2022 our self-set benchmark for the main building was not achieved, however the figure is lower than in 2019, which clearly reflects the impact of the measures taken and the expected tendency to decrease in the coming years.

Following the installation of a set of photovoltaic panels in May 2021, EMSA produced 12.57 MWh in 2021 and 17.69 MWh in 2022.

EDIFÍCIO PRINCIPAL	2019	2020	2021	2022
KWh/ano	1,509,108	1,325,561	1,330,680	1,386,699
Por staff/ano	5,631	4,946.12	4,965.22	5,174.25

CENTRO DE CONFERÊNCIAS	2019	2020	2021	2022
KWh/ano	117,502	63,504	91,618	127,369

ELETRICID	ELETRICIDADE		2020	2021	2022
Indicador/ parâmetro de referência EMAS	(i2) Consumo anual de energia por funcionário equivalente a tempo inteiro (ETI), expresso em energia final (kWh/ETI/ano). Não é indicado qualquer valor de referência no âmbito do EMAS.	Não aplicável			
Emissões atmosféricas	5,000 KWh/FTE/ ano (para o edifício principal)	ano apenas em meados de 2020			Parâmetro não alcançado

In 2013, a study carried out by a consultant concluded that the Data Centre consumed more than 60% of EMSA's electricity, the Agency's only segmentation of consumption so far. Possibilities to re-perform this analysis are under consideration.

The figures for 2020 and 2021 reflect the impact of the COVID-19 pandemic. The work of the data centre and all facilities (HVAC) had to be kept in operation, therefore the reduction of energy consumption during the Covid-19 constraint period was not very significant. The peak in August 2021 at the Conference Centre was due to maintenance works.

In 2021 EMSA used 100% of energy from renewable sources, through a contract with Galp Energia, verified by Declaration dated 19/11/2019 stating on honour that the electricity to be supplied to EMSA is produced entirely from renewable sources.

In 2022 our self-set benchmark for the main building was not achieved, however the figure is lower than in 2019, which clearly reflects the impact of the measures taken and the expected tendency to decrease in the coming years.

Following the installation of a set of photovoltaic panels in May 2021, EMSA produced 12.57 MWh in 2021 and 17.69 MWh in 2022.



# Consumption of water in m<sup>3</sup>





MAIN BUILDING	2019	2020	2021	2022
m <sup>3</sup>	2,404	1,387	1,716	2,253
Per staff/year	9.0	5.2	6.4	8.41

CONFERENCE CENTRE	2019	2020	2021	2022
m <sup>3</sup>	41	24	33	43

WATER		2019	2020	2021	2022
EMAS indicator/ benchmark	(b1) Total water use in office buildings is lower than 6.4 m <sup>3</sup> / FTE / year This indicator is considered only for the main building	Benchmark not achieved. Measures for water consumption in the building had not yet been taken.	Benchmark ach	ieved	Benchmark not achieved

EMSA considers the EMAS benchmark for water consumption as a reference more than an exact goal. This is because weather conditions differ greatly among European countries, and having one single number for all is not very meaningful.

The figures for 2020 and 2021 reflect the impact of the COVID-19 pandemic. Due to the containment measures, water consumption has been significantly reduced and fluctuated according to the presence of staff on the premises, adapting to the different periods of restrictions. Water-saving measures were implemented and were expected to contribute to minimising overall water consumption.

This expectation has not been confirmed, and in 2022 the consumption increased significantly, although it remained lower than in 2019. The explanation for this increase can be found in various factors:

- return of most staff to the office, albeit in turns and only 3 days per week;
- post-Covid hygiene measures dictate an increase in the washing of hands;
- the fact that 2022 was one of the hottest years in recent decades, which leads to greater water consumption: EMSA's changing rooms were again frequently used by staff for post exercise showers and there was an increased consumption of filtered water from the kitchenettes since EMSA stopped selling plastic water bottles.

In 2023 the water consumption will be analysed by the Facilities sector and potential new strategies towards decreasing it will be investigated.



### Stationery and paper expenditure

The table below reflects the stationery and paper purchases by EMSA, not consumption (consumption is steady, whereas purchase is occasional). In 2020, 2021 and 2022 there were no purchases.

STATIONERY	2019	2020	2021	2022
Expenditure in year	6,599.40	0	0	0
Euros/month	2.24	0	0	0

STATIONERY		2019	2020	2021	2022
EMAS indicator/ benchmark	(i13) Annual cost of office consumables purchased per full time equivalent (FTE) employee (EUR/ FTE/year).		Not app	plicable	
EMSA self-set benchmark	2.5 €/FTE/month		Benchmar	k achieved	

At the moment EMSA does not have in place a system to measure the actual paper usage by its staff per time periods, but only purchased paper. As EMSA is moving away from paper consumption and towards digital-based systems, it was decided not to introduce a more precise measuring system at this stage. EMSA uses 100% recycled paper since 2019.

PAPER	2019	2020	2021	2022
Pages purchased/year	355,000	0	300,000	0
Pages/FTE/working day	5.02	0	4.24	0

	PAPER	2019	2020	2021	2022
	(b4) <15 A4 sheets/FTE/ working day	Benchmark achieved			
EMAS indicator/ benchmark	(b5) Office paper used is 100 % recycled or certified according to an ISO Type I ecolabel (12) (e.g., EU Ecolabel)		Benchmark	k achieved	
#### Waste

In 2020 EMSA identified shortcomings in its monitoring and managing of waste and seeks to improve in this area.

EMSA's general waste is collected by the Authority of the Port of Lisbon (APL), for a fixed fee, irrespective of volume or weight, as is the common practice for tenants of the port. Hence, there is no recorded data for the weight or volume of waste generated by EMSA in previous years. The only type of waste that EMSA manages itself is paper sent for recycling as sensitive documentation.

PAPER - LER 200101	2020	2021	2022
Weight in tonnes – Op. R12	1.031000t	1.107000t	1.362000t

Within the building, waste is separated and sent for recycling: paper, plastic/metal and glass. The Agency has also investigated possibilities for the separate collection of organic waste, something currently unavailable under its current contractual framework.

In 2020 EMSA began to plan to measure waste produced in the offices. A scale was acquired and installed and weighing started in April 2021 for recyclable materials and undifferentiated waste.

In 2022 EMSA raised awareness of staff towards learning about the recycling process in Portugal, informing about recycling initiatives in the city of Lisbon, and briefing all staff about the recycling facilities available at EMSA.

Staff was also challenged to give up the waste/paper bins in individual offices and encouraged to dispose of any waste in the recycling stations at the common kitchenettes, as a way of incentivizing separation and recycling. This campaign is to be continued in 2023.



#### The weights (Kg) of measured waste are:

2021*		2022
Paper sent for recycling LER 200101	712.74	1,647.87
Plastic sent for recycling LER 200139	52.43	376,56
Glass sent for recycling LER 200102	58.26	1,104.88
General / non-recyclable LER 200301	1,387.87	4,209.06
Total Waste (Kg)	2,211.29	7,338.37**

\* Weightings from May 2021 onwards.

\*\* Includes waste from cafeteria for the first time.

WASTE		2020	2021	2022
EMAS indicator/	(b2) Zero waste generated in the office buildings is sent to Landfill.		8.25 Kg/FTE of non-recycled waste Benchmark not achieved No measures were taken to minimize waste generation in the building.	27.38Kg/FTE of non- recycled waste Benchmark not achieved
benchmark	(b3) Total waste generation in office buildings is lower than 200 kg/FTE/year.	Not applicable	2,211.29kg/268 FTE = 8.25 Kg/FTE/ year* Benchmark achieved	4,943.54kg/268 FTE = 18.45kg/FTE/year Benchmark achieved

Apart from these types of wastes, EMSA has been collecting electronic equipment, batteries, and lamps that staff brings along and deposits in the collection areas.

Electronic waste is donated to a circular economy NGO which is certified for this activity. EMSA has also made arrangements for staff members to be able to donate their private electronic waste through this scheme. The purpose of the agreement is to extend the equipment's life cycle, as the organization refurbishes as much as possible the donated items and only as a last resource sends them for recycling.

Single use plastics have been eliminated from EMSA's premises and cafeteria in 2020.

WASTE TYPE	COMPANY MANAGING
Paper (general)	
Plastic/metal	APL / Blueotter
Glass	AFL' Bideotter
General / non-recyclable	
Hygiene	iBerlim /Rentokil
Maintenance	TDGI
Paper (confidential)	Reisswolf
Electronic equipment	
Batteries	Entreajuda
Lamps	

### Carbon dioxide emissions

CO2 BUSINESS TRAVEL FOOTPRINT		2020	2021	2022
	(b6) Tools for promoting sustainable commuting for employees are implemented and promoted.	Benchmark not achieved. EMSA has reduced commuting just by end 2021, by introducing up to 2 telework days per week. Further tools to promote sustainable commuting will be considered in 2022.		Benchmark achieved. In addition to the introduction of 2 teleworking days, an intensive communication campaign has also been done in this area (e.g. having dedicated staff advising on possible public transport connections, information about public transport and transport tickets).
EMAS indicator/ benchmark	(b7) Carbon budgeting is implemented for all business travel.	Benchmark not achieved. EMSA's internal data systems are not yet capable to practice an efficient and reasonable Carbon budgeting. The data systems will be addressed in 2022 and an approach to carbon budgeting be developed (goal set for 2022).		Benchmark not achieved. Preparatory work has been carried out.
	(b8) Videoconferencing facilities are available to all staff and their use is monitored and promoted.	Benchmark		achieved

EMSA has identified issues in its monitoring and managing of carbon dioxide emissions and has made this a focus area and a subject dealt with by a dedicated task force.

In terms of staff commuting by car, EMSA has started to raise awareness of the issue emissions generated by offering a fleet of regular and electric bicycles to be used during the week. The purpose of this action is to give staff the possibility to test the solution without any risk or cost and see if it can be an option within their lifestyle.

EMSA has also installed two charging points in the garage for staff's electric cars to be charged (currently free of charge).

While waiting for the related rules applicable to the EU agencies onwards EMSA in the transition period applies rule of up to 2 days of teleworking per week.

Following the COVID-19 pandemic, many of the meetings and trainings organised by EMSA are now virtual. In 2020 and 2021, new audio-visual equipment was installed with the capacity for such major meetings.

EMSA has conducted a wave of strongly promoted interactive environmental actions with all staff, in majority to reduce  $CO_2$  emissions. These included EMSA's first participation in the EU bodies' "Vélomai" bicycling scheme which caters for promoted and organised bicycling of staff, notably to and from work as an alternative to commuting by car. Regarding commuting, a wave of dedicated information on alternatives by public transport were also promoted to staff.

As for operational travel related  $CO_2$  emissions, given its worldwide business, air travel is by far EMSA's most used means of transport in missions and contributes almost its entire  $CO_2$  footprint from travel.

EMSA has contracted carbon-footprint calculations from its travel agency since 2019 and a new travel agency contract, embedding options facilitating  $CO_2$  footprint calculation and budgeting, is being tendered for operation from Q1 2023 onwards.





### European Maritime Safety Agency

In 2022, EMSA's  $CO_2$  footprint was calculated, as a pilot, in the GreenHouseGasProtocol (GHGP) Calculation Tool, by EMSA's Task Force on  $CO_2$ .

As from data provided by the current travel agency, the total for 2021 was 43 113 kgCO<sub>2</sub>eq (43 tons) and for 2022 it was 122 036 kgCO<sub>2</sub>eq (122 tons).

However, the currently available data indicate that most missions are conducted as part of EMSA's core activities.

Establishing a  $\rm CO_2$  cap per activity might therefore not be possible without restricting operational activities.

An approach on how to reduce  $CO_2$  emissions generated from EMSA's activities will be further explored in 2023.

Data on reimbursed air tickets are not monitored as they are not available to EMSA, taking into account that EMSA's experts<sup>9</sup> are booking their own flights, which makes it impossible to have detailed reliable data on their  $CO_2$  emissions.

Until 2021 EMSA did not offset its  $\rm CO_2$  impact automatically through ticketing or by other means.

In 2022 it was approved that EMSA introduces  $CO_2$  carbon offsetting for all EMSA business travel (missions) from Q2 2023 onwards and to assign a 2023 budget for the offsetting projects.



<sup>&</sup>lt;sup>9</sup> Experts are professionals invited by EMSA to participate in the work of the Agency with a view to their particular function or expertise.

## Fuel consumption: EMSA vehicles<sup>10</sup>

ANO	OFFICIAL CAR (PETROL) L/ KM	SERVICE CAR (DIESEL) L/ KM
2019	10.7L/100km	6.6L/100km
2020	10.7L/100km	20.7L/100KM
2021	10.7L/100km	11.9L/100km
2022	7.6L/100km	No consumption

	VEHICLE FUEL CONSUMPTION	2019	2020	2021	2022	
	(i15) Percentage of staff commuting by car daily, as single passenger (%)					
EMAS indicator/ benchmark	(i16) Percentage of staff commuting by walking, cycling or public transport at least 3 times per week (%)	Not applicable				
	No benchmark value set under EMAS.					
	EMSA does not set itself a benchmark value for these % yet and has no full data on commuting modes yet. Measurements of values for different commuting modes are being piloted, and projects planned to lower (i15) and (i16) percentages.	Not applicable				
EMSA self-set benchmark	The only related data currently available is the consumption of fuel of EMSA-operated cars. The benchmarks of consumption/100Km is set in the programmes of official cars as: Official Car: 7.6I/100Km * Service Car: 8.2L/100Km Proposed targets from 2022: 10% reduction from 2021 values, i.e., Official Car: 9.9L/100Km * Service car 13.1L/100Km	Official Car: Benchmark not achieved Service Car: Benchmark achieved	Official Car: Benchmark not achieved Service Car: Benchmark not achieved	Official Car: Benchmark not achieved Service Car: Benchmark achieved	Official Car: Benchmark achieved Service Car: Benchmark achieved	

 $<sup>^{\</sup>rm 10}$  The figures related to 2020 reflect the impact of the COVID-19 pandemic.

### Soil occupation

EMSA has started to monitor the ratio of total m<sup>2</sup> of soil used and usable floor/terrace m<sup>2</sup> of its headquarters compound (main building and conference centre) with that of m<sup>2</sup> of greened structure surface (e.g. greened by garden, plants in offices and elsewhere in- or outdoors).

	USED SOIL (M <sup>2</sup> )	FLOOR/ TERRACE/ ROOF AREA (M <sup>2</sup> )	PERMEABLE/ GREENED SURFACE (M <sup>2</sup> )	% OF GREEN AREA (FROM TOTAL)	FLOOR/GREEN RATIO	GREEN M²/ FTE
2019	3,359.54	12,783.19	169.00	5	0.01	0.63
2020	3,359.54	12,783.19	169.00	5	0.01	0.63
2021	3,359.54	12,783.19	169.00	5	0.01	0.63
2022	3,359.54	12,783.19	169.00	5	0.01	0.63

SOIL CONSUMPTION / GREENING		2019	2020	2021	2022
	mitigate the urban heat island effect, Such as green areas, green roofs or use of		Procurement to study options for greening the building	Implementation of the greening study to be initiated	
EMAS indicator/ benchmark	(i84) Percentage of surface covered with green roofs out of the total surface of the urban area (m <sup>2</sup> green roof/m <sup>2</sup> urban area)	5%		surroundings under the p the "Ribeira das Naus" ar EMSA cannot fully auton	omously decide significant ation and visible greening

## 9. ENVIRONMENTAL PROGRAMME 2022/2023

# 2022

#### A - OBJECTIVES RELATED TO CORE INDICATORS FOR WHICH THE PERFORMANCE IS MEASURED AGAINST THE NUMBER OF FTE OR OTHER UNIT, BASED ON THE A (INPUT) / B (OUTPUT) = R (RATIO) FORMULA OF THE EMAS USERS' HANDBOOK

#### **B - OBJECTIVES RELATED TO ABSOLUTE VALUES OR A STATUS TO BE ACHIEVED**

C - THE GAINING, MEASUREMENT, MONITORING OR ANALYSIS OF INFORMATION ON ENVIRONMENTAL ASPECTS OR PERFORMANCE IN ORDER TO LATER SET FURTHER OBJECTIVES, OR IN OTHER WAYS CONTRIBUTE TO THE IMPROVEMENT OF THE ENVIRONMENT

ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS ···· FINISHED ✓ DEADLINE
All	Relevant EMSA activities	Develop and provide 1st annual EMSA environmental report.		✓ Approved by APA on 20.05.2022.
CO₂ EMISSIONS / GREENHOUSE EFFECT	Relevant EMSA activities directly or indirectly causing $CO_2$ emissions	Apply $CO_2$ footprint calculation method in pilot testing for establishing $CO_2$ inventory and the possibility to calculate and report $CO_2$ footprint and establish $CO_2$ budgeting.	<ul> <li>kgCO<sub>2</sub>e/year/FTE</li> <li>Apply with the aim to calculate</li> <li>EMSA's CO<sub>2</sub> footprint for 2022</li> <li>as pilot</li> <li>SRD: Section 2 - Scope/Core</li> <li>business; Sec 3.15, (i18) (i19)</li> <li>(b7)</li> <li>GIME guidelines</li> <li>Greenhouse Gas Protocol</li> </ul>	Approved by the Executive Management on 05.12,2022.
CO <sub>2</sub> emission / greenhouse effect	Business travel	Develop a process of registering and monitoring missions, notably the reasons to deviate from the principle "Virtual meetings over missions"; monitoring and analysing the $CO_2$ emission calculations of the contracted travel agency. Analysis in annual environmental report.	For all business travel in 2022 register and analyse: • kgCO <sub>2</sub> e • mileage • price EUR • type of travel Monthly analysis, quarterly report to MR. Transparent availability of reports to all staff. • SRD: Sec 3.15, (i18) (i19) (b7)	Management decision to move to 2023 for the purpose of collecting more data.

<sup>11</sup> Manual do utilizador EMAS.

<sup>&</sup>lt;sup>12</sup> Documento de referência setorial EMAS para «Administração Pública» (DRS).



# 2022 (cont.)

ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS ••• FINISHED ✓ DEADLINE
CO <sub>2</sub> emission / greenhouse effect	Business travel	Prepare to introduce selection criteria (CO <sub>2</sub> of flight) in the booking phase of missions.	• SRD: SEC 3.15, (i17) (i18) (i19) (b7)	Management decision to move to 2023 for the purpose of collecting more data.
CO <sub>2</sub> emission / greenhouse effect	Oil Pollution Response Vessels	Include environmental factors in procurement procedures, where possible.	• SRD: SEC 2 - Scope – address core business	✓ 04/05/2022
CO₂ emission / greenhouse effect	Commuting by car	Activate staff awareness on CO <sub>2</sub> issue and appeal to EMSA's leadership role. Campaign for using bicycles. Establish scheme of at least one teleworking day per week in functions feasible for telework (subject to legislation in place). Promote and facilitate use of electric cars.	<ul> <li>1/2 days/week telework (subject to legislation in place)</li> <li>Days of use of means by transport other than combustion-driven cars transporting just its driver.</li> <li>SRD: SEC 3.15, (i17) (i18) (i19) (i20) (b6) (b8)</li> </ul>	✓ Implemented in several actions during 2022.
Waste production	Total of waste	Continue awareness campaign. Reduced orders for stationery, paper, printing, office items.	Reduce average monthly total of 2021 by 5%. • SRD: SEC 3.1.3, (i7) (b3)	✓ Implemented on 31/12/2022.
Internal and external environment	Greening in EMSA's public procurements	Arrange system ensuring, recording and monitoring of EMSA's green public procurement.	• SRD: Sec 3.11.1, (i118)	✓ Implemented on 04/05/2022.
CO <sub>2</sub> emission / greenhouse effect	CO <sub>2</sub> from food production	Continue: Develop and apply principle "Eat green" for cafeteria menus. Influence (EMCDDA-hosted) canteen menus accordingly.	• SRD: SEC 3.16, (i21)	<ul> <li>✓</li> <li>First part implemented on 04.2022.</li> <li>Second part of the action moved to 2023 as EMCDDA does not yet have a contract for the canteen.</li> </ul>

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# 2022 (cont.)

ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS ···· FINISHED ✓ DEADLINE
Soil & biodiversity loss	Sealing and use of soil, floors and surfaces	Continue visible greening in EMSA headquarters compound. Arrange more tree/plant islands, e.g. in patio. Start cooperation project with City of Lisbon on indoor and outdoor visible greening with plants and raising of biomass and biodiversity (roof / outer structures / 2m belt around EMSA).	Expand permeable/earth- covered soil by >10m <sup>2</sup> . Expand plant-greened floor or other surfaces by >70 m <sup>2</sup> . • <i>SRD: SEC 3.4.2, 3.5.3 (i78) (i84)</i>	✓ Até 31/12/2022 Ação transita para 2023 visto que o estudo foi iniciado em 2022 e o seu design será planeado em 2023.
Electricity consumption	Cooling in data centre. No separate measuring since 2013.	Installing an amperometric clamp or similar study to monitor consumption of data centre.	• SRD: SEC 3.1.1 (i1)	✓ 07/2022
Internal environment	Environment in building / health and safety aspects	Apply greening as a team-spirit raising and common identity exercise. Practice a coordinated approach to staff well- being in line with EMAS, notably on individual and common office spaces, imbedding visible greening, modern meeting/brainstorm/leisure zoning, cafeteria and other common areas and offices.	Report in the 2022 Environmental Statement.	✓ 20/05/2022

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A - OBJECTIVES RELATED TO CORE INDICATORS FOR WHICH THE PERFORMANCE IS MEASURED AGAINST THE NUMBER OF FTE OR OTHER UNIT, BASED ON THE A (INPUT) / B (OUTPUT) = R (RATIO) FORMULA OF THE EMAS USERS' HANDBOOK

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ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS ···· FINISHED ✓ DEADLINE
CO <sub>2</sub> emissions / greenhouse effect	Relevant EMSA activities directly or indirectly causing CO <sub>2</sub> emissions	Calculate CO <sub>2</sub> footprint based on methodology established in 2022.	kgCO₂e/year/FTE • SRD: SEC 3 - 3.15, (i18) (i19) (b7) • GIME guidelines • Greenhouse Gas Protocol	•••• Continuous
CO₂ emissions / greenhouse effect	EMSA activities indirectly causing CO <sub>2</sub> emissions	Continue interested parties' dialogue, gain and use data to contribute to building EMSA $CO_2$ inventory under $CO_2$ footprint calculation method.	kgCO₂e/year/FTE • SRD: SEC 3 - 3.15, (i18) (i19) (b7) • GIME guidelines • Greenhouse Gas Protocol	Continuous
CO <sub>2</sub> emissions / greenhouse effect	EMSA activities indirectly causing CO <sub>2</sub> emissions	To research EU Commission and other EU bodies' plans for carbon neutrality to evaluate whether and how a path to carbon-neutrality could feasibly be planned.		By 31/12/2023
CO <sub>2</sub> emissions / greenhouse effect	EMSA activities indirectly causing CO <sub>2</sub> emissions	Carry out discussion with EMSA management on different options that could lead to reduction of $CO_2$ emissions from business related travelling using outcome of 2022. $CO_2$ Task force documentation, data of 2023 and further analysis.		By 31/12/2023
CO <sub>2</sub> emissions / greenhouse effect	EMSA activities indirectly causing CO <sub>2</sub> emissions	Apply CO <sub>2</sub> carbon off setting for all EMSA business travel (as from Q2 2023).		By 31/12/2023
Electricity consumption	Energy Efficiency	Analyse the extension of the solar panel installation on the rooftop in the main office building.		By 31/12/2023

# 2023 (cont.)

ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS ···· FINISHED ✓ DEADLINE
Electricity consumption	Energy Efficiency	Analyse installation of solar panels over part of the terrace in the Conference centre building.		By 31/12/2023
Electricity consumption	Energy Efficiency	Optimisation of the illumination system (replacement of the standard tubes into LED type) in the main office building.		By 31/12/2023
Electricity consumption	Energy Efficiency	Installation of electronic variators of air flow velocity on the air-handling units in the main office and conference centre buildings.		By 31/12/2023
Electricity consumption	Energy Efficiency	Switching off lights during long periods of absence.		By 31/12/2023
Electricity consumption	Energy Efficiency	Switching off vending machine lights at night.		ву 31/12/2023
Electricity consumption	Cooling in data centre. No separate measuring since 2013.	Develop concept for less energy- consumption by data centre.	• SRD: Sec 3.1.1 (i1)	By 31/12/2023
CO <sub>2</sub> emissions / greenhouse effect	Commuting by car	Monitor staff's commuting behaviour, incl. usage of the garage.	• SRD: Sec 3.15, (i14-i16) (b6)	••• Continuous
CO <sub>2</sub> emissions / greenhouse effect	Commuting by car	Activate staff awareness on CO <sub>2</sub> issue and appeal to EMSA's leadership role. Campaign(s) for using bicycles.	• SRD: Sec 3.15, (i17) (i18) (i19) (i20) (b6) (b8)	Continuous
Internal environment	Commuting by bicycle	Participate annually in Vélomai and similar activities organised in Lisbon.		•••• Continuous
Internal environment	Commuting by foot	Participate annually in "The Walking challenge" during the month of October.		•••• Continuous
Internal and external environment	Greening in EMSA's public procurements	Include environmental factors in procurement procedures, where possible. Updating the system that ensures, records and monitors EMSA's green public procurement.	• SRD: SEC 3.11.1, (1118)	Continuous
Internal environment	Environment in building / health and safety aspects	Apply greening as a team-spirit raising and common identity exercise. Practice a coordinated approach to staff well- being in line with EMAS, notably on individual and common office spaces, imbedding visible greening, modern meeting/brainstorm/leisure zoning, cafeteria and other common areas and offices.		•••• Continuous



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## European Maritime Safety Agency

## 2023 (cont.)

ASPECT/IMPACT	SOURCE	ACTION PLAN	REFERENCE / PERFORMANCE INDICATOR / BENCHMARK / TARGET USER <sup>11</sup> / SRD <sup>12</sup> / GIME <sup>13</sup>	STATUS IN PROGRESS •••• FINISHED ✓ DEADLINE
Internal environment	Environment in building	Analysing possibility of installing additional chargers in the garage.		By 31/12/2023
Internal environment	Environment in building	Installation of environmental dashboard as an easy access to information for staff.		By 31/12/2023
Waste for recycling	Waste production and collection in offices, cafeterias and by maintenance work. Unclear/ missing colouring and explanatory labelling of separation bins in kitchenettes, non- awareness of staff. Bins for paper and general garbage in every office.	EMSA goes digital, minimal paper use. Abandonment of paper bins in offices. Paper must be brought to waste separation stations (i.e. printing rooms) Develop solution for collection and storage of organic waste to reach collectable amounts.	Efficient waste separation for 100% of recyclable and special waste materials: • Paper • Plastics & Metals • Electric/electronic waste • Organics • Batteries & other special • SRD: Sec 3.1.3, (i10), (b2)	•••• Continuous
Waste for landfill	Non-use or incorrect use of waste separation stations	Awareness campaign and reorganisation of separation/ recycling stations, labelling and instructions.	Zero landfill waste before 31.12.2022. • SRD: Sec 3.1.3, (i7), (i9), (i10), (b2)	Continuous
Soil & biodiversity loss	Sealing and use of soil, floors and surfaces	Continue visible greening in EMSA headquarters compound. Arrange more tree/plant islands, e.g. in patio. Start cooperation project with City of Lisbon on indoor and outdoor visible greening with plants and raising of biomass and biodiversity (roof / outer structures / 2m belt around EMSA).	Expand permeable/earth- covered soil by >10 m <sup>2</sup> . Expand plant-greened floor or other surfaces by >70 m <sup>2</sup> . • SRD: SEC 3.4.2, 3.5.3 (I78) (184)	ву 31/12/2023
Waste production	Paper consumption	Reduce the number of printers and printing rooms in the main building.		By 31/12/2023
Waste production	Waste production and collection in offices	Intensify the action of removing bins from offices.		Continuous

# 10. DECLARATION SIGNED BY ENVIRONMENTAL VERIFIER

A confirmation regarding the requirements of Article 25(8) and the name and accreditation or authorization number of the environmental verifier, together with the validation date. As an alternative, the declaration referred to in Annex VII, signed by the environmental verifier, may be used.

#### Declaração do verificador ambiental sobre as atividades de verificação e validação (Anexo VII)

A TÜV Rheinland Portugal, Lda., com o número de registo de vertificador ambiental EMAS PT-V-0005, acreditado ou autorizado para o ámbito "Prestar assistência túcnica e científica aos Estados-Membros da UE e à Comissão na elaboração e aplicação da legislação da UE em matéria de segurança maritima, prevenção o combete à poluição por navios; Prestar assistência técnica, científica e operacional às iniciativas da UE relacionadas com o Pacto Ecológico Europeu, a Estratégia Europeia de Segurança Maritima e a Estratégia de Mobilidade Sustentável e Inteligente, bem como a simplificação administrativa e a digitalização dos transportes manitimos; Acompanhar a aplicação da legislação da UE através de visitas e inspeções; Reforçar as capacidades das autoridades nacionais competentes; Desenvolver, gerir, manter e explorar serviços de informação digital manitima e serviços de análise para apoiar as tarefas de execução, acompanhamento e execução; Apoiar os Estados-Membros com servicos de vigilância e deteção de emissões, com base em tecnologias de ponta que Incluam imagens de satélite e sistemas de aeronaves telepilotadas; Executar tarefas operacionais de preparação, deteção e resposta no que diz respeito à poluição causada por navios e à poluição marinha por instalações petroliferas e gasiferas, incluíndo a assistência a países terceiros que partiham uma bacia maritima regional com a União; Apolar as autoridades nacionais responsáveis e os organismos competentes da UE nas funções de guarda costeira; Prestação de cooperação e assistência nos domínios da segurança maritima, da prevenção da poluição por navios e das questões relativas ao meio marinho aos Estados candidatos à adesão à União e aos países abrangidos pela Política Europeia de Vizinhança (PEV).", (códigos NACE: 84.21 e 84.24) declara ter verificado toda a organização, tal como indicado na declaração ambiental da organização Agência Europeia de Segurança Maritima (AESM), cumpre todos os requisitos do Regulamento (CE) n.º 1221/2009 do Parlamento Europeu e do Conselho, de 25 de novembro de 2009, alterado pelo Regulamento (UE)2017/1505, de 28 de agosto e pelo Regulamento (UE) 2018/2026, de 19 de Dezembro de 2018, que permite a participação voluntária de organizações num sistema comunitário de ecogestão e auditoria (EMAS).

Assinando a presente declaração, declaramos que:

 - a verificação e a validação foram realizadas no pleno respeito dos requisitos do Regulamento (CE) n.º 1221/2009, na sua atual redação;

 o resultado da verificação e validação confirma que não existem indícios do não cumprimento dos requisitos legais aplicáveis em matéria de ambiente;

 os dados e informações contidos na declaração ambiental atualizada da organização refletem uma imagem fiável, credivel e correta dos locais de atividade, no âmbito mencionado na declaração ambiental.

O presente documento não é equivalente ao registo EMAS. O registo EMAS só pode ser concedido por um organismo competente ao abrigo do Regulamento (CE) n.º 1221/2009, na sua atual redação. O presente documento não deve ser utilizado como documento autónomo de comunicação ao público.

Feito em Miraflores, em 28/02/2023

Revisto em 26.05.2023

Verificador Ambiental TUV Rheinland Portugal, Lda.

European Maritime Safety Agency

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# ABOUT THE EUROPEAN MARITIME SAFETY AGENCY

The European Maritime Safety Agency is one of the European Union's decentralised agencies. Based in Lisbon, the Agency's mission is to ensure a high level of maritime safety, maritime security, prevention of and response to pollution from ships, as well as response to marine pollution from oil and gas installations. The overall purpose is to promote a safe, clean and economically viable maritime sector in the EU.



#### Get in touch for more information

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