

SafeSeaNet Group meeting no. 23
Agenda item III
6 May 2015

SSN 23/3/3 (v.1.00)
Lisbon, 17 March 2015

SAFESEANET OPERATIONAL AND LEGAL ASPECTS

Incident Report Guidelines v2.0

Submitted by EMSA

<i>Summary</i>	The paper introduces the revised version of the Incident Report Guidelines (v2.0)
<i>Action to be taken</i>	As per paragraph 3
<i>Related documents</i>	a. HLSG 11 (agenda item 3.3) b. HLSG 10 (agenda item 7.2) c. SSN 22/3/5

1. BACKGROUND INFORMATION

The Incident Report Guidelines (v1.91) were approved by MSs at SSN 18 (31 October 2012).

The current version of the Incident Report Guidelines document needs to be updated to:

- a. reflect the agreement of HLSG 10 (January 2014) and HLSG 11 (May 2014) concerning the provision of POLREPs in SSN. In accordance with this agreement, SSN will be used to report POLWARN and POLINF messages, whereas CECIS will remain the only system for requesting international assistance (POLFAC).
- b. provide additional guidance in order to improve the operational use of SSN following the introduction of the enhanced Incident Report framework (10 December 2013).

On 26 September 2014, EMSA published the revised Incident Report Guidelines (SSN 22.3.5), and invited the SSN Group to provide feedback by the end of 2014. Comments were received from Sweden.

On 5 February 2015, EMSA sent the latest version of the Incident Report Guidelines (draft v2.0) containing all amendments (including those already submitted in the initial draft, and the latest) to MSs, and invited them to provide feedback by 20 February 2015. No comments have been received.

2. CURRENT STATUS

The attached draft of the Incident Report Guidelines (v2.0) proposes changes related to:

- Amendments to the POLREP notification to reflect the phasing out of POLFAC (which is used to request international assistance), as agreed at HLSG 10 and 11.
- Description of the operational benefits offered by the new Incident Report framework.

- Further examples and guidance on the new functionalities for reporting and sharing incident reports that are available in the enhanced incident reporting module.
- Additional clarifications on the incident type "Others."
- Improvement of Incident Report-related forms.

3. ACTION REQUIRED

Member States are invited to note the above information and validate the revised Incident Report Guidelines v2.0.

Annex: Incident Report Guidelines v2.00 (draft)