

Questions / Answers

Question 01 (dated 21/05/2015):

“Could you please send us the Terms of Reference associated with the call for tenders with number 2015/S 096-173161 - Acquisition channel of all-purpose lightweight and 2-in-1 laptops and their associated equipment and extended warranty.”

Answer to question 01:

All tender documentation can be found on the Internet at <http://www.emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/15/2015 and can be downloaded free of charge.

Published on 22/05/2015

Question 02 (dated 10/06/2015):

“Please find below a couple of questions regarding Invitation to Tender N°. EMSA/OP/15/2015:

1. In the section 15. Award criteria of the document “Tender specifications”, subsection a) Quality of the proposed models, there is a Summary table describing how the offers will be evaluated.
Regarding this table, we have two questions:
 - a. could you describe how the different quality criteria will be valued?
 - b. what is going to be taken into account to get the highest score?
2. In Appendix 1 you state that extensions can be ordered separated from the notebook. Some extensions (e.g. memory extension for the All-purpose notebook) must be integrated into the device, where ease other extensions (e.g. port replicator) do not have to be integrated. Is our understanding correct, that the contractor is not responsible for the integration of extensions?
3. For the 2-in-1 notebook, you expect 2 USB 3.0 ports. Since that requirement is not common on the market, we kindly ask you to change the requirement to 1 USB 3.0 port.
4. What internal keyboard layouts do you expect? Do you grant additional scoring for the quality section for providing more than standard (UK, BE, DE)?
5. Would you accept an external SIM card solution for the 2-in-1 device?

Thank you very much for your feedback.”

Answers to question 02:

1.
 - a. As stated in the Quality criteria, "All offers will be evaluated based on the following quality criteria of the proposed Reference Configurations outlined in Appendix I". Therefore, each part described under each Reference configuration in *Appendix I - Minimum technical requirements* will be compared between all bids.
 - b. Scoring will be attributed according to the compliance to the minimum mandatory configuration described and how much the offers exceed the minimum requirements.
2. The contractor is only responsible for the integration of internal components when ordered with the device. Integration of Extensions ordered after the initial order will fall under the responsibility of EMSA.
3. One of the minimal requirement as stated in Appendix I for 2-in1 notebooks is 2 USB 3.0 ports and cannot be changed. The tenderer is free to propose a solution he deems right as long as the minimal specifications are met.
4. The most common keyboards we use are UK-EN, FR-FR and Portuguese (PT). Scoring will be attributed according to the compliance to the minimum mandatory configuration described and how much the offers exceed the minimum requirements.
5. The tenderer is free to propose the solution he deems right as long as the minimal specifications are met.

Published on 12/06/2015

Question 03 (dated 23/06/2015):

Dear Sirs,

In regards to the technical specifications of tendering procedure EMSA/OP/15/2015 we have the following clarification request:

In the minimum technical requirements – Appendix I, you are requesting 8 GB of RAM for the lightweight notebook.

However, in Appendix II – Technical Compliance you state 16 GB of RAM.

Is our understanding correct that the minimum is 8 GB and not 16 GB?

Answer to question 03:

We acknowledge the discrepancy by a clerical error in the documentation of Appendix I and Appendix II. The requirement for 'Memory' in the Technical Compliance Matrix (Appendix II) for the lightweight Notebook Reference Model should state: 8GB DDR3.

Requests for additional information regarding this tender should be sent by e-mail to the following address **OPEN152015@emsa.europa.eu**. Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is **06/07/2015**.

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.