

Lisbon, 18 June 2020

57th Meeting of the Administrative Board

Due to the COVID-19 outbreak, in order to ensure business continuity the Agency, the Chairman and Vice Chairman agreed that the 57th meeting of the EMSA Administrative Board would take place in the form of a consultation process for the information agenda items (run from 16 to 23 March 2020) and a written procedure 2/2020 for the mandatory agenda items (from 30 March to 6 April 2020).

SUMMARY OF DECISIONS (no minutes will be produced)

2. Minutes of the last meeting

The Administrative Board **approved by written procedure 2/2020** the draft minutes and decisions of the last meeting, which took place on 7-8 November 2019 in Lisbon.

3. EMSA Consolidated Annual Activity Report 2019

(a) Consideration and Adoption by the Administrative Board

The Administrative Board **adopted by written procedure 2/2020** the EMSA Consolidated Annual Activity Report 2019, in accordance with Articles 15(2)(d) and 10(2)(b) of the EMSA Founding Regulation, subject to the preliminary observations of the European Court of Auditors.

(b) Assessment by the Administrative Board

The Administrative Board **provided its assessment by written procedure 2/2020** of the EMSA Consolidated Annual Activity Report 2019, in accordance with Article 48 of the EMSA Financial Regulation.

As announced with the written procedure 2/2020 and following the adoption last year of the new Framework Financial Regulation, the Commission has announced revised guidelines in relation to the Single Programming Document (for planning as from 2021-2023) and the Consolidated Annual Activity Report (as from 2019).

These guidelines are currently in inter-service consultation at the Commission and are expected to be adopted before June 2020. In agreement with the Commission, once available, the Agency would include any possible new elements in the CAAR 2019 to be submitted in June 2020 for confirmation/revisiting as planned, following the preliminary observations of the European Court of Auditors.

4. Update on Agency's activities

The Administrative Board **took note** of the information provided by the Agency on:

- (a) **2020 budget execution in the field of the European cooperation on coast guard functions**
- (b) **Relevant tenders and developments in the field of Anti-Pollution Measures**
- (c) **MLC workshop**
- (d) **ECGFF Workshop and Annual Coast Guard event**

5. Draft Administrative Arrangements

An Amendment to the Cooperation Agreement between the European Commission, DG Climate Action (DG CLIMA) and EMSA for the support of the implementation of the EU MRV Regulation and relevant technical assistance was submitted for consideration to the EMSA Administrative Board.

In line with the Founding Regulation that foresees 4 weeks for its consideration, and taking into account that the document had been distributed to the Administrative Board in the first set of documents (19th February) with no objections by the Board expressed by Friday 20th March 2020, **the Administrative Board considered the Amendment and the Executive Director was able to proceed with its signature.**

6. Internal rules in relation to processing of personal data

The Administrative Board **adopted by written procedure 2/2020** the Decision on internal rules concerning restrictions of certain rights of data subjects in relation to processing of personal data in the framework of the functioning of the Agency.

7. Adoption of the list of “A” items

The Administrative Board took note of the following “A” items:

- (a) EMSA Financial Statement for 2019 – took note** of the information provided by the Agency.
- (b) School Arrangement – Annual Report 2019 – took note.**
- (d) 2020 Appropriations cashed – took note.**
- (e) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) – took note** of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.

8. Any Other Business

The Administrative Board **took note** of the academic activities of Mr Markku Mylly, former Executive Director of EMSA.

Dates of next EMSA’s Administrative Board Meeting

17-18 June 2020

Administrative and Finance Committee: **17 June 2020 morning**

Administrative Board: **17 June 2020 afternoon and 18 June 2020 morning**

11-12 November 2020, Lisbon

Administrative and Finance Committee: **11 November 2020 (morning)**

Administrative Board: **11 November 2020 (afternoon), 12 November 2020 (full day)**

Done at Lisbon on 18 June 2020,



Andreas Nordseth
Chairman of the Administrative Board