

**58<sup>th</sup> Meeting of the Administrative Board  
Lisbon, via video conference, 17 and 18 June 2020****SUMMARY OF DECISIONS****1. Welcome from the Chairman and adoption of the draft agenda**

In view of the virtual nature of the meeting a roll call was conducted to establish the quorum of 2/3 of the voting Members.

New Members were welcomed, as listed below.

The representative of the EMSA Staff Committee was also welcomed as an observer on the invitation of the Chairman.

The Agenda was adopted. No conflicts of interests were declared.

**New Board Members and Alternates**

<b>MS</b>	<b>New Board Member</b>	<b>New Alternate Board Member</b>
EC	Ilkka Salmi, Director, DG ECHO	
Romania	Dorel Constantin Onaca, Parliamentary Advisor	
The Netherlands	Paul van Gulp, Head of Unit Maritime Shipping, Directorate for Maritime Affairs, Ministry of Infrastructure and Water Management	
Estonia	Marek Rauk, Head of Maritime Safety Division (replacing Mr René Arikas)	
Luxembourg		Marc Siuda, Quality Advisor, Luxembourg Maritime Administration

**Proxies/absences**

Austria	No representation, no proxy
Czech Republic	No representation, no proxy
Slovakia	No representation, no proxy

**2. Decisions of the last meeting**

The Administrative Board approved the decisions of the last meeting, which took place via a consultation from 16 to 23 March for the information points and by written procedure 2/2020 from 30 March to 6 April 2020 for the items for adoption.

**3. Impact of the COVID-19 outbreak**

The Administrative Board took note of the information provided by the Agency on:

- (a) the impact of the COVID-19 outbreak on the Agency's activities and the mitigation measures that have been taken.

(b) the analysis EMSA carried out on the impact of the COVID-19 outbreak on the maritime transport.

The Administrative Board welcomed the Agency's rapid adaptation to alternative working methods, reaping the benefits of ICT infrastructure investments, and took note of the information provided by the Agency on the two scenarios for the expected implementation of the work programme 2020, depending on the date of resumption of normal activities, planned budget reallocation and ongoing exchanges with the Commission to keep close track of, and mitigate, the impact on the Agency's budget execution.

#### **4. Update on the implementation of the Agency activities in 2020 in the areas of Anti-Pollution Measures and European cooperation on coast guard functions**

The Administrative Board took note of the information provided by the Agency on:

- (a) the relevant tenders and developments in the fields of Anti-Pollution Measures;
- (b) the European cooperation on coast guard functions - 2020 Budget execution.

The Administrative Board also took note of the planning (to date) concerning amounts already transferred or potentially to be transferred within the EMSA budget, and of the amounts potentially to be returned to the Commission, in view of the forecasted implementation (to date) of the Anti-Pollution Measures and of the European cooperation on coast guard functions envelopes.

#### **5. Future of EMSA's Anti-Pollution Measures**

The Administrative Board discussed the information provided by the Agency on:

- (c) the results of the evaluation of the efficiency of the EMSA's oil pollution response services ("stress test") at EU level, concluded in December 2019;
- (d) the outcome of the consultation with the Member States on the future of EMSA's Anti-Pollution Measures.

The Agency would provide information at the next Administrative Board meeting in November on the budgetary implications of the proposed five areas for further consideration, as identified following the stress test and the consultation with Member States. The Agency will circulate the final workshop report "Stress tests" to the regional capacities and mechanisms to respond to a major oil spill. Member States that had not contributed during the consultation were welcome to provide written inputs by 8 July.

The Administrative Board also took note of the information provided by Mr Ilkka Salmi, Director, DG ECHO, on the new Commission proposal on the Union Civil Protection Mechanism and its implications for the maritime domain.

#### **6. EMSA capacity building activities**

The Administrative Board took note of the information provided by the Agency on the revised training planning for 2020 and on the proposed capacity building activities for 2021 and was invited to provide further input on specific needs by 31 July 2020.

The Administrative Board considered the proposal put forward by Ireland for further support to Member States by using EMSA's eLearning platform for training and agreed to a pilot project to that effect with Ireland in 2021, for which no budgetary impact is expected. Possible extension to other Member States and subsequent potential budgetary implications would be addressed following the outcome of the pilot.

#### **7. Maritime Safety – fire safety of ro-ro passenger ships**

The Administrative Board took note of the outcomes of the Firesafe studies and their follow-up, and welcomed the video produced by the Agency to disseminate the results.

## **8. European cooperation on coast guard functions**

The Administrative Board took note and discussed the information provided by the Agency on the draft Annual Strategic Plan 2021 for European cooperation on coast guard functions which is meant to be integrated in the next version of the SPD 2021-2023.

The event to be held by EMSA under its chairmanship of the TWA ending May 2020 was tentatively rescheduled for 10-11 December 2020, to be confirmed by the Agency as soon as possible.

The Administrative Board also took note of the Agency's plea for more visibility of Maritime Administrations at events related to coast guard functions in order to better reflect the number of coast guard functions exercised by Maritime Administrations.

## **9. EMSA Draft Single Programming Document 2021-2023**

The Administrative Board took note of the information provided by the Agency on the latest operational and budgetary developments with potential impact on the Draft Single Programming Document 2021-2023 and the corresponding Draft Budget and Establishment Plan for 2021 and discussed the latest version of the document.

The Administrative Board was invited to provide any further comments in writing by 8 July 2020.

No requests for assistance, as referred to in article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

## **10. Draft Administrative Arrangements and Implementation related issues**

The Administrative Board:

- **Considered** the requests by the Riyadh (RuleCheck and MaKCs) and Tokyo MoUs (RuleCheck), including the assessments by the Commission and the Agency on granting accesses to 3rd countries, in line with the procedure agreed in March 2018 and did not object to the related administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation;
- **Endorsed and approved** an Implementation Addendum for the Cooperation Agreement between WMU and EMSA.

## **11. EMSA inspections and visits**

The Administrative Board took note of the update provided by the Commission on the follow-up to EMSA's inspections and visits.

The Administrative Board also welcomed the presence as observer and intervention of ESA (EFTA Surveillance Authority) representative Ms Lemonia Tsaroucha, Senior Legal Officer and Security Inspector, for this agenda item.

## **12. Adoption of the IAS mission charter**

The Administrative Board adopted the IAS mission charter.

## **13. EMSA Consolidated Annual Activity Report 2019**

The Administrative Board considered and adopted the update of the EMSA Consolidated Annual Activity Report 2019 in accordance with Articles 15(2)(d) and 10(2)(b) of the EMSA Founding Regulation, following: the preliminary observations of the European Court Auditors received on 20 May 2020, which provide a positive opinion on the reliability of the accounts as well as on the legality and regularity of revenue and payments underlying the accounts in all material respects; and relevant alignments with the new guidelines for all Agencies issued by the Commission on 20 April 2020.

As usual, the accounts 2019 are only formally approved by the Board once the formal approval of the Court of Auditors becomes available in early autumn.

#### **14. Adoption of the list of “A” items**

The Administrative Board took note, considered or adopted, as appropriate, the following “A” items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee.

- (a) EMSA Financial Statement for 2019 - provided a positive opinion and approved the EMSA 2019 Accounts** subject to certification without reserve by the European Court of Auditors. Formal Approval by the Court of Auditors certifying that the 2019 Accounts are regular, conform and legal should arrive early autumn.
- (b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) - took note** of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.
- (c) 2020 Appropriations cashed - took note** of the appropriations cashed in the current year.

#### **15. Any other item upon request.**

The Executive Director invited Board Members to:

- save the date for the stakeholder conference on the European Maritime Transport Environmental Report (EMTER) scheduled for 14 October 2020.
- submit their capacity building needs by end July 2020.
- take note that the notification of visits and inspections would be reduced from three months prior to **two months prior**, due to rescheduling linked to the pandemic.

#### **Dates of the next EMSA Administrative Board Meeting:**

Administrative and Finance Committee: **11 November 2020 (morning)**

Administrative Board: **11 November 2020 (afternoon) and 12 November 2020 (full day)**

## DETAILED MINUTES

### 1. Welcome from the Chairman and adoption of the draft agenda

*In view of the virtual nature of the meeting a roll call was conducted to establish and confirm the quorum of 2/3 of the voting Members.*

*The representative of the EMSA Staff Committee was welcomed as an observer on the invitation of the Chairman.*

*The Agenda was adopted. No conflicts of interests were declared.*

*New Members were welcomed, and proxies announced, as follows:*

*Nominations:*

#### **The Netherlands:**

Board member: Mr Paul van Gorp, Head of Unit Maritime Shipping, Directorate for Maritime Affairs, Ministry of Infrastructure and Water Management.

#### **Romania:**

Board member: Mr Dorel Constantin Onaca, Parliamentary Advisor.

#### **Estonia:**

Board member: Mr Marek Rauk, Head of Maritime Safety Division.

#### **Luxembourg:**

Alternate: Mr Marc Siuda, Quality Advisor, Luxembourg Maritime Administration.

#### **European Commission:**

Board member: Mr Ilkka Salmi, Director, DG ECHO

*Proxies:*

**Austria, Czech Republic and Slovakia** did not attend the meeting and had not provided proxies to any other Member State.

### 2. Decisions of the last meeting

*The Administrative Board approved the decisions of the last meeting, which took place via a consultation from 16 to 23 March for the information points and by written procedure 2/2020 from 30 March to 6 April 2020 for the items for adoption.*

No comments were received.

### 3. Impact of the COVID-19 outbreak

*The Administrative Board took note of the information provided by the Agency on:*

*(c) the impact of the COVID-19 outbreak on the Agency's activities and the mitigation measures that have been taken.*

*(d) the analysis EMSA carried out on the impact of the COVID-19 outbreak on the maritime transport.*

*The Administrative Board welcomed the Agency's rapid adaptation to alternative working methods, reaping the benefits of ICT infrastructure investments, and took note of the information provided by the Agency on the two scenarios for the expected implementation of the work programme 2020, depending on the date of resumption of normal activities, planned budget reallocation and ongoing exchanges with the Commission to keep close track of, and mitigate, the impact on the Agency's budget execution.*

The Administrative Board was informed of the two pending Budget amendment procedures which were also discussed in the Administrative and Financial Committee.

The Agency expressed concerns about potential penalisation to be counted in 2022, for under execution in 2020 due to the pandemic. The Commission remarked that this was a common concern, affecting all agencies, and recalled the mid-August deadline for possible return of funds to the Commission.

The Administrative Board also warmly welcomed the EMSA analysis on the impact of the COVID-19 outbreak on maritime transport presented by Mr Lazaros Aichmalotidis, Acting Head of Department 3 “Digital Services and Simplification”, and looked forward to how this information could be further developed for the benefit of maritime policy at national and EU levels (Commission).

In this context, Mr Thomas Kazakos, Industry representative highlighted crew changes as a serious and delicate matter, welcomed the initiatives taken so far by DG MOVE and urged Member States to coordinate their actions. The point was seconded (Cyprus, Italy, Belgium) and would remain in focus in the proper forum i.e. the maritime directors (Chair, Commission).

The Agency confirmed that it would be addressing the request from Ireland to produce guidance on travel safety in the COVID-19 context for non-cruise passenger ferries, akin to that which had been produced for the cruise sector.

#### **4. Update on the implementation of the Agency activities in 2020 in the areas of Anti-Pollution Measures and European cooperation on coast guard functions**

*The Administrative Board took note of the information provided by the Agency on:*

- (e) the relevant tenders and developments in the fields of Anti-Pollution Measures;*
- (f) the European cooperation on coast guard functions - 2020 Budget execution.*

*The Administrative Board also took note of the planning (to date) concerning amounts already transferred or potentially to be transferred within the EMSA budget, and of the amounts potentially to be returned to the Commission, in view of the forecasted implementation (to date) of the Anti-Pollution Measures and of the European cooperation on coast guard functions envelopes.*

The Agency outlined the current situation and planning for both Anti-Pollution Measures and the European cooperation on coast guard functions.

The Commission acknowledged the unusual situation caused by the pandemic and the Agency’s efforts to reinforce budget execution depending on the lifting of travel restrictions.

The Chairman of the Administrative and Finance Committee, Mr Benito Núñez Quintanilla, reported that both items had been discussed in detail in Committee.

#### **5. Future of EMSA’s Anti-Pollution Measures**

*The Administrative Board discussed the information provided by the Agency on:*

- (g) the results of the evaluation of the efficiency of the EMSA’s oil pollution response services (“stress test”) at EU level, concluded in December 2019;*
- (h) the outcome of the consultation with the Member States on the future of EMSA’s Anti-Pollution Measures.*

*The Agency would provide information at the next Administrative Board meeting in November on the budgetary implications of the proposed five areas for further consideration, as identified following the stress test and the consultation with Member States. The Agency will circulate the final workshop report “**Stress tests**” to the regional capacities and mechanisms to respond to a major oil spill. Member States that had not contributed during the consultation were welcome to provide written inputs by 8 July.*

*The Administrative Board also took note of the information provided by Mr Ilkka Salmi, Director, DG ECHO, on the new Commission proposal on the Union Civil Protection Mechanism and its implications for the maritime domain.*

The Commission announced its new proposal for the Union Civil Protection Mechanism, aimed at quicker response, better risk management and strengthened funding, and outlined how it adds value to and fits into the maritime sector, which was an integral part of the plan. The Commission urged Member States to pass the message on to their civil protection communities. Concerning the impact for EMSA, technical assistance might be envisaged in relation to ensuring the interoperability of systems and mechanisms already in place and further discussion with the Agency will be needed in this area.

Concerning the issue of how to address Second World War ammunition and chemicals dumped in the Baltic Sea (Poland), the Commission announced an upcoming conference on the Baltic Sea on 28 September in Lithuania, aiming to bring the key, persisting or emerging, environmental degradation challenges of this Sea basin in the spotlight and let all relevant Ministers (Environment, Agriculture, Transport, etc.) commit in tackling them more effectively by adopting the holistic approach enshrined in the European Green Deal. Further information would be provided by the Commission via the Agency at a later stage.

Member States welcomed the process engaged by the Agency and the opportunity to participate (Cyprus, Norway). The Agency took note of some key take-aways notably making the stress tests more hands on and focusing on vessel storage capacity as one of the main stumbling points (Cyprus, Norway, Denmark), and clarified that the oil calculator could be considered reliable taking into account its limitations. Member States also highlighted the potential added value of multi-purpose vessels and combined operations e.g. with SAR in order to save lives and be more cost efficient; of traffic density maps, which would improve risk assessment and help ensure best use of EMSA resources; and of modelling tools, which would be usefully integrated into SafeSeaNet and existing emergency systems also to address shoreline pollution (Bulgaria).

## **6. EMSA capacity building activities**

*The Administrative Board **took note** of the information provided by the Agency on the revised training planning for 2020 and on the proposed capacity building activities for 2021 and was invited to provide further input on specific needs by 31 July 2020.*

*The Administrative Board **considered** the proposal put forward by Ireland for further support to Member States by using EMSA's eLearning platform for training and agreed to a pilot project to that effect with Ireland in 2021, for which no budgetary impact is expected. Possible extension to other Member States and subsequent potential budgetary implications would be addressed following the outcome of the pilot.*

Member States commended EMSA's capacity building activities and initiatives citing positive feedback from their experts (Denmark, Poland, Cyprus) and were reassured that the concept of the EMSA Academy reflected the move towards a more structured and modular approach to training being put in place to better support the Maritime Administrations' capacity building needs and ultimately their implementation of EU legislation, and in no way implied qualification in relation to any functions, which was the remit of the Member States, only certification in relation to training delivered (EMSA, Commission).

The training for Flag State Inspectors on inspection techniques, that in the future will be a module of the curriculum for Flag State Inspectors to be developed in 2021, was indeed one of the more ambitious e-learning programmes to be launched by the Agency, lasting 8 weeks and requiring a minimum commitment of 1,5 hours per day.

Member States were invited to communicate their specific needs in writing for the traditional training to be offered by the Agency in 2021 e.g. for training related to HNS as mentioned by Poland.

## **7. Maritime Safety – fire safety of ro-ro passenger ships**

*The Administrative Board **took note** of the outcomes of the Firesafe studies and their follow-up, and welcomed the video produced by the Agency to disseminate the results.*

## **8. European cooperation on coast guard functions**

*The Administrative Board took note and discussed the information provided by the Agency on the draft Annual Strategic Plan 2021 for European cooperation on coast guard functions which is meant to be integrated in the next version of the SPD 2021-2023.*

*The event to be held by EMSA under its chairmanship of the TWA ending May 2020 was tentatively rescheduled for 10-11 December 2020, to be confirmed by the Agency as soon as possible.*

*The Administrative Board also took note of the Agency's plea for more visibility of Maritime Administrations at events related to coast guard functions in order to better reflect the number of coast guard functions exercised by Maritime Administrations.*

Member States welcomed the draft Annual Strategic Plan 2021 and discussed the various concrete projects in particular the linkages between them, for example the sharing of different datatypes (project B), the cross-sector risk analysis (project G), the multi-purpose operations (project H) (Denmark, Bulgaria). It was noted that maritime authorities were the main provider of the data and EMSA of the data fusion capability (ABMs etc.) feeding the risk-analyses. The "responsibility to share" data was an important concept for EMSA as it sought to generate further added value for the maritime domain in the context of the cooperation with the other two agencies but also in general, for example the reuse of satellite images provided to Frontex under the SLA or the potential benefits of the CISE project. It was also clear that the risk-analyses would be reflected in the programming of multi-purpose operations. Concerning cross-sector capacity building (Project F), it was suggested that a pollution response dimension be added (Bulgaria).

The Agency was not in a position to comment on questions concerning the budget or mandate foreseen for Frontex (Coast Guard capability plans) and possible unaddressed synergies and/or overlap with EMSA and the maritime communities (Poland, Croatia, Italy), but urged maritime administrations and communities to step up their presence in coast guard cooperation engagements to ensure their visibility was aligned with their actual role.

The Commission confirmed that it had received the Handbook on Coast Guard Cooperation and relevant services would be discussing how to boost its visibility and formal delivery to relevant stakeholders. The Agency acknowledged in response to Italy's concerns that the definition of coast guard functions and respective responsibilities had not been the purpose of the handbook but might be usefully addressed at institutional level (not being in the remit of EMSA to make those definitions). The Agency has forwarded this question to the Commission.

## **9. EMSA Draft Single Programming Document 2021-2023**

*The Administrative Board took note of the information provided by the Agency on the latest operational and budgetary developments with potential impact on the Draft Single Programming Document 2021-2023 and the corresponding Draft Budget and Establishment Plan for 2021 and discussed the latest version of the document.*

*The Administrative Board was invited to provide any further comments in writing by 8 July 2020.*

*No requests for assistance, as referred to in article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.*

The Executive Director highlighted some of the priorities for 2021. Member States welcomed the draft Single Programming Document 2021-2023 and commented on some elements in particular:

- In view of the Commission's plan for a European data space and the underlying data strategy, the role of EMSA in the EMSWe mentioned therein, the reference to the Agency's contribution to a

Europe fit for the digital age should highlight its added value not only in relation to trade and the single market but also to the mobility data space and intelligent transport (Bulgaria); the Agency agreed to add this.

- EMSA could offer data sets or services to commercial operators serving the shipping community and maritime industry with a view to combining information e.g. meteorological data and vessel movement data to generate valuable intelligence for maritime communities (Croatia); the Agency reiterated its longstanding support for open data, more recently stated in its 5-year Strategy, but deferred to the Member States' prerogative, as owners of the data, through the HLSCG, which had now agreed to the intermediate step of opening data to "acceptable partners" i.e. the shipping industry.
- Technical requirements related to the EMSWe were needed in order to speed up procurement at national level (Italy); the deadline for specifications was end 2021 as per relevant regulation but the Agency would communicate the request to the relevant technical committee.
- The visibility of the sustainability dimension and the Agency's holistic approach was much appreciated (Cyprus), as was support in relation to planning for the Mediterranean ECA (Commission), and the European Maritime Transport Environmental Report (EMTER) in cooperation with the European Environmental Agency (EEA) much awaited (Commission), while the current crisis had put an even bigger onus on the digitalisation dimension as a key element in striking the delicate balance between economic and environmental goals (Commission); the Agency reassured Member States that it aimed in time to look at the range of alternative fuels not only biofuels, which would be the starting point in 2021.
- On quality management the Agency clarified for Bulgaria that the Agency aims for 100% compliance with the information security standard ISO 27001, independently of whether or not it decides to go the certification route, having self-assessed 70% compliance. The Agency does not use the business continuity ISO 22301 standard but maintains a business continuity system that includes full backup facilities for all the Agency's services.
- The Agency acknowledged that a more structural approach to artificial intelligence in the transport sector might have an impact on the Agency's work in the future (Bulgaria), to be taken into account in due time.

The Agency made available the track changes version of this document (compared to the previous version) on the intranet and would do so systematically in future.

On the resource related aspects, the Agency pointed out that it expected full occupation of the establishment plan in 2021 following the reorganisation to reflect business needs as of 1 January 2020 and ongoing recruitment for certain unoccupied posts. EMSA presented also the expected impact of the proposed (DG BUDG) budget for 2021 which presents 85.2 M euros both in Commitments and Payments and the new EFTA rate (2.70%) applicable for that year.

The Chairman of the Administrative and Finance Committee reported that the resource related aspects of the SPD 2021-2023 had been discussed, including the potential impact of the COVID-19 pandemic on activities in 2021 which the Agency was monitoring on the basis of different scenarios for the resumption of normal activities. The Committee could provide a positive opinion to the Administrative Board on the resource related aspects of the draft SPD 2021-2023.

## 10. Draft Administrative Arrangements and Implementation related issues

*The Administrative Board:*

- **Considered** the requests by the Riyadh (RuleCheck and MaKCs) and Tokyo MoUs (RuleCheck), including the assessments by the Commission and the Agency on granting accesses to 3rd countries, in line with the procedure agreed in March 2018 and did not object to the related administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation;
- **Endorsed and approved** an Implementation Addendum for the Cooperation Agreement between WMU and EMSA.

## 11. EMSA inspections and visits

*The Administrative Board **took note** of the update provided by the Commission on the follow-up to EMSA's inspections and visits.*

*The Administrative Board also welcomed the presence as observer and intervention of ESA (EFTA Surveillance Authority) representative Ms Lemonia Tsaroucha, Senior Legal Officer and Security Inspector, for this agenda item.*

The Commission pointed out that this annual update was made shorter by removing some historical data and recalled that it was a non-paper i.e. for information only.

Ms Lemonia Tsaroucha provided information on the visits and inspections carried out on behalf of ESA and expressed the appreciation of Iceland and Norway for the support received.

## 12. Adoption of the IAS mission charter

*The Administrative Board **adopted** the IAS mission charter.*

Article 78.1 of the EMSA Financial Regulation states that: "the Agency shall have an internal auditing function which shall be performed in compliance with the relevant international standards." The Agency's internal audit function was performed by the Commission's internal auditor, IAS.

Following the revision of the EMSA Financial Regulation, it was necessary to align the IAS Mission Charter with the new legal basis in force, the 2018 Financial Regulation and the 2019 Framework Financial Regulation.

In accordance with the international standards for internal auditing, the Chief audit executive must periodically review the internal audit Mission Charter and present it to senior management and the Administrative Board for approval. The IAS had recently reviewed and updated its Mission Charter for EU Agencies and other bodies to align it with the new legal basis in force, the 2018 Financial Regulation and the 2019 Framework Financial Regulation. Changes vis-à-vis the previous version, dating October 2017, were of a technical nature and did not affect the involvement of the Administrative Board in the auditing process.

*The Chairman of the Administrative and Finance Committee provided the Committee's positive opinion for the adoption of the IAS Mission Charter by the Administrative Board.*

## 13. EMSA Consolidated Annual Activity Report 2019

*The Administrative Board considered and adopted the update of the EMSA Consolidated Annual Activity Report 2019 in accordance with Articles 15(2)(d) and 10(2)(b) of the EMSA Founding Regulation, following: the preliminary observations of the European Court Auditors received on 20 May 2020, which provide a positive opinion on the reliability of the accounts as well as on the legality and regularity of revenue and payments underlying the accounts in all material respects; and relevant alignments with the new guidelines for all Agencies issued by the Commission on 20 April 2020.*

*As usual, the accounts 2019 are only formally approved by the Board once the formal approval of the Court of Auditors becomes available in early autumn.*

The Commission thanked the Agency for aligning the document to the recently adopted Commission guidelines. In terms of substance, the achievements of the Agency on the sustainability volet were highlighted in particular. The Commission looked forward to continuing close cooperation with the Regional Sea Conventions, the potential of RPAS to help the EU enforce the global sulphur cap, and coordination with relevant Commission services in emerging areas such as underwater noise and marine litter.

The Chairman of the Administrative and Finance Committee provided the Committee's positive opinion for the adoption of the EMSA CAAR 2019 by the Administrative Board.

#### **14. Adoption of the list of "A" items**

*The Administrative Board took note, considered or adopted, as appropriate, the following "A" items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee.*

The Chairman of the Administrative and Finance Committee reported that the necessary quorum for the meeting had been in place with the participation in the meeting of the representatives from Spain, Germany, Poland, Sweden and the Commission. In addition, the Chairman welcomed the new member of the Administrative and Finance Committee from Belgium, who, following the announcement by the Chairman of 5 March 2020 in relation to the vacant position as member of the Administrative and Finance Committee with the withdrawal of UK from the European Union, became a full member of the Administrative and Finance Committee.

Relevant EMSA management were also present. The Committee had reviewed all the "A" points and could recommend that the Administrative Board approve or take note of them, as appropriate, "en bloc".

**(a) EMSA Financial Statement for 2019 – approved the EMSA 2019 Accounts subject to certification without reserve by the European Court of Auditors. Formal Approval by the Court of Auditors certifying that the 2019 Accounts are regular, conform and legal should arrive early autumn.**

The EMSA Financial Statement for 2019 was presented by the EMSA Accounting Officer. The main elements were recalled and represented no changes compared to the Provisional EMSA Financial Statement 2019 presented at the previous meeting in March.

The preliminary observations by the Court of Auditors were received on 20 May and provided "a positive opinion on the reliability of the accounts as well as on the legality and regularity of revenue and payments underlying the accounts in all material respects".

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) – took note of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.**

The usual summary table outlining the recommendations/findings, their current status and the EMSA actions planned or undertaken was presented by the EMSA Internal Control Coordinator. All recommendations were closed. An action plan to address the findings of the Court will be included once the final report is issued, late autumn.

The upcoming audit was announced, probably for September, possibly remotely: on IT governance and portfolio management.

**(c) 2020 Appropriations cashed – took note of the appropriations cashed in the current year.**

The Committee was informed by the Head of the Executive Office of cash payments of earmarked revenues, which until receipt are recorded as “p.m.” in the budget, amounting to a total of 4,702,000 € received since March, consisting of Equasis contributions (Japan, Norway and the United Kingdom) and pre-financing (Copernicus).

Once cashed, such revenues are automatically loaded into the Agency’s budget. The Agency duly informs the Administrative Board of such amounts, which would be taken into account at the end of the calendar year in the usual final budget amendment submitted for adoption by the Administrative Board.

**15. Any other item upon request.**

The Executive Director invited Board Members to:

- save the date for the stakeholder conference on the European Maritime Transport Environmental Report (EMTER) scheduled for 14 October 2020.
- submit their capacity building needs for 2021 by end July 2020.
- take note that the notification of visits and inspections would be reduced from three months prior to **two months prior**, due to rescheduling linked to the pandemic.

**Dates of the next EMSA Administrative Board Meeting:**

Administrative and Finance Committee: **11 November 2020 (morning)**

Administrative Board: **11 November 2020 (afternoon) and 12 November 2020 (full day)**

Signed:



Andreas Nordseth

Chairman of the Administrative Board

Lisbon, 12 November 2020

## EUROPEAN MARITIME SAFETY AGENCY (EMSA)

58<sup>th</sup> Meeting of the Administrative Board, Lisbon, Video Conference, 17-18 June 2020

### LIST OF ATTENDANCE

<b>MEMBER STATES</b>	
<b>BELGIUM</b>	
Peter Claeysens	Alternate Member
<b>BULGARIA</b>	
Zhivko Petrov	Board Member
Petar Kirov	Alternate Member
<b>CROATIA</b>	
Siniša Orlić	Board Member
Lukša Čičovački	Alternate Member
<b>CYPRUS</b>	
Ioannis Efstratiou	Board Member
<b>DENMARK</b>	
Andreas Nordseth	Board Member - Chairman of the Board
Niels Peter Fredslund	Alternate Member
Mette Festersen Jensen	Expert
<b>ESTONIA</b>	
Tarmo Ots	Alternate Member
<b>FINLAND</b>	
Juha-Matti Korsi	Board Member
<b>FRANCE</b>	
Vincent Denamur	Alternate Member
<b>GERMANY</b>	
Achim Wehrmann	Board Member
<b>GREECE</b>	
Christos Kontorouchas	Board Member
Spyros Syrigos	Alternate Member
<b>HUNGARY</b>	
Csaba Bellyei	Board Member
<b>IRELAND</b>	

Deirdre O'Keeffe	Board Member
<b>ITALY</b>	
Nicola Carlone	Board Member - Deputy Chairman of the EMSA Administrative Board
<b>LATVIA</b>	
Janis Krastins	Board Member
Laima Rituma	Alternate Member
<b>LITHUANIA</b>	
Linas Kasparavicius	Board Member
<b>LUXEMBOURG</b>	
Robert Biwer	Board Member
<b>MALTA</b>	
Ivan Sammut	Board Member
Mary Grace Pisani	Expert
<b>THE NETHERLANDS</b>	
Paul van Gurp	Board Member
<b>POLAND</b>	
Wojciech Zdanowicz	Alternate Member
<b>PORTUGAL</b>	
Paolo Pamplona	Alternate Member
<b>ROMANIA</b>	
Dorel Constantin Onaca	Board Member
<b>SLOVENIA</b>	
Jadran Klinec	Board Member
<b>SPAIN</b>	
Benito Núñez Quintanilla	Board Member – Chairman of the Administrative and Finance Committee
<b>SWEDEN</b>	
Pernilla Wallin	Board Member

<b>EUROPEAN COMMISSION</b>	
Magda Kopczynska	Board Member
Ilkka Salmi	Board Member

Barbara Sellier	Alternate Member
Veronica Manfredi	Alternate Member
Anne Montagnon	Alternate Member
Maria Dimitrova	Expert
Rosa Antidormi	Expert
Adriano Addis	Expert
Maud Casier	Expert
Asta Mackeviciute	Expert
Francesco Pontiroli Gobbi	Expert

#### **EFTA STATES**

##### **NORWAY**

Einar Vik Arset	Board Member
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Lars Alvestad	Alternate Member
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##### **ICELAND**

Jon Gunnar Jonsson	Board Member
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#### **PROFESSIONAL SECTOR**

Thomas Kazakos	Board Member
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Henrik Ringbom	Board Member
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#### **ESA OBSERVER (EFTA SURVEILLANCE AUTHORITY)**

Lemonia Tsaroucha	ESA, Senior Legal Officer, Security Inspector
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#### **EMSA**

Maja Markovčić Kostelac	Executive Director
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Manuela Tomassini	Head of Department 1 Sustainability & Technical Assistance
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Leendert Bal	Head of Department 2 Safety, Security & Surveillance
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Lazaros Aichmaloditis	Acting Head of Department 3 Digital Services & Simplification
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Dominika Lempicka-Fichter	Acting Head of Department 4 Corporate Services
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Andrea Tassoni	Head of Unit Executive Office, Board Secretariat
Frédéric Hébert	Head of Unit 1.1
Mario Mifsud	Head of Unit 1.2
Georgios Christofi	Head of Unit 1.3
Ioannis Mispinas	Head of Unit 2.1
Helena Ramon Jarraud	Head of Unit 2.2
Marin Chintoan-Uta	Acting Head of Unit 3.1
Ivo Kupsky	Head of Unit 3.2
Cristina Romay-Lopez	Head of Unit 4.1
Lorenzo Fiamma	Chairman EMSA Staff Committee
Tom Van Hees	Internal Control Coordinator
Davide Mola	Accountant
Henning Stelter	Senior Budget Officer – Planning and Monitoring
Soraya Obura	Senior Assistant for Planning and Reporting – Planning and Monitoring
Selena Matic	Senior Administrative Assistant – Planning and Monitoring