

## Meeting: 11<sup>th</sup> SSN / LRIT Group Meeting

**Place and date: Lisbon, 24 May 2022**

**Agenda item: List of SSN technical and operational documentation**

**Document number: SSN/LRIT 11.3.1**

**Submitted by EMSA**

<b>Summary</b>	The SSN technical and operational documentation is listed.
<b>Action to be taken</b>	As per paragraph 3.
<b>Related documents</b>	<ul style="list-style-type: none"> <li>a. Directive 2002/59/EC as amended, Annex III</li> <li>b. SSN 17/3/4 list of SSN technical and operational documentation</li> </ul>

## 1 Background

In accordance with Annex III of Directive 2002/59/EC, as amended, technical documentation related to SSN, such as standards for data exchange, user manuals and network security specifications shall be developed and maintained by the Agency in cooperation with the Member States.

Together with the current Interface and Functionalities Control Document (IFCD), the SSN technical and operational documentation referred to in Chapter 1 is the reference for the implementation and operation of the national and central SSN systems. The validation of these documents is carried out by the SSN Group.

## 2 Current Status

The SSN technical and operational documentation is available to Member States in electronic format via the SafeSeaNet section of the EMSA website at:

<http://www.emsa.europa.eu/ssn-main/documents.html>

The SSN Security Guidelines are password protected and restricted to the SSN group, and they are available via the EMSA Extranet at:

<https://extranet.emsa.europa.eu/document-repository/protected-documents>

The Central Ship Database documentation is available on the EMSA website at:

<http://emsa.europa.eu/related-projects/central-ship-database.html>

The Central Location Database is available on the EMSA website at:

<http://emsa.europa.eu/related-projects/cld.html>

The Central HAZMAT Database is available on the EMSA website at:

<http://emsa.europa.eu/related-projects/reporting-of-hazmat-in-safeseanet.html>

The documents in the Annex fall under the following categories:

- SSN technical and operational documentation currently adopted.
- SSN documents approved and awaiting implementation.
- Documents proposed for approval at the current meeting.
- Documents under revision.
- Documents removed (older version).

It should also be noted that the document list is updated at each SSN group meeting.

### **3 Action Required**

Member States are invited to take note of the information provided.

Annex: List of SSN technical and operational documentation

## Annex

### List of SSN technical and operational documentation

#### 1. Documents adopted

SSN document	Current version	Issue date
SSN PortPlus Guidelines	1.30	01-03-2022
Central Organisation Database User Manual	1.00	03-04-2017
SSN Central Location Database User Manual	1.10	18-12-2018
Central Location Database – System Interface Guide	1.07	05-09-2017
SSN CSD Data Mapping	1.20	27-02-2018
User Manual Central Ship Database	1.60	20-11-2017
User Manual Central HAZMAT Database	1.00	21-09-2016
SSN System Interface Guide part B.V – Ship particulars exchange	1.32	13-11-2017
Incident Report Guidelines	2.20	15-03-2022
Security Guidelines	3.00	16-02-2021
LOCODEs Guidelines	1.50	11-06-2018
SSN XML Messaging Reference Guide	5.02	26-07-2021
SSN XML Messaging Reference Guide	4.02	13-05-2020
SSN Web Services	2.00	19-03-2021
SSN Change Management Framework	2.00	23-05-2013
Member State Commissioning Test Plan	3.10	20-08-2021
SSN/LRIT Group Rules of Procedure	1.00	09-03-2017
Interface and Functionalities Control Document	1.20	28-02-2018
SSN User Interface Manual	1.11	14-11-2016
SSN Common Operational Procedures	2.20	01-03-2022

SSN document	Current version	Issue date
<b>MRS Guidelines</b>	1.30	11-06-2018
<b>HAZMAT Guidelines</b>	3.00	07-06-2018
<b>Identity Management User Manual for National Service Administrators</b>	1.00	08-11-2018
<b>Annex I - Service EIS (SafeSeaNet) &amp; Profiles</b>	2.10	02-02-2022
<b>Frequently Asked Questions (FAQ) on SSN v5</b>	2.00	18-08-2021

2. Documents approved – pending implementation

SSN document	Version	Date to entry into force
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3. Documents for approval/validation at the 11<sup>th</sup> SSN/LRIT Group meeting

SSN document	Version	SSN doc.
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4. Documents under revision

SSN document	Version	SSN doc.
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5. Documents removed (older version)

SSN document	Version	Issue date
<b>Security Guidelines</b>	2.10	11-05-2016
<b>Security Guidelines</b>	2.00	23-05-2013
<b>LOCODEs Guidelines</b>	1.30	08-05-2014
<b>LOCODEs Guidelines</b>	1.40	11-05-2016

SSN document	Version	Issue date
Incident Report Guidelines	2.00	06-05-2015
SSN XML Messaging Reference Guide	5.00	15-02-2021
SSN XML Messaging Reference Guide	4.01	06-11-2017
SSN XML Messaging Reference Guide	4.00	28-07-2017
SSN XML Messaging Reference Guide	3.05	07-11-2016
SSN XML Messaging Reference Guide	3.04	16-11-2015
SSN XML Messaging Reference Guide	3.03	14-10-2015
SSN XML Messaging Reference Guide	3.02	28-11-2014
SSN XML Messaging Reference Guide	3.01	12-05-2014
SSN XML Messaging Reference Guide	2.08	11-12-2013
XML Reference Guide	2.07	02-04-2013
SSN Web Services	1.51	13-05-2020
Network and Security Reference Guide*	1.14	27-04-2005
Web Interface User Manual	2.10	04-02-2011
Graphical Interface User Manual	1.00	02-02-2010
SSN User Interface Manual & Incident Report Tutorial	1.00	05-07-2013
	1.10	28-11-2013
HAZMAT Guidelines	1.00	02-12-2014
HAZMAT Guidelines	2.00	01-10-2015
Handbook	2.01	15-12-2009
SSN Central Location Database User Manual	1.0	15-11-2017
LOCODEs Guidelines	1.20	18-09-2013
Change Management Framework	1.00	11-03-2006
Member State Commissioning Test Plan	3.00	12-04-2020
Member State Commissioning Test Plan	2.10	18-06-2018
Member State Commissioning Test Plan	1.60	21-10-2011
Member State Commissioning Test Plan	1.70	31-03-2014

SSN document	Version	Issue date
Member State Commissioning Test Plan	1.92	02-12-2014
Member State Commissioning Test Plan	1.95	02-12-2014
Member State Commissioning Test Plan	1.96	14-09-2016
Member State Commissioning Test Plan	2.00	13-03-2018
Interface and Functionalities Control Document	1.00	13-12-2012
Interface and Functionalities Control Document	1.11	02-12-2014
Interface and Functionalities Control Document	1.12	07-07-2016
SSN Common Operational Procedures	1.00	23-05-2013
SSN Common Operational Procedures	2.00	02-12-2014
SSN Common Operational Procedures	2.10	20-06-2017
Incident Report Guidelines	1.91	18-10-2012
Incident Report Guidelines	2.10	07-07-2016
MRS Guidelines	1.00	23-06-2014
MRS Guidelines	1.10	25-06-2015
MRS Guidelines	1.20	10-06-2017
Central Ship Database Web Interface Manual	1.40	19-09-2016
SSN System Interface Guide part B.V – Ship particulars exchange	1.28	30-11-2016
SSN System Interface Guide part B.V – Ship particulars exchange	1.31	27-07-2017
SSN CSD Data Mapping	1.00	14-12-2016
Frequently Asked Questions (FAQ) on SSN v4	1.00	03-05-2018
Frequently Asked Questions (FAQ) on SSN v3	1.00	05-02-2015
SSN Group Rules of Procedure	2.00	18-10-2012
SSN PortPlus Guidelines	1.00	06-06-2017
SSN PortPlus Guidelines	1.10	06-06-2017
SSN PortPlus Guidelines	1.20	02-11-2019

SSN document	Version	Issue date
<b>Annex I - Service EIS (SafeSeaNet) &amp; Profiles</b>	1.00	12-03-2020